



## Agenda

August 22, 2024

6:00 p.m.— Pulaski County Innovation Center, Fairlawn, VA

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA**
  - A. Approval of Minutes for June
  - B. **Approval of Treasurer's Report for June and July**
- III. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
  - A. Projects Signed-off by the staff
    1. **Certain electrical facilities associated with a small renewable (solar) energy project**
  - B. Regular Project Review  
None
- IV. **PUBLIC ADDRESS**
- V. **CHAIR'S REPORT**
- VI. **EXECUTIVE DIRECTOR'S REPORT**
- VII. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VIII. **OLD BUSINESS**
- IX. **NEW BUSINESS**
  - A. **Regional Commission FY25 Program of Work**

Elijah Sharp, Deputy Executive Director  
Jennifer Wilsie, Director of Housing  
Aphi Fancon, Director of Community Development  
Christy Straight, Director of Infrastructure & Environmental Resources  
Commission Action
  - B. **NRV Recovery Ecosystem Update**

Holly Lesko, Director of Community Health  
Anna Champion, Project Manager  
Walter Midkiff, Community Accountability Coordinator  
Kinsey Weaver, Community Accountability Coordinator  
Julie Fox, Education and Training Coordinator  
Commission Discussion
  - C. **Regional Commission Awards for 2024**

Commission Action
  - D. Next Meeting, September 26, 2024

All meeting materials posted on the Commission website [www.nrvrc.org](http://www.nrvrc.org)

*The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.*



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

[NRVRC.ORG](http://NRVRC.ORG)

## MEMORANDUM

**To:** NRVRC Board Members  
**From:** Jessica Barrett, Finance Director  
**Date:** August 14, 2024  
**Re:** June 2024 Financial Statements

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The June 2024 Agencywide Revenue and Expenditure Report and Balance Sheet are enclosed for your review. Financial reports are reviewed by the Executive Committee prior to inclusion in the meeting packet.

The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY23-24 budget adopted by the Commission at the May 25, 2023 meeting. The financial operations of the agency are somewhat fluid and projects, added and modified throughout the year, along with the high volume of Workforce program activities, impact the adopted budget. To provide clarity, Commission and Workforce Development Board activities are separated on the agencywide report.

As of month-end June 2024 (100% of the fiscal year), Commission year to date revenues are 98% and expenses are 96% of adopted budget. The two largest budget expense lines, Salary and Fringe, are in line with budget at 100% and 101%, respectively. Monthly revenue to expense is \$207,592 as projects are posted to receivables and closed for year-end. Year-end balance for all project activity is \$99,463.

Looking at the balance sheet, Accounts Receivable is \$863,714. Of this total, Workforce receivables are \$204,470 (24%) and current. Commission receivables are heavy due to closing projects to fiscal year-end. The Executive Committee reviews all aged receivables over 60 days and no receivables are deemed uncollectible. Current Year Unrestricted fund balance, ending the year \$97,751 rolled to Unrestricted Net Assets at closeout. Final year-end leave accrual at \$22,008 was posted to Accrued Annual Leave at closeout.

### Counties

Floyd | Giles  
Montgomery | Pulaski

### City

Radford

### Towns

Blacksburg | Christiansburg  
Floyd | Narrows | Pearisburg  
Pembroke | Pulaski | Rich Creek

### Higher Education

Virginia Tech | Radford University  
New River Community College

**New River Valley Regional Commission**  
**Balance Sheet**  
**6/30/2024**

<u>Assets:</u>	<u>Prior Month</u>	<u>Current Month</u>
Operating Account	144,146	163,403
First Bank & Trust - Bland/Montgomery Broadband	1,938,183	1,944,651
First Bank & Trust - Pulaski County Broadband	2,031,898	2,038,668
Money Market	114,708	115,127
Accounts Receivable	752,145	863,714
Accounts Receivable - Advanced Expenses	0	34,999
Loans Receivable - Revolving Loan Fund	37,951	37,396
Restricted Cash - Revolving Loan Fund	69,370	70,051
Commission Vehicles	32,365	32,365
Total Assets:	5,120,765	5,300,375
<u>Liabilities:</u>		
Accounts Payable	157,323	165,156
Accrued Annual Leave	98,150	120,159
Accrued Unemployment	33,683	33,731
Expense Reimbursement	3,079	2,465
Funds on Hand - Montgomery County Broadband	1,884,505	1,884,505
Funds on hand - Pulaski County Broadband	2,000,000	2,000,000
Funds on Hand - Montgomery County OAA	80,296	41,186
Unearned Revenue - FY25 Dues	31,272	32,265
Total Liabilities:	4,288,308	4,279,467
<u>Projects:</u> (Equity Accounts)		
Net Projects	(243,091)	0
Current Year Unrestricted	133,251	0
Unrestricted Net Assets	815,690	913,441
Restricted Net Assets - Revolving Loan Fund	105,790	107,467
Total Projects (Equity)	811,639	1,020,908
Total Liabilities and Projects	5,099,946	5,300,375
Net Difference to be Reconciled	20,819	0
Total Adjustments to Post*	20,819	0
Unreconciled Balance (after adjustment)	0	0

\*YTD adjustment to Accrued Leave. Final adjustment posted to general ledger at fiscal year end closeout.

**New River Valley Regional Commission  
Revenue and Expenditures - June 2024**

FY23-24 Budget			(100% of FY)			
	Original Budget	Amended Budget	June 2024	YTD	Under/Over	% Budget
<b>NRVRC Anticipated Revenues</b>						
ARC	90,842	90,842	0	88,431	2,411	97.35%
ARC PemTel Painters School Road Broadband	0	68,395	0	68,395	0	100.00%
ARC POWER Water Trail Implementation	35,000	35,000	36,664	36,664	(1,664)	104.75%
ARC LDD READY Appalachia	60,000	47,500	7,486	48,335	(835)	101.76%
ARC Passenger Rail Station Development	574,000	0	0	0	0	0.00%
Local Assessment	238,220	238,220	0	238,220	0	100.00%
DHCD - Administrative Grant	89,971	89,971	0	89,971	0	100.00%
DHCD VATI 2022	90,000	1,500,000	56,293	1,251,667	248,333	83.44%
DRPT RIDE Solutions NRV	91,526	91,526	11,067	72,857	18,670	79.60%
DRPT NRV CAP Ride Solutions Strategic Plan	15,000	15,000	1,282	12,771	2,229	85.14%
Department of Energy	37,500	0	0	0	0	0.00%
EDA	70,000	70,000	0	70,000	0	100.00%
EDA Tech Hub	0	50,000	56,453	62,963	(12,963)	125.93%
Go Virginia Scale Up	0	0	1,903	1,903	(1,903)	0.00%
Workforce Fiscal Agent	75,000	75,000	0	75,000	0	100.00%
Workforce Power Fiscal Agent	12,500	12,500	0	12,500	0	100.00%
Workforce YouthBuild Fiscal Agent	25,000	18,750	0	18,750	0	100.00%
Workforce Ready SWVA Fiscal agent	21,500	21,500	0	21,500	0	100.00%
Workforce WORC Fiscal agent	25,000	25,000	0	25,000	0	100.00%
Workforce Innovation Fiscal Agent	0	10,000	0	10,000	0	100.00%
Workforce WIOA Soft Skills Fiscal Agent	0	6,000	0	6,000	0	100.00%
Workforce WIOA Supplemental Fiscal Agent	0	6,000	0	6,000	0	100.00%
Workforce WIOA Technical Skills Fiscal Agent	0	8,000	0	8,000	0	100.00%
Workforce Trades Gap Fiscal Agent	0	15,000	0	15,000	0	100.00%
VDOT	58,000	58,000	9,223	58,000	0	100.00%
VDOT - Rocky Knob	0	65,612	1,647	67,259	(1,647)	102.51%
Floyd County	38,000	18,756	13,944	17,811	945	94.96%
Floyd Town	7,000	9,500	2,158	5,658	3,842	59.55%
Narrows Town	11,000	10,417	2,068	11,105	(688)	106.60%
Pearisburg Town	0	0	24,560	24,560	(24,560)	0.00%
Rich Creek Town	17,000	17,000	1,371	15,352	1,648	90.31%
Montgomery County VATI 2021	8,000	15,500	5,242	15,742	(242)	101.56%
Montgomery County VATI 2022	0	175,495	0	115,495	60,000	65.81%
Montgomery County Opioid Abatement	0	160,000	58,899	438,743	(278,743)	274.21%
Blacksburg Town	25,500	25,500	0	26,000	(500)	101.96%
Christiansburg Town	54,250	46,500	10,425	40,501	5,999	87.10%
Pulaski County	10,000	10,000	(271)	10,000	0	100.00%
Pulaski County VATI	0	30,000	30,259	30,259	(259)	100.86%
Radford City	66,370	55,218	3,741	51,543	3,675	93.34%
MM Interest	0	4,000	420	4,087	(87)	102.19%
Interest Income - VATI	0	98,000	13,248	98,834	(834)	100.85%
Miscellaneous Income	0	5,000	460	6,694	(1,694)	133.88%
Virginia's First	14,960	15,000	0	15,000	0	100.00%
NRV MPO	95,500	59,853	32,005	49,933	9,920	83.43%
Pembroke	17,000	17,000	3,846	11,736	5,264	69.04%
Dept of Environmental Quality	14,500	80,522	2,506	80,853	(331)	100.41%
VDEM	25,000	25,000	198	14,705	10,295	58.82%
Virginia Outdoors Foundation	42,241	83,081	0	83,081	0	100.00%
VHDA	50,375	50,375	14,499	44,985	5,390	89.30%
Southwest Virginia SWMA	7,000	7,000	3,600	10,600	(3,600)	151.43%
Virginia Recycling Association	14,000	15,000	0	15,000	0	100.00%
VDH New River Health District	345,000	160,000	22,169	170,677	(10,677)	106.67%
VOF SwVA Natives Campaign Project Match	0	8,250	0	8,250	0	100.00%
VDH Office of Drinking Water	80,000	80,000	0	80,000	0	100.00%
PemTel	0	8,500	0	8,500	0	100.00%
NRV Passenger Rail Authority	67,500	67,500	26,142	69,628	(2,128)	103.15%
Revolving Loan - Interest	0	1,678	127	1,678	0	99.98%
Grant income (anticipated)	12,723	30,000	0	0	30,000	0.00%
Direct Charge Reimbursement	0	1,500	0	1,497	3	99.78%
Year End Restricted Assets Transfer	0	0	(1,678)	(1,678)	1,678	0.00%
<b>Sub Total Revenues</b>	<b>2,631,980</b>	<b>4,008,962</b>	<b>451,958</b>	<b>3,942,015</b>	<b>66,946</b>	<b>98.33%</b>
<b>Expenses</b>						
Salaries	1,325,877	1,410,000	132,087	1,407,687	2,313	99.84%
Fringe Benefits	340,515	420,000	41,809	424,616	(4,616)	101.10%
Travel	33,283	33,283	1,506	16,786	16,497	50.43%
Office Space	68,730	68,730	5,727	68,729	1	100.00%
Communications	20,832	23,911	1,744	19,375	4,536	81.03%
Office Supplies	66,892	78,702	1,194	81,951	(3,249)	104.13%
Postage	900	1,400	73	1,142	258	81.59%
Printing	8,285	65,000	0	60,260	4,740	92.71%
Copier Usage/Maintenance	1,100	1,300	119	1,212	88	93.23%
Outreach/Media Adv	11,110	36,000	26,584	49,089	(13,089)	136.36%
Equipment Rent/Copier	3,000	3,000	223	2,681	319	89.36%
Fleet Vehicles	2,000	2,000	57	1,166	834	58.30%
Dues/Publications	20,395	20,395	1,490	17,986	2,409	88.19%
Training/Staff Development	26,170	46,509	8,100	38,013	8,496	81.73%
Insurance	4,700	4,700	0	4,642	58	98.77%
Meeting Costs	13,573	19,716	1,545	19,358	358	98.19%
Capital Outlay	0	0	0	0	0	0.00%
Contractual Services	588,441	1,762,719	19,664	1,613,505	149,214	91.54%
Professional Services Audit/Legal	6,000	8,000	1,764	11,211	(3,211)	140.13%
Miscellaneous/Fees	49,700	4,700	303	3,143	1,557	66.87%
Reimbursed Expenses	0	0	378	0	0	0.00%
<b>Sub Total Expenses</b>	<b>2,591,503</b>	<b>4,010,065</b>	<b>244,366</b>	<b>3,842,552</b>	<b>167,513</b>	<b>95.82%</b>

**New River/Mount Rogers Workforce Development Board  
Revenue and Expenditures - June 2024**

(100% of FY)

NR/MR WDB Anticipated Revenues	June 2024	YTD	Under/Over	% Budget
Workforce Development Area	4,564,775	174,400	2,263,038	2,301,737 49.58%
<b>Sub Total Revenues</b>	<b>4,564,775</b>	<b>174,400</b>	<b>2,263,038</b>	<b>2,301,737</b>
<b>Expenses</b>				
Salaries	614,994	70,533	728,606	(113,612) 118.47%
Fringe Benefits	215,248	19,647	196,138	19,110 91.12%
Travel	26,000	2,142	33,104	(7,104) 127.32%
Office Space	37,000	1,943	36,517	483 98.70%
Communications	16,000	1,466	20,642	(4,642) 129.01%
Office Supplies	35,000	4,982	31,052	3,948 88.72%
Postage	250	0	25	225 10.18%
Printing	1,500	0	578	922 38.54%
Copier Usage/Maintenance	0	506	2,342	(2,342) 0.00%
Outreach/Media Adv	30,000	2,345	20,355	9,645 67.85%
Equipment Rent/Copier	1,700	313	1,517	183 89.24%
Dues/Publications	5,000	525	2,872	2,128 57.44%
Training/Staff Development	7,000	30	4,329	2,671 61.84%
Insurance	5,000	1,218	18,561	(13,561) 371.21%
Meeting Costs	7,000	861	19,644	(12,644) 280.62%
Capital Outlay	0	0	34,000	(34,000) 0.00%
Contractual Services	3,536,171	67,889	1,101,082	2,435,089 31.14%
Professional Services Audit/Legal	15,000	0	11,713	3,287 78.09%
Miscellaneous/Fees	11,912	0	0	11,912 0.00%
Workforce Grants Admin	0	0	(39)	39 0.00%
<b>Sub Total Expenses</b>	<b>4,564,775</b>	<b>174,400</b>	<b>2,263,038</b>	<b>2,301,698 49.58%</b>
<b>NR/MR WDB Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	

Total Agency R&E	June 2024	YTD	
Anticipated Revenue	8,573,737	626,358	6,205,054 72.37%
Anticipated Expense	8,574,840	418,766	6,105,590 71.20%
<b>Balance</b>	<b>(1,103)</b>	<b>207,592</b>	<b>99,463</b>



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

**N R V R C . O R G**

July 24, 2024      **MEMORANDUM**

**TO:**            Janine Howard, Department of Environmental Quality  
**FROM:**        Kevin R. Byrd, Executive Director, NRV Regional Commission  
**SUBJECT:**    Regional Clearinghouse Review of:

**Certain electrical facilities associated with a small renewable (solar) energy project (PUR-2024-00107)**

**DEQ #24-116S**

This is to advise you that the NRVRC staff has reviewed the public notice submitted by the Department of Environmental Quality.

Staff has reviewed the project and determined it is not in conflict with regional plans, policies and goals.

Should you have any questions concerning the status of this review, please do not hesitate to contact us.

KRB/jp

**Counties**

Floyd | Giles  
Montgomery | Pulaski

**City**

Radford

**Towns**

Blacksburg | Christiansburg  
Floyd | Narrows | Pearisburg  
Pulaski | Rich Creek

**Universities**

Virginia Tech | Radford University

## 1.0 PROJECT DESCRIPTION

Hecate Energy Pulaski LLC ("**Pulaski I Solar**") is submitting an application ("Application") to the State Corporation Commission ("SCC") for a certificate of public convenience and necessity ("CPCN") and proposes to construct, own, and operate the following facilities in Pulaski County, Virginia: (i) a collection substation and other electrical facilities located on the solar facilities ("**Solar Facilities**")<sup>1</sup> site by which solar power will be stepped up from 34.5 kilovolts ("kV") to 138 kV by means of step-up transformers ("**Collection Substation**"); (ii) an approximate 6.4 mile 138 kV overhead generation tie line and associated facilities ("**Gen-Tie Line**") extending from the Collection Substation to interconnect the Solar Facilities to the transmission grid at the point of interconnection ("**POI**") with Appalachian Power Company ("**APCo**") transmission facilities. To accommodate the interconnection of Pulaski I Solar's Solar Facilities, a new 138 kV switchyard (the "**APCo POI Switchyard**") will be constructed at the POI that will be owned and operated by APCo. Either APCo or Pulaski I Solar will construct the APCo POI Switchyard. The Collection Substation, Gen-Tie Line, and APCo POI Switchyard are referred to herein as "**Collection Facilities**."

For purposes of the CPCN Application, the Solar Facilities and Collection Facilities that compose the Pulaski I Solar's small renewable (solar) energy project are referred to collectively as the "**Project**." The Collection Facilities are necessary and integral components needed to connect the Solar Facilities' component of the Project to the transmission grid for the sale of electricity, capacity and other services into the PJM Interconnection, L.L.C. ("**PJM**") market.

This supplement contains an analysis of environmental effects relating to the proposed Collection Facilities.

## 2.0 ASSESSMENT OF ENVIRONMENTAL EFFECTS

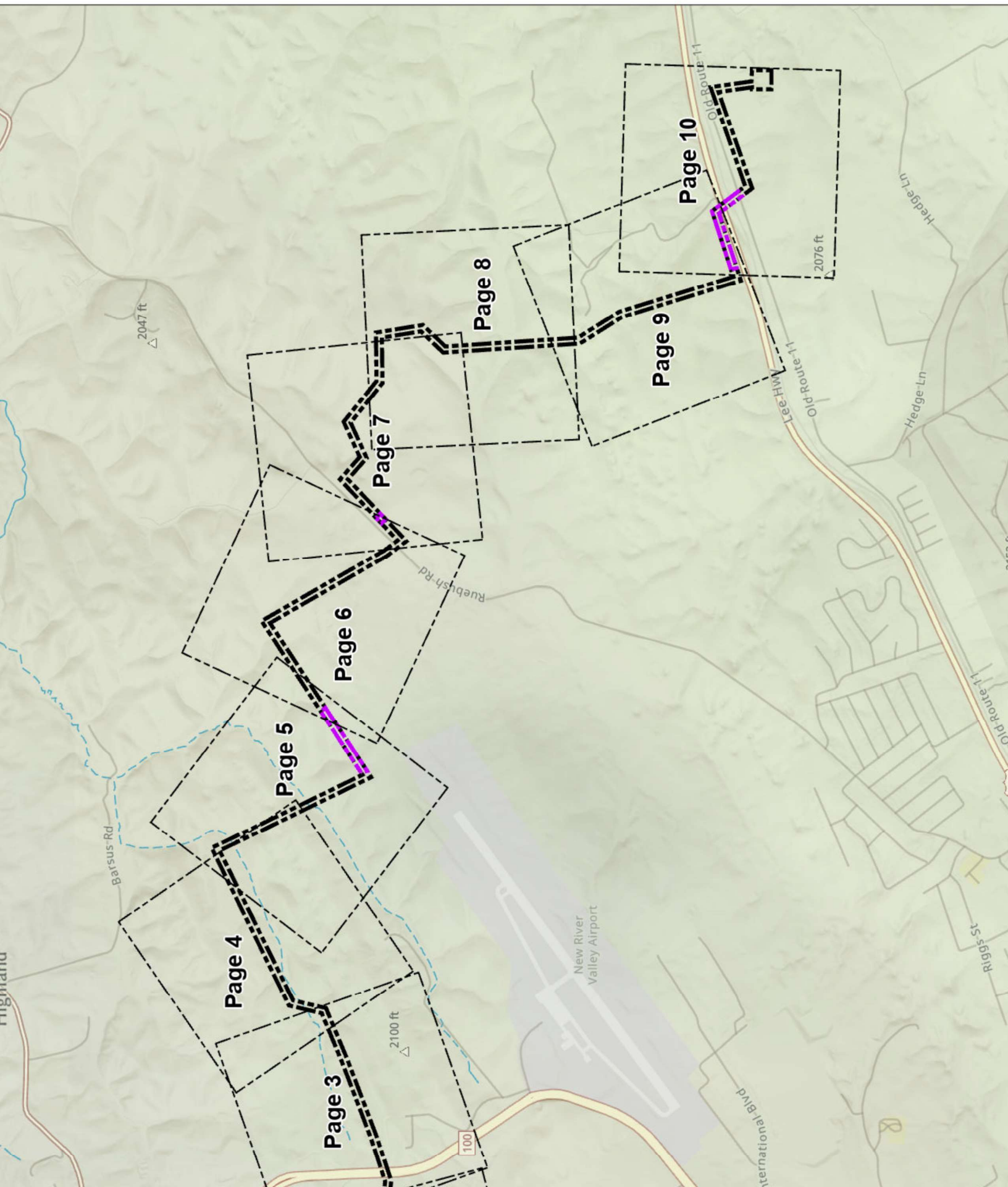
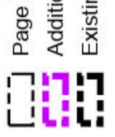
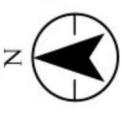
### A. AIR QUALITY

#### 2.A.1 Air Emissions

The Collection Facilities will not emit any pollutants during operations. Pulaski I Solar will control fugitive dust during construction in accordance with DEQ regulations. During construction, if the weather is dry for

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<sup>1</sup> A Permit by Rule application is pending with the Virginia Department of Environmental Quality ("DEQ") for approval of the Solar Facilities.







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N R V R C . O R G

**August 16, 2024**

## **Executive Director's Report**

### **Economic Development:**

- The NRV Recovery Ecosystem was recently highlighted in the Roanoke Times with a story that covered the second year of program investment from the Virginia Opioid Abatement Authority and a recent two-day training session. That story is linked [here](#). Congratulations to the Community Health team and several NRVRC staff members contributing to the NRV Recovery Ecosystem for receiving the 2024 Robert DeVoursney Best Practices Award from the Virginia Association of Planning District Commissions! The Regional Commission has received this award for three different projects in the past six award cycles!
- Broadband: Congratulations to Giles County for securing approximately \$4.2M in VATI funds for broadband deployment in the Rt. 100/Rt 42 corridors. This project will be matched with \$700,000 from the Appalachian Regional Commission. Chris Owens worked closely with PemTel to develop application materials.
- The NRV/Southern VA Tech Hub Consortium held a site visit on August 13<sup>th</sup> in Danville at the Institute for Advanced Learning and Research (IALR). The facility is home to additive manufacturing training for the submarine industrial base. The tour highlighted an impressive workforce training initiative that takes workers through an eight-week/eight-hour day training module that results in immediate job placement upon completion. The Tech Hub also launched the program website [www.am2virginia.org](http://www.am2virginia.org) The site was built-out and is hosted by OnwardNRV, a great example of expanding collaborations through the Tech Hub.

### **Transportation:**

- The Virginia Passenger Rail Authority (VPRA) board is scheduled to meet on 8/26 to review the agreement with Norfolk Southern that will ultimately deliver the NRV passenger rail service to Cambria. The NRV Passenger Rail Station Authority will be meeting on 8/29 to receive a briefing from VPRA staff on the agreement which will inform next steps of station design for the local authority.

### **Housing:**

- The Regional Housing Trust Fund received a commitment of financial participation from Virginia Tech, the first non-local government partner to contribute. Other non-local government requests are under review and anticipate additional contributions in the coming months.

### **Natural Resources:**

- A planning grant was submitted at the end of May to the Appalachian Regional Commission ARISE program for funds to plan the water trail expansion from the headwaters in North Carolina through Virginia into West Virginia. Since submittal, several items of additional information were requested which bodes well for a future award. This project partners with three PDCs along the river in NC, VA, and WV.

- ReNew the New is scheduled to take place on Saturday September 14<sup>th</sup>. More information is available at [www.renewthenew.org](http://www.renewthenew.org).

**Regional:**

- Virginia Tech is kicking-off their collaborative community visioning process in September. I was asked to serve on the executive committee for the project alongside the Montgomery County Board of Supervisors chair, the mayors of Blacksburg and Christiansburg, and the president of Virginia Tech. This process will work to identify collaborative projects beyond traditional infrastructure initiatives the partners have participated on for several decades.

**Commission:**

- Hold the date for the Regional Commission Annual Dinner! Plans are being set for October 9<sup>th</sup> at the Floyd Center for the Arts. A mobile workshop will be held late afternoon with the dinner event scheduled for 6:00-8:00. Registration information will be distributed soon!
- The Regional Commission executed a purchase agreement for new office space at 2950 Market Street in Christiansburg and the project is currently in the due diligence phase. Davenport and Associates were brought on board to serve as financial advisors. Two pathways are currently being explored, Virginia Resource Authority Pooled Financing, and a RFP to private banks. A decision on the preferring financing option will likely come to the Regional Commission at the meeting in September. Aside from financing, the building improvements process for architectural drawings and construction is being established. A grant to the US Economic Development Administration to assist with funding the pre-development costs will be submitted in the coming days.
- The Regional Commission team is saying farewell to two excellent contributors, Kim Bonner and Hannah Schelthoff. Kim recently accepted a position at Virginia Tech that will enable her to focus on design services. She truly left her mark with several projects including logo development for the NRV Passenger Rail Station Authority and the NRV Recovery Ecosystem along with the region's first Commuter Assistance Strategic Plan. Hannah is expecting the arrival of her first child in September and is excited to be a full-time parent. She delivered countless high quality maps and analytical products for our projects and led our internal Wellness Committee. The GIS position is currently advertised and the Planner/Communications Specialist position will be advertised next week.



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N R V R C . O R G

## MEMORANDUM

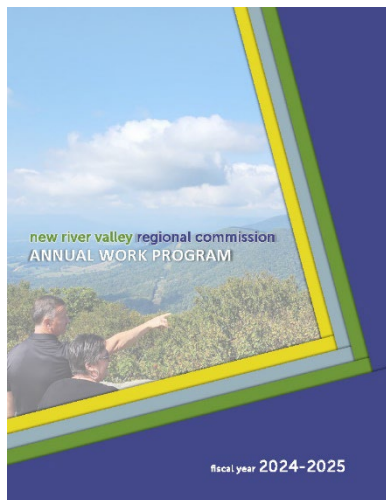
**To: Regional Commission Board Members**

**From: Elijah Sharp, Deputy Executive Director**

**Date: August 15, 2024**

**Re: FY25 Annual Work Program**

The FY25 Annual Work Program documents a comprehensive list of projects and program offerings that will be undertaken by Commission Staff July 1, 2024 – June 30, 2025. The broader intent of the work program is to provide the most benefit in the region at the least direct cost to local members. This year our work program is anticipated to surpass 60 projects.



The Commission is excited to be working on multiple projects that reach all four corners of the New River Valley. Key focus areas include significant programming for the NRV Recovery Ecosystem, NRV Passenger Rail site development, formalizing a regional housing trust fund, and ensuring that 100% of the region has access to broadband. In addition, the Commission continues to partner with local and regional organizations to expand the New River Water Trail, redevelop derelict properties, improve public infrastructure, update local comprehensive plans and ordinances, and improve transportation systems.

The FY25 Commission budget increased nearly \$600,000 to support 22 full-time and two part-time staff. In addition, the Commission will be administering more than \$30M in contractual funds. Staff utilizes the Annual Work Program throughout the year to ensure that progress and resources are aligned for every project.

Our multi-disciplinary team is ready to provide the highest level of quality, capacity, and accountability for local members again this year! Staff will be available at the August Commission meeting to answer any questions you may have.

Strengthening the Region through Collaboration

### Counties

Floyd | Giles  
Montgomery | Pulaski  
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Radford

### Towns

Blacksburg | Christiansburg  
Floyd | Narrows | Pearisburg  
Pembroke | Pulaski  
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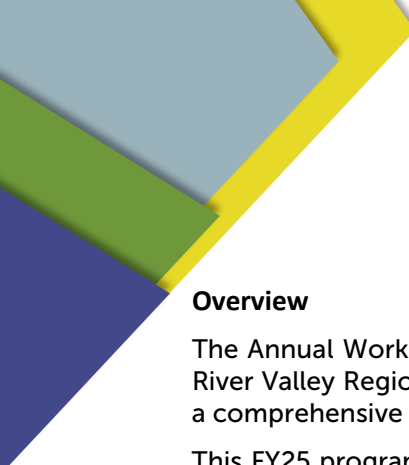
### Higher Education

Virginia Tech  
Radford University  
New River Community College



**new river valley regional commission**  
**ANNUAL WORK PROGRAM**

fiscal year **2024-2025**



*New River Valley Regional Commission*  
**ANNUAL WORK PROGRAM**  
FISCAL YEAR JULY 2024 – JUNE 2025

## **Overview**

The Annual Work Program is the foundation for achieving the objectives and strategies of the New River Valley Regional Commission. The Commission strives to maximize its resources by developing a comprehensive work plan that is based on current needs and priorities of the region.

This FY25 program is a compilation of projects presented by Council members, including managers and administrators, local partners, regional organizations, and staff. The intent is to provide the most benefit from the least direct cost to our local government members. Program tasks are grouped as regional projects, local projects, or finance & administration.

## **New River Valley Regional Commission Staff**

### Executive Team

Kevin Byrd, AICP, Executive Director

Elijah Sharp, Deputy Executive Director/Director of Planning & Programs

Jessica Barrett, CPA, Director of Finance

### Administrative & Finance Team

Kelly Patton, Finance Technician II

Emily Warren, Finance Technician

Janet McNew, Finance Technician

Julie Phillips, Office Manager

### Planning & Programs Team

Jennifer Wilsie, AICP, Director of Housing & Community Engagement

Aphi Fancon, AICP, Director of Community Development

Christy Straight, AICP, Director of Infrastructure & Environmental Resources

Chris Owens, Project Manager

Kim Bonner, Regional Planner II/Communications Specialist

Kathleen Armstrong, Regional Planner II/Community Designer

Bethany Peters, Regional Planner I/Information Specialist

Leo Priddy, Regional Planner I/Economic Development Planning Specialist

Hannah Schelthoff, PhD, Regional Cartographer/GIS Analyst

Mariana Hristova, GISP, PhD, Senior GIS Planner

### Community Health Team

Holly Lesko, Director of Community Health

Anna Champion, PhD, Project Manager

Kinsey Weaver, Community Accountability Coordinator

Julie Fox, Education and Training Coordinator

Walter Midkiff, Community Accountability Coordinator

### Notes:

AICP (American Institute of Certified Planners)

CPA (Certified Public Accountant)

GISP (Geographic Informational Systems Professional)

## FY 2024-25 New River Valley Regional Commission Members

*Chair – Mr. Hil Johnson  
Vice-Chair – Ms. Angie Covey  
Treasurer – Mr. Leon Law*

*Past-Chair – Mr. Michael Maslaney  
At-Large – Mr. David Horton  
Ms. Susan Anderson*

<u>Floyd County:</u>	Ms. Linda DeVito Kuchenbuch* 539 Dobbins Hollow Road Riner, VA 24149	Mr. Michael Maslaney PO Box 908 Floyd, VA 24091	
<u>Giles County:</u>	Mr. Richard McCoy* 505 Tyler Avenue Pearisburg, VA 24134	Mr. Leon Law 1809 Cascades Drive Pembroke, VA 24136	Vacant Giles County
	<u>Town of Pearisburg:</u> Ms. Amanda Davis* 617 Hale Street Pearisburg, VA 24134	<u>Town of Rich Creek:</u> Mr. Roger Jones* 610 Woodland Road Rich Creek, VA 24147	<u>Town of Narrows:</u> Mr. Tom Spangler* Narrows, VA 24124
<u>Montgomery County:</u>	Mr. Anthony Grafskyi* 301 Royal Lane Blacksburg, VA 24060	Brian S. Wheeler 509 Stonegate Drive Blacksburg, Va 24060	<u>Town of Pembroke:</u> Robert Lawson 519 Circle Drive Pembroke, VA 24136
<u>Pulaski County:</u>	Mr. Jeffery Reeves* 5985 Alum Spring Road Dublin, VA 24084	Vacant Pulaski County	<u>Town of Floyd:</u> Mr. Will Griffin* Floyd, VA 24091
<u>City of Radford:</u>	Mr. David Horton* 106 5th Street Radford, VA 24141	Mr. Jeff Martin 107 Bird St. Radford, VA 24141	
<u>Town of Blacksburg:</u>	Ms. Susan Anderson* 700 Preston Avenue Blacksburg VA 24060	Vacant Town of Blacksburg	
<u>Town of Christiansburg:</u>	Mr. Hil Johnson 140 Brilliant Drive, N. W. Christiansburg, VA 24073	Mr. Tonya Hackett* 80 Somerset Street Christiansburg, VA 24073	
<u>Town of Pulaski</u>	Mr. Michael Reis* PO Box 660 Pulaski, VA 24301	Mr. Larry Clevinger 1128 Well Street Pulaski, VA 24301	
<u>Radford University:</u>	Dr. Angela Joyner PO Box 6901 Radford, VA 24143		
<u>Virginia Tech:</u>	Ms. Liza Morris VA Tech Blacksburg, VA 24061	Ms. Mary Trigiani 902 Prices Fork Road, Suite 2000 (MC 0455) Blacksburg, VA 24061	
<u>New River Community College:</u>	Ms. Angie Covey 5251 College Drive Dublin, VA 24084		

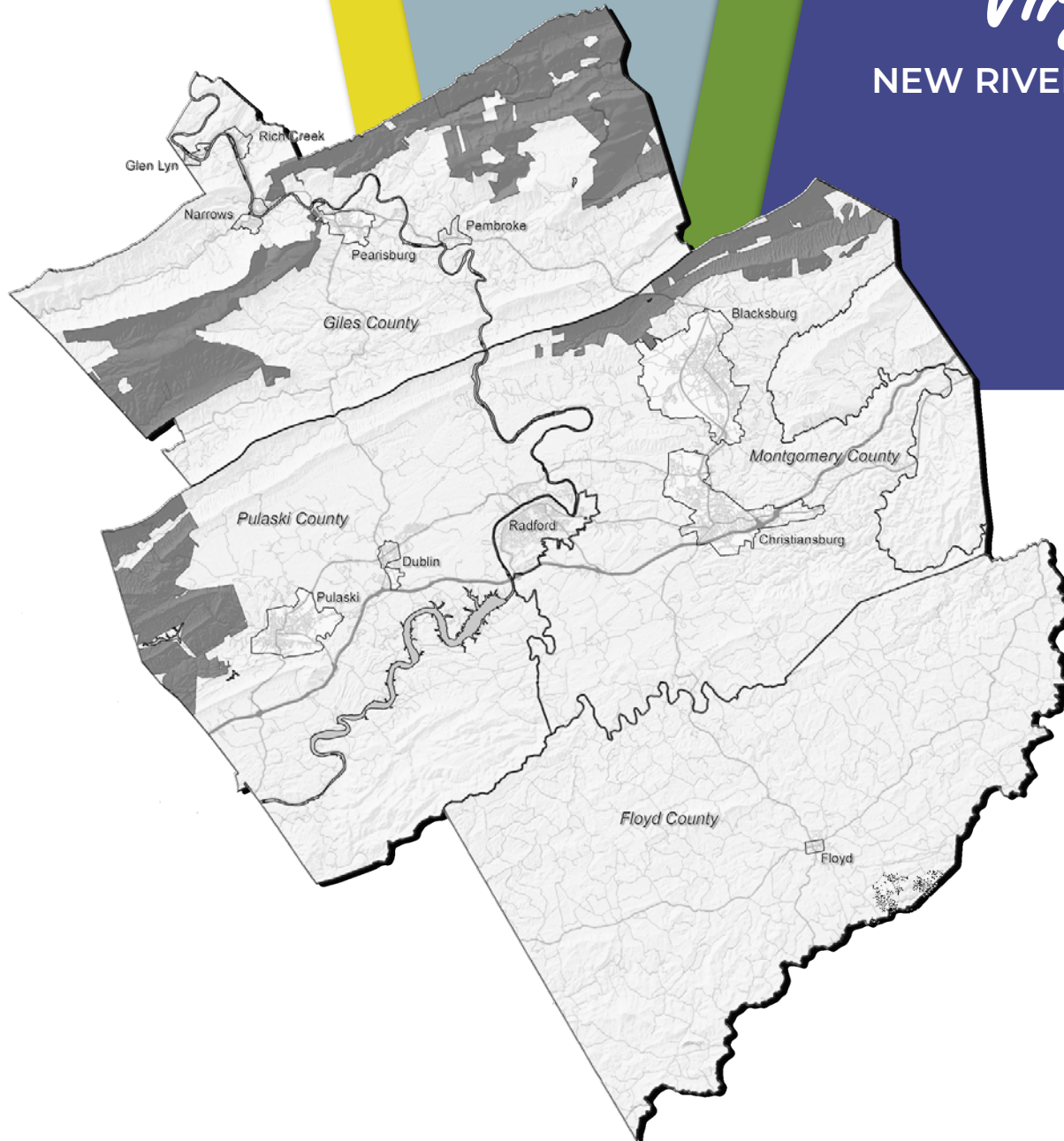
**\* = Elected Official**

## ACRONYM DESCRIPTIONS

AFID	Agriculture and Forestry Industries Development Fund
ARC	Appalachian Regional Commission
BCT	Business Continuity Team
CAMS	Central Application Management System
CDBG	Community Development Block Grant
CEDS	Comprehensive Economic Development Strategy
DA	Development Area
DEQ	Department of Environmental Quality
DGIF	Department of Game and Inland Fisheries
DHCD	Department of Housing & Community Development
DRPT	Department of Rail and Public Transportation
EDA	Economic Development Administration
EDD	Economic Development District
FEMA	Federal Emergency Management Agency
FY	Fiscal Year
GIS	Geographic Information System
GOVA	Virginia Initiative for Growth and Opportunity
HOME	Housing Opportunities Made Equal
HUD	Department of Housing & Urban Development
LDD	Local Development Districts
L RTP	Long Range Transportation Plan
LWEG	Live Work Eat Gather
MPO	Metropolitan Planning Organization
NRCC	New River Community College
NRVDC	New River Development Corporation
NRHD	New River Health District
NRV	New River Valley
NRVRC	New River Valley Regional Commission
NRWT	New River Water Trail
OAA	Opioid Abatement Authority
PDC	Planning District Commission
RTCC	Regional Transit Coordinating Council
RU	Radford University
SERCAP	Southeast Rural Community Assistance Project
SVSWMA	Southwest Virginia Solid Waste Management Association
SWVA	Southwest Virginia
TAC	Technical Advisory Committee
VAPDC	Virginia Association of Planning District Commissions
VATI	Virginia Telecommunication Initiative
VBAF	Virginia Brownfields Assistance Fund
VCCS	Virginia Community College System
VDEM	Virginia Department of Emergency Management
VDOT	Virginia Department of Transportation
VDRPT	Virginia Department of Rail & Public Transportation
VFRIFA	Virginia's First Regional Industrial Authority
VHDA	Virginia Housing Development Authority
VRA	Virginia Recycling Association
VT	Virginia Tech

# Virginia's

## NEW RIVER VALLEY



### BACKGROUND

In September 1969, the New River Valley Regional Commission was organized by its member jurisdictions - Floyd, Giles, Montgomery and Pulaski Counties, the City of Radford, and the Towns of Blacksburg, Christiansburg, and Pulaski. Together they accepted the charge of the general provisions of the Virginia Area Development Act which authorized the creation of the Commission.

The 1995 General Assembly amended and reenacted a Bill entitled the "*Regional Cooperation Act*." The Act added governmental cooperation to purposes of the Commission. The Commission's overall goals are based in the provisions of the Regional Cooperation Act. The 1997 General Assembly re-codified the Act as 15.2-4200 et al.



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**Christy Straight, AICP**  
Director of Infrastructure and  
Environmental Resources  
cstraight@nrvc.org

**Project Team**

Kim  
Bethany

1,350hrs



**DRPT**

**RIDE Solutions Program**

RIDE Solutions is a multi-regional program to provide ridesharing matching and information on alternative transportation modes to the commuters in the New River Valley. The Commission partners in execution of the program at the multi-region level with the Roanoke Valley-Alleghany Regional Commission, and the West Piedmont PDC. The goal of the program is to reduce the number of single-occupant-vehicle commuter trips by shifting SOV trips to carpool, vanpool, transit, and bicycle commuting. The NRV program focuses on reaching commuters, particularly through their employers and at community events, and on employers to provide information and technical assistance to invest in more sustainable and affordable transportation decision-making.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Community and Employer Outreach events such as VT Sustainable Transportation Fair and farmers markets
- Supporting DRPT-sponsored events such as Connecting Communities
- Monthly reporting to DRPT
- Commuter surveys

Second Quarter Deliverables (October – December):

- Community and Employer Outreach events such as Chamber events
- Initiate DRPT grant application process
- Supporting DRPT-sponsored events such as Connecting Communities
- Monthly reporting to DRPT
- Commuter surveys

Third Quarter Deliverables (January – March):

- Prepare and submit DRPT application
- Supporting DRPT-sponsored events
- Community and employer outreach events
- Monthly reporting to DRPT
- Commuter surveys

Fourth Quarter Deliverables (April – June):

- Budget spend down strategy and execution of, if needed
- Supporting DRPT-sponsored events such as Bike Month
- Promoting Bike to Work Week locally
- Monthly reporting to DRPT
- Community and employer outreach events such as farmers markets
- Commuter surveys

VDOT

## Rural Transportation Work Program

The purpose of this work element is to provide transportation technical planning assistance, grant writing, and staff time to fulfill statewide planning and policy efforts. In addition, the Commission facilitates regional participation and consensus building on transportation-related issues through a continuing, comprehensive, and coordinated planning process. FY25 work program areas will include updating the NRV Cycling Guide and collaborating with VDOT to maintain the park and ride database.

### PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Assist with SMART Scale applications
- Valley to Valley scope meeting with NRVMPPO
- Quarterly progress report and invoice

Second Quarter Deliverables (October – December):

- Launch local technical assistance projects
- Rural TAC/RTCC Meeting
- Coordinate Commonwealth Transportation Board Local Meetings
- Participation in local, regional, and statewide transportation meetings
- Draft Valley to Valley scope of work
- Quarterly progress report and invoice

Third Quarter Deliverables (January – March):

- Rural TAC/RTCC Meeting
- Local engagement for technical assistance project(s)
- Participation in local, regional, and statewide transportation meetings
- Valley to Valley Community Engagement launch
- Quarterly progress report and invoice

Fourth Quarter Deliverables (April – June):

- Final report for local technical assistance project(s)
- Participate in statewide transportation planning initiatives
- Prepare upcoming fiscal year work program
- Preliminary Valley to Valley input results
- Rural TAC/RTCC meetings
- Quarterly progress report and invoice



**Aphi Fancon, AICP**  
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Development  
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### Project Team

Eli  
Christy  
Bethany  
Hannah  
Walter

750hrs





**Elijah Sharp**

Deputy Executive Director  
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**Project Team**

Bethany  
Hannah  
Walter

700hrs



**NRVMPO**

**Long-Range Transportation Plan**

The purpose of this multi-year project is to update the New River Valley Metropolitan Organization’s Long-Range Transportation Plan (LRTP). The plan update will provide consideration of all modes of transportation and shall be continuing, cooperative, and comprehensive to the degree appropriate, based on the complexity of transportation problems to be addressed. In general, the planning process shall provide for the establishment and use of a performance-based approach to transportation decision making to support national and statewide goals. The planning horizon will be updated to 2050.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Launch online project presence and community survey
- Complete TAZ data update
- Public Open House to review key 2045 planning goals and 2050 planning process
- Identify performance measures and goals
- Update NRVMPPO TAC

Second Quarter Deliverables (October – December):

- Prepare outreach materials that outline progress since last LRTP update.
- Begin to identify and evaluate network deficiencies
- Update NRVMPPO TAC

Third Quarter Deliverables (January – March):

- Develop unconstrained transportation systems priority project list
- Review and confirm hotspots and needs analysis
- Public Meeting to communicate and further identify/verify network deficiencies, survey input, and hot spot analysis
- Update NRVMPPO TAC

Fourth Quarter Deliverables (April – June):

- Submit draft plan to TAC for review and input
- Finalize constrained projects list
- Cost planning and benefit assessment for constrained projects list
- Update NRVMPPO TAC

## NRV

# Passenger Rail Station Authority

The purpose of this work element is to provide technical assistance to the New River Valley Passenger Rail Initiative. In FY25 this will include delivering staff support to the New River Valley Passenger Rail Station Authority. The Regional Commission will serve as the administrative point of contact for the Authority and will help coordinate local initiatives with state offices such as the Virginia Passenger Rail Authority and the Virginia Department of Rail and Public Transit.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Coordinate and hold monthly meetings
- Participate with Virginia Passenger Rail Authority meetings in the region
- Provide regular updates and participate with NRV Passenger Rail, coordinated by the Blacksburg Partnership
- Contract Negotiations with DHCD for the \$318,000 ARC Planning Grant Award

Second Quarter Deliverables (October – December):

- Coordinate and hold monthly meetings
- Negotiate a contract for the architectural and engineering services
- Coordinate a meeting between the NRV Passenger Rail Station Authority and state-level leadership
- Participate with Virginia Passenger Rail Authority meetings in the region as they conduct research
- Provide regular updates and participate with NRV Rail, coordinated by the Blacksburg Partnership

Third Quarter Deliverables (January – March):

- Coordinate and hold monthly meetings
- Coordinate with NRV Passenger Rail facilitated by the Blacksburg Partnership
- Distribute any meeting outcomes to Authority members and regional partners
- Collect Financial Disclosure Statements from each of the board members
- Coordinate a Nominating Committee Meeting for 2025 Slate of Officers

Fourth Quarter Deliverables (April – June):

- Coordinate and hold monthly meetings
- Coordinate with NRV Passenger Rail Initiative facilitated by the Blacksburg Partnership
- Distribute any meeting outcomes to Authority members and regional partners



**Kevin Byrd, AICP**  
Executive Director  
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**Project Team**  
Chris

600hrs





**Kevin Byrd, AICP**  
Executive Director  
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**Project Team**  
Chris

130hrs



## ARC

# Passenger Rail

The New River Valley Passenger Rail Service Authority (NRVPSA) received \$318,000 in Appalachian Regional Commission (ARC) funds for the NRV Passenger Rail Station in Christiansburg Virginia. NRVPSA, in conjunction with the Virginia Passenger Rail Service Authority (VPRSA), have been striving to meet the 2028 goal to have passenger rail service in the New River Valley. This ARC Planning Grant will help the NRVPSA to propel the project into the next phase by providing all the construction documents needed to construct a passenger rail station. These planning grant funds will be used to procure Architectural/Engineering (A/E) Services for the Environmental Review and Design to include cost estimates, surveying and permits.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Contract Negotiations
- Address ARC's Questions
- Execute contract with ARC

Second Quarter Deliverables (October – December):

- Negotiate contract for A/E Services
- Draft contract for A/E Services
- Coordination of a stakeholder meeting
- Assist with the establishment of a management team
- Coordinate management team meeting
- Submit ARCnet reports

Third Quarter Deliverables (January – March):

- Coordinate management team meetings and draft minutes
- Submit ARCnet reports
- Submit remittance requests

Fourth Quarter Deliverables (April – June):

- Continued coordination of A/E services with NRVPSA
- Coordinate management team meetings and draft minutes
- Submit ARCnet reports
- Submit final products (ER, Design, cost estimates, etc.)
- Submit remittance requests
- Submit Final ARCnet report

## NRVMPO

# Passenger Rail Ownership & Maintenance Strategy Update

This project will develop and assist in updating the New River Valley Passenger Rail Station implementation project in coordination with the Virginia Passenger Rail Authority (VPRA). In January 2018, the New River Valley Metropolitan Planning Organization (MPO) contracted with the New River Valley Regional Commission (NRVRC) to prepare a Station Ownership and Operations Report to determine the most beneficial operating structure to jointly own and operate the forthcoming passenger Rail station along with preliminary engineering to prepare cost estimates for constructing a station at a determined location in Christiansburg. Since the completion of the previous report, VPRA has advanced the project and ascertained the previously identified site would not be feasible due to track access. Therefore, additional preliminary engineering is necessary at a new station location which will be confirmed in the coming months. Further, the New River Valley Passenger Rail Station Authority (NRVPRSA) was officially certified as of September 2022. In order to hold contract with consultants, the NRVPRSA must develop organizational documents such as bylaws and voting procedures that will clearly delineate agency responsibilities.

The Regional Commission will prepare organizational documents in collaboration with the NRVPRSA that will guide operations of the authority. Following the development and adoption of such policies, the NRVPRSA will be able to conduct the procurement process to solicit bids for professional services to develop preliminary architecture and engineering services. The Regional Commission will oversee the engagement of the selected firm and coordinate with the NRVPRSA throughout the process.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Submit invoice for work performed to develop the bylaws and organizational documents.
- Coordinate site planning concepts with Wendel + Foresight Design
- Provide quarterly update to the NRVMPO Technical Advisory Committee and Policy Board

Second Quarter Deliverables (October – December):

- Execute architecture/engineering services agreement
- Coordinate meeting between A/E firm and VPRA to discuss engineering details and data sharing
- Provide quarterly update to the NRVMPO

Third Quarter Deliverables (January – March):

- Facilitate meeting between A/E firm and NRVPRSA to develop vision for station facility
- Provide quarterly update to the NRVMPO

Fourth Quarter Deliverables (April – June):

- Continued coordination of A/E services with NRVPRSA



**Kevin Byrd, AICP**

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### Project Team

Chris

100hrs







**Elijah Sharp**  
Deputy Executive Director  
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**Project Team**

Aphi  
Hannah  
Walter

300hrs



**NRVMPO**

# Valley to Valley Community Engagement

Valley to Valley is a long-distance trail initiative that aims to connect the New River Trail State Park to the Roanoke River Greenway. December 2019, the Virginia Department of Transportation assisted partners in both the New River and Roanoke Valleys to develop a trail study. The intent of the study was to identify a new transportation corridor that would potentially connect multiple cities and towns, parks, recreation facilities, universities, and other institutions and amenities. The final study identifies potential corridors and funding opportunities for the Valley to Valley Trail. The proposed scope of work will continue to build on that work and intends to gain community perspectives regarding the most preferred option(s).

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – December 2025

First Quarter Deliverables (July – September):

- None

Second Quarter Deliverables (October – December):

- Execute agreement between NRVMPO and NRVRC

Third Quarter Deliverables (January – March):

- Develop project branding and community engagement strategy
- Develop draft materials and content for community engagement activities
- Develop tools for collecting community and local stakeholder input

Fourth Quarter Deliverables (April – June):

- Launch online community engagement tools
- Analyze initial community input and update NRVMPO TAC
- Develop online community engagement summary report
- Develop Public Open House materials

## Regional Housing Trust Fund

The Regional Commission has received \$2M in funding from Virginia Housing to foster a regional approach to housing development for low- to moderate-income renters and homeowners.

The Commission is using this funding to pilot the creation of a regional Housing Trust Fund (HTF). Partners to include NRV local government staff, anchor health institutions, universities, and other major employers that will officially launch this fiscal year.

### PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Meet bi-monthly with Housing Oversight Board to set program design for FY25
- Execute funding agreement with Landmark Development for Claremont project
- Submit quarterly report and remittance claim
- Continue work towards creation of 501(c)(3) arm of the Commission
- Continue funding conversations with non-government partners

Second Quarter Deliverables (October – December):

- Meet monthly with project technical team
- Meet bi-monthly with Housing Oversight Board
- Execute funding agreement with Community Housing Partners for Legacy on Main project
- Submit quarterly report and remittance claim
- Continue funding conversations with non-government partners

Third Quarter Deliverables (January – March):

- Meet monthly with project technical team
- Meet bi-monthly with Housing Oversight Board
- Submit quarterly report and remittance claim

Fourth Quarter Deliverables (April – June):

- Meet monthly with project technical team
- Meet bi-monthly with Housing Oversight Board
- Submit quarterly report and remittance claim
- Discuss timing for potential next round of funding



**Jennifer Wilsie, AICP**  
Director of Housing and  
Community Engagement  
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500hrs





**Jennifer Wilsie, AICP**  
Director of Housing and  
Community Development  
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**Project Team**  
Kim  
Bethany

150hrs



## VHDA

# Housing Education Program

In conjunction with the PDC Housing Development Grant, the Commission plans to address a broader and more public-facing housing education and outreach campaign through the creation of short video-based content to be shared with regional partners.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – December 2024

First Quarter Deliverables (July – September):

- Finalize draft script content
- Gather a diverse regional stakeholder group to review script content
- Create Bang the Table site
- Coordinate with Virginia Housing
- Prepare quarterly reports and remittance requests
- Meet with stakeholder group to review and finalize scripts.
- Schedule production days for video content creation

Second Quarter Deliverables (October – December):

- Edit videos
- Meet with stakeholder group to review footage
- Schedule additional production days for video content creation as needed
- Work with stakeholders to distribute videos
- Prepare quarterly reports and remittance requests
- Grant closeout

Third Quarter Deliverables (January – March):

- None

Fourth Quarter Deliverables (April – June):

- None

## DEQ

# Watershed Roundtable

The Regional Commission continues to act as the coordinating entity for the New River Watershed Roundtable. The outcomes for this project are to provide administrative support to the New River Watershed Roundtable through quarterly meetings, to provide opportunities for further watershed collaboration, support stewardship opportunities for the local community, update the website, including content, branding and site maintenance, to assist in the creation of a dynamic and interactive map for the New River Water Trail, and to provide support to citizen water quality monitoring projects and regional river clean-up projects.



**Kathleen Armstrong**  
Community Designer II  
karmstrong@nrvc.org

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Continue maintenance of the New River Watershed Roundtable website
- Assist in the administration and planning of the ReNew the New Event
- Coordinate, host and facilitate Quarterly Meeting
- Follow-up with tasks assigned at Quarterly Meeting
- Work closely with DEQ to submit Quarterly progress reports

Second Quarter Deliverables (October – December):

- Coordinate, host and facilitate Quarterly Meeting
- Follow-up with tasks assigned at Quarterly Meeting
- Work closely with DEQ to submit Quarterly progress reports

Third Quarter Deliverables (January – March):

- Coordinate, host and facilitate Quarterly Meeting
- Follow-up with tasks assigned at Quarterly Meeting
- Work closely with DEQ to submit Quarterly progress reports

Fourth Quarter Deliverables (April – June):

- Coordinate, host and facilitate Quarterly Meeting
- Follow-up with tasks assigned at Quarterly Meeting
- Work closely with DEQ to submit Quarterly progress reports
- Assist with planning of the ReNew the New stewardship event

300hrs





**Elijah Sharp**

Deputy Executive Director  
esharp@nrvc.org

**Project Team**

Aphi  
Bethany  
Hannah

450hrs



**ARC**

**LDD READY Appalachia**

One of the largest challenges of local governments and local nonprofits in the NRV is the lack of staffing capacity to apply for and implement grants. Funds and resources are often available; however, without dedicated local staff to research, apply and manage the grant funds, it is hard for a locality or nonprofit to pursue these opportunities. The Regional Commission provides the highest level of service and quality at the lowest direct cost to its membership on every project. By providing these services to local partners, the Regional Commission can add to the capacity of the locality or non-profit whereas they may not be able to make that staffing investment internally.

Construction bids have recently become more and more expensive and often result in additional project phasing, A/E and value engineering, and rebidding - all which extend originally anticipated project timelines. The Commission is attempting to see multiple projects through, which no longer have funding available. Furthermore, the Commission is supporting several projects that need to get off the ground prior to being able to draw administrative funds.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Town of Pulaski, James Hardie Direct Injection
- Town of Rich Creek Comprehensive Plan Update

Second Quarter Deliverables (October – December):

- Town of Christiansburg Community Gathering Space
- Town of Rich Creek Comprehensive Plan Update

Third Quarter Deliverables (January – March):

- Local Technical Assistance
- Town of Christiansburg Community Gathering Space

Fourth Quarter Deliverables (April – June):

- Local Technical Assistance
- Town of Christiansburg Community Gathering Space

## VATI

# Digital Opportunities Regional + Local Planning Grant

The City of Radford, Floyd County, Montgomery County, Pulaski County, and Giles County have joined forces to further their digital opportunities in the post-deployment, universal broadband environment. The Regional Commission and five partnering localities will use DHCD Virginia Broadband Affordability and Adoption Planning Grant funds to inventory needs, partnerships, and implementation projects for inclusive solutions enhancing digital literacy, supporting business growth, improving healthcare access, and other digital opportunities.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: September 2024 – February 2026

First Quarter Deliverables (July – September):

- Finalize grant award
- Coordinate meetings with the projects steering committee/project management team
- Initiate project kick-off with a steering committee meeting

First Quarter Deliverables (July – September):

- Coordinate regular meetings and communications with the steering committee
- Coordinate local and regional stakeholder meetings
- Submit monthly report to DHCD
- Submit reimbursement requests as needed

Second Quarter Deliverables (October – December):

- Coordinate regular meetings and communications with the steering committee
- Coordinate local and regional stakeholder meetings
- Submit monthly report to DHCD
- Submit reimbursement requests as needed

Third Quarter Deliverables (January – March):

- Coordinate regular meetings and communications with the steering committee
- Coordinate local and regional stakeholder meetings
- Begin plan development
- Submit monthly report to DHCD
- Submit reimbursement requests as needed

Fourth Quarter Deliverables (April – June):

- Coordinate regular meetings and communications with the steering committee
- Coordinate local and regional stakeholder meetings
- Submit monthly report to DHCD
- Submit reimbursement requests as needed



**Christy Straight, AICP**  
Director of Infrastructure and  
Environmental Resources  
cstraight@nrvc.org

### Project Team

Leo  
Hannah

300hrs





**Kinsey Weaver**

Community Accountability  
Coordinator  
kweaver@nrvc.org

**Project Team**

Anna  
Bethany  
Hannah

425hrs



**NRHD**

**Technical Support**

The New River Health District technical support programming is part of on-going annual support with the Regional Commission. With the completion of the ARPA funded work in December of this calendar year, this project will provide mapping, outreach and expanded partnership development. This project will develop strategic mapping and interactive elements for the Road to Wellness website and support integration of Health District services with the mobile outreach efforts across the region.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Establish advisory staff team to develop targeted data sets and protocols for sharing internally and public facing information
- Develop draft map layers for review and approval by NRHD indicating key health and service needs/delivery in the region
- Quarterly performance and fiscal reporting

Second Quarter Deliverables (October – December):

- Monthly check in and updates with NRHD advisory staff team
- Publishing of service delivery and needs heat maps for the region
- Draft landing page for Healthy Roots developed with advisory council input
- Quarterly performance and fiscal reporting

Third Quarter Deliverables (January – March):

- Monthly check in and updates with NRHD advisory staff team
- Public landing page for Healthy Roots with survey links for public input and review
- Develop protocols for regional map updates and review on regular schedule
- Link webpages to social media and cross-post availability with partner agencies and NRV Recovery Ecosystem program as appropriate
- Quarterly performance and fiscal reporting

Fourth Quarter Deliverables (April – June):

- Monthly check in and updates with NRHD advisory staff team
- Update Healthy Roots landing page with public survey input
- Create FY26 program proposal for review by NRHD
- Prepare presentation of collaborative model with Healthy Roots and NRHD for sharing at the Livability Initiative sharing event
- Quarterly performance and fiscal reporting

## NRHD ARPA

The ARPA funded work with the New River Health District will wrap up in December of this fiscal year. The 18-month program supported building the governance structure for Healthy Roots. It is culminating this year with support of the Advisory Council for this work along with sustainable funding and membership structures for on-going work of this network.

### PROJECT SCHEDULE & DELIVERABLES

Project duration: June 2024 – December 2024

First Quarter Deliverables (July – September):

- Host the initial meeting of the Healthy Roots Advisory Council and set up on-going meeting structure and membership
- Develop sustainability plan for supporting the work of the Healthy Roots network
- Quarterly project reporting on programmatic elements and successes
- On-going monthly meetings of the management team to support network functions

Second Quarter Deliverables (October – December):

- Development of landing page for Healthy Roots on the Road to Wellness website
- Project end reporting to ARPA funder on programmatic successes and lessons learned
- On-going monthly meetings of the management team to support network functions

Third Quarter Deliverables (January - March):

- None

Fourth Quarter Deliverables (April – June):

- None



**Anna Champion, PhD**

Project Manager

[achampion@nrvc.org](mailto:achampion@nrvc.org)

#### Project Team

Holly

Kinsey

Hannah

1,250hrs







**Holly Lesko**  
Director of Community Health  
hlesko@nrvc.org

**Project Team**

- Anna
- Kinsey
- Julie
- Walter
- Kim

2,000hrs



**MONTGOMERY COUNTY**

**NRV Recovery Ecosystem:  
Oversight & Communications**

The NRV Recovery Ecosystem is a Virginia Opioid Abatement Authority funded program to address addiction prevention, treatment and recovery. The five-year program began in FY24 and supports local government and regional partner agencies in addressing underlying causes of and impacts from opioid use disorder. The NRV Recovery Ecosystem is a regional collaboration to leverage partner expertise with local governmental oversight to strategically and holistically address this issue in the region.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Establish fiscal quarterly reporting schedule and templates for all partner agencies
- On-going monthly meetings of Technical & Leadership Teams
- Establish Emergency Fund at CFNRV with local government oversight

Second Quarter Deliverables (October – December):

- Together NRV Mailer #3 complete
- ACCE student videos captured and edited for outreach use
- On-going monthly meetings of Technical & Leadership Teams

Third Quarter Deliverables (January – March):

- Storytelling campaign launched with in person event and social media promotion
- Develop Year-3 Renewal package for leadership review
- On-going monthly meetings of Technical & Leadership Teams

Fourth Quarter Deliverables (April – June):

- On-going monthly meetings of Technical & Leadership Teams
- Submission to OAA of Year-3 Renewal package

## MONTGOMERY COUNTY

# NRV Recovery Ecosystem: Education & Training

The NRV Recovery Ecosystem is a Virginia Opioid Abatement Authority funded program to address addiction prevention, treatment and recovery. The five-year program began in FY24 and supports local government and regional partner agencies in addressing underlying causes of and impacts from opioid use disorder. The NRV Recovery Ecosystem is a regional collaboration to leverage partner expertise with local governmental oversight to strategically and holistically address this issue in the region.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Promote and execute Substance Use Disorder educational workshop for law enforcement and physicians
- On-going monthly meetings of Technical & Leadership Teams

Second Quarter Deliverables (October – December):

- Develop curriculum for middle and high school students to promote prevention and wellbeing
- Provide educational and peer learning materials for various housing & services models and best practices for people in recovery
- On-going monthly meetings of Technical & Leadership Teams

Third Quarter Deliverables (January – March):

- Complete 4 professional development activities for school teachers around trauma informed care, ACEs and Mental Health First Aid
- On-going monthly meetings of Technical & Leadership Teams

Fourth Quarter Deliverables (April – June):

- Present curriculum options and process for implementation at each
- On-going monthly meetings of Technical & Leadership Teams



**Julie Fox**  
Education and Training  
Coordinator  
jfox@nrvrc.org

**Project Team**  
Kim  
Hannah

2,000hrs





**Walter Midkiff**

Community Accountability  
Coordinator  
wmidkiff@nrvc.org

**Project Team**

Holly  
Anna  
Eli  
Christy  
Jennifer

2,000hrs



**MONTGOMERY COUNTY**

**NRV Recovery Ecosystem:  
Housing & Transportation**

The NRV Recovery Ecosystem is a Virginia Opioid Abatement Authority funded program to address addiction prevention, treatment and recovery. The five-year program began in FY24 and supports local government and regional partner agencies in addressing underlying causes of and impacts from opioid use disorder. The NRV Recovery Ecosystem is a regional collaboration to leverage partner expertise with local governmental oversight to strategically and holistically address this issue in the region.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- On-going monthly meetings of Technical & Leadership Teams

Second Quarter Deliverables (October – December):

- Participate in survey/focus group engagement with NRCA Rapid Rehousing in Floyd
- On-going monthly meetings of Technical & Leadership Teams
- Support establishment of recovery housing for people leaving treatment

Third Quarter Deliverables (January – March):

- On-going monthly meetings of Technical & Leadership Teams

Fourth Quarter Deliverables (April – June):

- Increase number of rides by 15% & decrease denied on-demand rides by 25%
- On-going monthly meetings of Technical & Leadership Teams

## MONTGOMERY COUNTY

# NRV Recovery Ecosystem: Outreach, Treatment, & Facilities

The NRV Recovery Ecosystem is a Virginia Opioid Abatement Authority funded program to address addiction prevention, treatment and recovery. The five-year program began in FY24 and supports local government and regional partner agencies in addressing underlying causes of and impacts from opioid use disorder. The NRV Recovery Ecosystem is a regional collaboration to leverage partner expertise with local governmental oversight to strategically and holistically address this issue in the region.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Expand harm reduction services to all counties and city
- Launch Peer Network program
- VPLC, CHC and NRHD team representative collaborate at 3 tailgate health fairs in the region
- On-going monthly meetings of Technical & Leadership Teams

Second Quarter Deliverables (October – December):

- VPLC, CHC and NRHD team representative collaborate at 3 tailgate health fairs in the region
- On-going monthly meetings of Technical & Leadership Teams

Third Quarter Deliverables (January – March):

- VPLC, CHC and NRHD team representative collaborate at 3 tailgate health fairs in the region
- On-going monthly meetings of Technical & Leadership Teams

Fourth Quarter Deliverables (April – June):

- VPLC, CHC and NRHD team representative collaborate at 3 tailgate health fairs in the region
- Completion of New Life treatment facility bed expansion
- Construction begins on CHCNRV OBOT facility
- On-going monthly meetings of Technical & Leadership Teams
- Submission to OAA of Year-3 Renewal package



**Kinsey Weaver**

Community Accountability  
Coordinator  
kweaver@nrvc.org

### Project Team

Holly  
Anna  
Kim

2,000hrs





### Leo Priddy

Economic Development  
Specialist I  
lpriddy@nrvc.org

### Project Team

Kevin  
Christy  
Bethany  
Hannah

1,750hrs



## EDA

# NRV Work Program

The EDA Economic Development District project includes a variety of tasks related to the functions of the NRVRC as an Economic Development District (EDD) as designated by the US Economic Development Administration (EDA). As the regional EDD, the NRVRC receives support to perform the annual update to the Regional Economic Strategy (RES) planning document that aligns with EDA-supported grant funding programs. In addition, the EDA planning partnership grant project provides support for NRVRC staff to undertake a variety of regional economic development planning and implementation projects, including administration of the New River Valley Revolving Loan Fund, entrepreneurship support, data collection and analysis, and regional activities in support of economic development, workforce development, and related fields.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Provide economic development technical assistance on request of local government partners
- Collect data for RES outcomes tracking metrics
- Identify opportunities for implementation of “Top Projects”
- Keep apprised of local, state and federal funding opportunities
- Administration of NRV Revolving Loan Fund

Second Quarter Deliverables (October – December):

- Meet with local economic development staff and stakeholders to update project lists and identify local economic development needs
- Convene RES committee to identify sections to be updated
- Administration of NRV Revolving Loan Fund

Third Quarter Deliverables (January – March):

- Evaluate and rank projects
- Update content of RES, including economic data sections
- Convene RES committee to identify emerging trends, opportunities and areas of regional collaboration
- Keep apprised of local, state and federal funding opportunities

Fourth Quarter Deliverables (April – June):

- Finalize RES update and consumer document
- Submit final RES and EDD report to EDA
- Keep apprised of local, state and federal funding opportunities
- Administration of NRV Revolving Loan Fund
- Provide economic development technical assistance on request of local government partners

EDA

## Virginia's Additive Manufacturing & Advanced Materials Tech Hub

The AM2 Tech Hub will establish Virginia's New River Valley and Danville region as a global destination and home for industry additive manufacturing and applied materials (AM2) solutions, where manufacturers can find technological pathway towards secure, resilient, agile, and innovative supply chains. The AM2 Tech Hub will provide commercialization support, technical assistance, collaborative opportunities, and talent development resources to support America's manufacturers.

With support from EDA Tech Hubs and GO Virginia funding, the project team is developing a 10-year roadmap that prioritizes industry needs from start-ups to scale-ups, identifies implementation projects that enhance the expertise and responsiveness of ecosystem resources, and fosters a collaborative consortium of players in this region. Completing this process will qualify the region for a future round of federal funding (potentially up to \$75 million), and will help to build more competitive teams for immediate opportunities.



**Kevin Byrd, AICP**  
Executive Director  
kbyrd@nrvc.org

**Project Team**  
RIO (vacant)  
Leo

### PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – October 2025

First Quarter Deliverables (July – September):

- Hold bi-weekly project meetings with core leadership team
- Coordinate on-site consortium meetings
- Coordinate work groups on talent development, industry advancement needs, and technology barriers
- Draft industry road map to illustrate connections
- Submit quarterly reports to EDA

Second Quarter Deliverables (October – December):

- Hold bi-weekly project meetings with core leadership team
- Coordinate on-site consortium and work group meetings
- Finalize industry road map to illustrate connections
- Submit quarterly reports to EDA

Third Quarter Deliverables (January -March)

- Hold bi-weekly project meetings with core leadership team
- Coordinate on-site consortium and work group meetings
- Draft Tech Hub Strategy Document
- Submit quarterly reports to EDA

Fourth Quarter Deliverables (April-June)

- Hold bi-weekly project meetings with core leadership team
- Coordinate on-site consortium and work group meetings
- Finalize Tech Hub Strategy Document
- Submit quarterly reports to EDA

2,400hrs





**Kevin Byrd, AICP**  
Executive Director  
kbyrd@nrvc.org

**Project Team**  
RIO (vacant)

## GO Virginia

# Virginia's Additive Manufacturing & Advanced Materials Tech Hub

The AM2 Tech Hub will establish Virginia's New River Valley and Danville region as a global destination and home for industry additive manufacturing and applied materials (AM2) solutions, where manufacturers can find technological pathway towards secure, resilient, agile, and innovative supply chains. The AM2 Tech Hub will provide commercialization support, technical assistance, collaborative opportunities, and talent development resources to support America's manufacturers.

The GO Virginia portion of this project allows for the geographic scope of the Tech Hubs planning area to expand beyond the New River Valley and Danville to include Roanoke and Lynchburg. The GO VA funds will be focused on industry identification as collaborators in the Tech Hub for all of Region 2 GO Virginia geography.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – October 2025

First Quarter Deliverables (July – September):

- Hold bi-weekly project meetings with core leadership team
- Coordinate on-site consortium meetings
- Coordinate work groups on talent development, industry advancement needs, and technology barriers
- Begin collecting company identification for firms aligned with the Tech Hub in Roanoke/Lynchburg geography
- Submit quarterly reports to GO Virginia

Second Quarter Deliverables (October – December):

- Hold bi-weekly project meetings with core leadership team
- Coordinate on-site consortium and work group meetings
- Finalize industry road map to illustrate connections
- Submit quarterly reports to GO Virginia

Third Quarter Deliverables (January -March)

- Hold bi-weekly project meetings with core leadership team
- Coordinate on-site consortium and work group meetings
- Draft Tech Hub Strategy Document
- Submit quarterly reports to GO Virginia

Fourth Quarter Deliverables (April-June)

- Hold bi-weekly project meetings with core leadership team
- Coordinate on-site consortium and work group meetings
- Finalize Tech Hub Strategy Document
- Submit quarterly reports to Go Virginia

100hrs









**Aphi Fancon, AICP**  
Director of Community Development  
afancon@nrvc.org

**Project Team**

Kim  
Hannah

200hrs



**CITY OF RADFORD**

**Zoning Ordinance Update**

The City of Radford is rewriting its zoning ordinance that was developed in 1993. While there have been some periodic revisions, the zoning rewrite will allow the City to expand allowable uses in various zoning districts to keep in pace with new types of uses and establish performance standards for some uses for development and redevelopment considerations. Illustrations will also be provided for better understanding of the requirements to make the ordinance easy to understand.

**PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Prepare revision to Site Plans section
- Research and prepare requirements for short term rentals
- Conduct further research and spatial analysis on Medical Arts Districts
- Prepare revision to section on Home Occupations

Second Quarter Deliverables (October – December):

- Prepare revision to section on Bed and Breakfast Establishments
- Review and revise Townhouse Regulations
- Review and revise section on Miscellaneous Provision
- Prepare for work sessions with City Council to present the changes to the Zoning Ordinance

Third Quarter Deliverables (January – March):

- None

Fourth Quarter Deliverables (April – June):

- None

## CITY OF RADFORD

# Downtown East Main Implementation

The Regional Commission is providing general technical assistance to the City of Radford as they implement the East Main Downtown project. The project encompasses streetscape, lighting and parking improvements, pedestrian amenities, public gathering spaces and connection, via a multi-use trail, from downtown to the New River. The Commission is assisting with identifying and applying for funding, administering grant funding, preparing conceptual plans, engagement activities, assistance with procurement and environmental review process and assist with any other overall technical assistance requested.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2023 – December 2025

First Quarter Deliverables (July – September):

- Coordinate monthly meetings between City and Commission staff and draft minutes
- Construction bidding

Second Quarter Deliverables (October – December):

- Coordinate monthly meetings between City and Commission staff and draft minutes
- Construction underway
- Contract monitoring and grant compliance
- Submit Remittance Requests
- Submit Monthly Reports

Third Quarter Deliverables (January – March):

- Coordinate monthly meetings between City and Commission staff and draft minutes
- Conceptual design of multi-use trail and River connector trail
- Contract monitoring and grant compliance
- Submit Remittance Requests
- Submit Monthly Reports

Fourth Quarter Deliverables (April – June):

- Coordinate monthly meetings between City and Commission staff and draft minutes
- Contract monitoring and grant compliance
- Identify and apply for additional funding resources for implementation as needed
- Submit Remittance Requests
- Submit Monthly Reports



**Chris Owens**

Project Manager  
cowens@nrvc.org

### Project Team

Eli  
Kathleen

100hrs





**Aphi Fancon, AICP**  
Director of Community  
Development  
afancon@nrvc.org

**Project Team**  
Hannah

**550hrs**



## FLOYD COUNTY

# Comprehensive Plan Update

Floyd County is launching its Comprehensive Plan update process. This long-range plan outlines the community's vision for the future, directs physical development, guides decision-making, and prioritizes programs to meet community needs. The anticipated scope of the project includes updating individual sections of the plan; engaging the public to guide planning outcomes; and developing a final product that allows local partners to establish priorities and track their progress.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: January 2024 – December 2025

First Quarter Deliverables (July-September):

- Collect hi-resolution photos and/or video
- Coordination with Floyd County to obtain GIS related shapefiles
- Continue virtual community engagement activities
- Prepare and attend community events

Second Quarter Deliverables (October-December):

- Conduct technical working group meetings. This will be held in two phases. Each group will meet twice
  - Infrastructure
  - Housing
  - Economic Development
- Prepare content and assist with conducting working group meeting phase 1
- Evaluate existing conditions and trends

Third Quarter Deliverables (January-March):

- Conduct Phase 2 technical working group meetings.
  - Community Facilities
  - Natural Resources
- Community engagement wrap-up:
  - Compile all surveys and public input received
  - Summarize the community engagement activities conducted
  - Highlight key themes and findings

Fourth Quarter Deliverables (April-June):

- Conduct data analysis for each element of the plan
- Prepare data package for County to highlight trends, challenges and opportunities
- Data analysis findings and insights from the community engagement report will be used to draft the goals, objectives and policies to align with the community's vision and needs
- Initial Draft Introduction, Environment and Natural Resources, and Population Chapters

## FLOYD COUNTY

# Parks & Recreation Planning

The purpose of this project is to create a master plan document for Floyd County Parks & Recreation. The Commission will collaborate with County staff to develop a clear set of goals, policies, and standards for the County's parks, green space, trails, recreational facilities, and program development for the next five to ten years.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: January 2024 – June 2025

First Quarter Deliverables (July - September):

- Develop a survey and distribute in public areas
- Establish a Floyd County Parks and Recreation Working Group to guide the planning process
- Develop an all-sources project budget and timeline
- Assist the County with progress reporting and grant administration as needed or requested

Second Quarter Deliverables (October - December):

- Evaluate current facilities, services, and programs
- Identify current department staff and volunteers
- Comparison of the County's current department with parks and recreation state/national industry trends and assessment of the County's position relative to its peer departments and neighboring communities
- Review demographic trends and characteristics of the County and relate information to programs and services
- Review existing engagement documents
- Develop well organized and directed community engagement activities that will ensure equitable, inclusive, open, and proactive public participation process
- Analyze the the quantity, distribution, relevancy, connections and proximity of facilities, and existing programs and services

Third Quarter Deliverables (January - March):

- Gather community input and gauge interest in recreational opportunities
- Provide information to assist with informed and equitable decision making for County leadership
- Facilitated Focus Group Discussion: explore roles of entities that are currently or that are seeking additional involvement in planning, implementation, or maintenance

Fourth Quarter Deliverables (April – June):

- Develop an action plan that includes strategies, priorities, cost estimates, and implementation strategies
- Working Group: prioritize recommendations for the short, mid, and long-term.
- Develop a Floyd County Parks and Recreation Master Plan
- Develop presentation and supporting materials
- Present plan to other groups as requested by Floyd County



**Kim Bonner**

Communications Specialist II  
kbonner@nrvc.org

### Project Team

Eli  
Kathleen

400hrs





**Christy Straight, AICP**  
Director of Infrastructure and  
Environmental Resources  
cstraight@nrvrc.org

## FLOYD COUNTY

# EDA Industrial Access Road Grant Administration

The Commission is providing grant administration with funding received to expand an industrial access roadway and public utilities. Under this agreement, the Commission is managing ARC Industrial Access, USEDA, and Tobacco Commission awards. In addition, the commission will ensure Davis-Bacon prevailing wage requirements and other equal opportunity requirements are met.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2020 – November 2025

First Quarter Deliverables (July-September):

- Prepare and manage reimbursement reports
- Develop quarterly progress reports for grantors
- Participate in project management meetings
- Coordinate with funders during the project bidding and contract approval process

Second Quarter Deliverables (October-December):

- Prepare and manage reimbursement reports
- Develop quarterly progress reports for grantors
- Participate in project management meetings
- Weekly payroll and wage verification

Third Quarter Deliverables (January-March):

- Prepare and manage reimbursement reports
- Develop quarterly progress reports for grantors
- Participate in project management meetings
- Weekly payroll and wage verification

Fourth Quarter Deliverables (April-June):

- Prepare and manage reimbursement reports
- Develop quarterly progress reports for grantors
- Weekly payroll and wage verification
- Participate in project management meetings

175hrs



## FLOYD COUNTY

# DHCD Scatter-Site Phase II Planning Grant

The Commission will assist Floyd County with an additional Planning Grant application for scatter-site housing rehab work in order to explore more efficient timelines and partnerships to provide housing rehab assistance on an ongoing basis.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Facilitate monthly management team meetings
- Submit Open Submission Scatter-site Housing Rehab application

Second Quarter Deliverables (October – December):

- Facilitate monthly management team meetings
- Submit monthly progress reports through CAMS
- Maintain grant budget and submit remittance requests as necessary
- Work with partners such as SERCAP, Floyd Initiative for Safe Housing, and others to create an efficient intake, client interface, housing assessment, and rehab execution system for Floyd County rehabs

Third Quarter Deliverables (January – March):

- Facilitate monthly management team meetings
- Submit monthly progress reports through CAMS
- Maintain grant budget and submit remittance requests as necessary
- Work with partners such as SERCAP, Floyd Initiative for Safe Housing, and others to create an efficient intake, client interface, housing assessment, and rehab execution system for Floyd County rehabs

Fourth Quarter Deliverables (April – June):

- Facilitate monthly management team meetings
- Submit monthly progress reports through CAMS
- Maintain grant budget and submit remittance requests as necessary
- Finalize rehab intake and execution process



**Jennifer Wilsie, AICP**  
Director of Housing and  
Community Engagement  
jwilsie@nrvc.org

**Project Team**  
Holly

175hrs





**Jennifer Wilsie, AICP**  
Director of Housing and  
Community Engagement  
jwilsie@nrvc.org

## FLOYD COUNTY

# DHCD Scatter-Site Phase II Grant Application + Administration

The purpose of this work element is to pursue a second round of housing rehab grant funding for Floyd County under the Community Development Block Grant program. Recipients of housing rehab will be verified as low-to-moderate income and have documented housing need.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Submit Open Submission grant application

Second Quarter Deliverables (October – December):

- Complete Contract Negotiation activities

Third Quarter Deliverables (January – March):

- Execute contract between Floyd County and DHCD
- Facilitate monthly management team meetings
- Submit monthly progress reports through CAMS
- Maintain grant budget and submit remittance requests as necessary
- Work with partners such as SERCAP, Floyd Initiative for Safe Housing, and others to create an efficient intake, client interface, housing assessment, and rehab execution system for Floyd County rehabs

Fourth Quarter Deliverables (April – June):

- Facilitate monthly management team meetings
- Submit monthly progress reports through CAMS
- Maintain grant budget and submit remittance requests as necessary
- Work with partners such as SERCAP, Floyd Initiative for Safe Housing, and others to create an efficient intake, client interface, housing assessment, and rehab execution system for Floyd County rehabs

175hrs



## GILES COUNTY

# Comprehensive Plan Update

Giles County is working with the Regional Commission to update its Comprehensive Plan. This updated plan will reflect the Town's future vision and will steer decisions related to growth, development, investments, and services. The update process will involve engaging with the community, collecting and analyzing data, and reviewing the Town's goals, objectives, policies, and strategies.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Develop community engagement strategies
- Design and launch community survey
- Publish promotional materials for survey participation
- Facilitate work sessions with Planning Commission

Second Quarter Deliverables (October – December):

- Data analysis of public input and survey results
- Develop data visualizations and mapping for each element of the Comprehensive Plan
- Facilitate work sessions with Planning Commission

Third Quarter Deliverables (January – March):

- Update goals, objectives, policies, and strategies for each Comprehensive Plan element area.
- Develop data visualizations and mapping for each section of the Plan
- Facilitate work sessions with Planning Commission
- Facilitate up to three focus groups about Comprehensive Plan element areas

Fourth Quarter Deliverables (April – June):

- Prepare publication-quality draft of Comprehensive Plan
- Present Comprehensive Plan draft to Planning Commission
- Present final Comprehensive Plan to Town Council for adoption



**Bethany Peters**

Information Specialist I  
bpeters@nrvc.org

**350hrs**







**Chris Owens**  
Project Manager  
cowens@nrvrc.org

## GILES COUNTY – VATI 2024

# Route 100 & 42 Broadband Grant Administration

Giles County received a \$4,199,596 Virginia Telecommunications Initiative (VATI) grant to provide broadband services to an underserved/unserved area in Giles County. The primary purpose of this project is to construct 103 miles of the fiber needed to ensure that the residents and businesses of the White Gate, Staffordsville, Poplar Hill, Sugar Run, Wilburn Valley and Walker Creek communities of Giles County have access to reliable, high speed (100/20 mbps) fiber to the home broadband to not only improve the quality of life for 611 improved households, but also to boost economic growth within the county by providing access to the resources and opportunities necessary to bridge the digital divide and allow the 9 improved businesses to compete in today's global economy.

## PROJECT SCHEDULE & DELIVERABLES

Project Duration: July 2024 – January 2027

First Quarter Deliverables (July-September):

- Attend Contract Negotiations meeting
- Start Pre-contract Activities
- Start the Environmental Review

Second Quarter Deliverables (October-December):

- Complete Pre-contract Activities
- Complete Environmental Review
- Execute contract with DHCD for ARC funding

Third Quarter Deliverables (January-March):

- Coordinate monthly meetings between ISP, County and Commission staff
- Contract monitoring and grant compliance
- Maintain Federal Wage Compliance
- Complete and Submit Reports to DHCD
- Submit remittance requests

Fourth Quarter Deliverables (April-June):

- Coordinate monthly meetings between ISP, County and Commission staff
- Contract monitoring and grant compliance
- Maintain Federal Wage Compliance
- Complete and Submit Reports to DHCD
- Submit remittance requests

350hrs



## GILES COUNTY

# Painter School Road Broadband Grant Administration

The New River Valley Regional Commission receives an Appalachian Regional Commission (ARC) grant. The project will expand fiber-to-the-home to most of the 45 homes served and the remaining fiber-to-the-node high-speed internet to rural residents near Pembroke, VA, located around Painter School Rd. and Rocky Hollow Rd. Area of Giles County.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July-September):

- Complete fiber build
- Maintain Federal Wage Compliance with project
- Submit Final Report to DHCD
- Submit 2 remittances (final requests)
  - Construction
  - Administration

Second Quarter Deliverables (October-December):

- Complete Closeout Report
- Complete Final Financial Review

Third Quarter Deliverables (January-March):

- None

Fourth Quarter Deliverables (April-June):

- None



**Chris Owens**

Project Manager  
cowens@nrvc.org

100hrs



## MONTGOMERY COUNTY – VATI 2021

# Eastern Montgomery Broadband Grant Administration

This project is intended to bring fiber to the home (FTTH) of the underserved citizens of Eastern Montgomery County for a total of 1,292 new connections. Montgomery County has partnered with GigaBeam to complete this change. DHCD has awarded Montgomery County \$919,569 for this effort; the Regional Commission will provide grant administration for the project.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Coordinate monthly meetings with the project management team and minutes
- Submit monthly report to DHCD
- Submit reimbursement requests as needed

Second Quarter Deliverables (October – December):

- Coordinate monthly meetings with the project management team and minutes
- Submit monthly report to DHCD
- Submit reimbursement requests as needed

Third Quarter Deliverables (January – March):

- Complete Closeout Report

Fourth Quarter Deliverables (April – June):

- Complete Final Financial Review



**Chris Owens**

Project Manager  
cowens@nrvrc.org

25hrs



## MONTGOMERY/BLAND COUNTY – VATI 2022 Broadband Grant Administration

This project is intended to bring fiber to the home (FTTH) of the underserved citizens of Montgomery and Bland Counties – a total of 14,154 new connections through internet services providers GigaBeam. DHCD has awarded the New River Valley Planning Commission \$39,233,355; and the counties and ISPs have committed an additional matching funds of \$38,247,340. The project is anticipated to be completed in 2026.

### PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2023 – March 2026

First Quarter Deliverables (July – September):

- Coordinate monthly meetings with the project management team and minutes
- Submit monthly report to DHCD
- Submit quarterly report to DHCD
- Assist Montgomery County with ARPA Quarterly Report
- Davis-Bacon Monitoring
- Submit reimbursement requests as needed

Second Quarter Deliverables (October – December):

- Coordinate monthly meetings with the project management team and minutes
- Submit monthly report to DHCD
- Submit quarterly report to DHCD
- Assist Montgomery County with ARPA Quarterly Report
- Davis-Bacon Monitoring
- Submit reimbursement requests as needed

Third Quarter Deliverables (January – March):

- Coordinate monthly meetings with the project management team and minutes
- Submit monthly report to DHCD
- Submit quarterly report to DHCD
- Assist Montgomery County with ARPA Quarterly Report
- Davis-Bacon Monitoring
- Submit reimbursement requests as needed

Fourth Quarter Deliverables (April – June):

- Coordinate monthly meetings with the project management team and minutes
- Submit monthly report to DHCD
- Submit quarterly report to DHCD
- Assist Montgomery County with ARPA Quarterly Report
- Davis-Bacon Monitoring
- Submit reimbursement requests as needed



**Chris Owens**  
Project Manager  
cowens@nrvc.org

825hrs





**Christy Straight, AICP**  
Director of Infrastructure and  
Environmental Resources  
cstraight@nrvc.org

## PULASKI COUNTY – VATI 2022

### Broadband Grant Administration

This project will bring fiber to the home (FTTH) of the underserved citizens of Pulaski County – a total of 8,822 new connections are anticipated through internet service provider All Points Broadband. DHCD has awarded the New River Valley Regional Commission a grant for \$29,122,000; and the counties and ISPs have committed an additional matching funds of \$26,103,057. The project is anticipated to be completed in 2025.

### PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Coordinate monthly meetings with the project management team
- Submit monthly report to DHCD
- Submit quarterly report to DHCD
- Submit reimbursement requests as needed

Second Quarter Deliverables (October – December):

- Coordinate monthly meetings with the project management team
- Submit monthly report to DHCD
- Submit quarterly report to DHCD
- Submit reimbursement requests as needed

Third Quarter Deliverables (January – March):

- Coordinate monthly meetings with the project management team
- Submit monthly report to DHCD
- Submit quarterly report to DHCD
- Submit reimbursement requests as needed

Fourth Quarter Deliverables (April – June):

- Coordinate monthly meetings with the project management team
- Submit monthly report to DHCD
- Submit quarterly report to DHCD
- Submit reimbursement requests as needed

400hrs



## PULASKI COUNTY

# Parks and Recreation Planning

The purpose of this project is to continue updating master planning documents for Pulaski County parks. Park planning is anticipated to include Smith Farm Park, Fairview Homes, Sheffey Park, and Loving Field. Park Planning includes technical assistance that can provide Parks and Rec staff with strategies for successful park design/development, lessened maintenance burden, community engagement, and increased programming capacity.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Continue the development of site area master plans
- Coordinate, host and facilitate Monthly meetings with Parks and Recreation staff
- Follow-up with tasks assigned at monthly meeting
- Work closely with Parks and Recreation staff provide technical assistance and build capacity

Second Quarter Deliverables (October – December):

- Inventory existing assets and document locations of planned improvements and continue the development of Smith Farm Park master plan
- Coordinate, host and facilitate Monthly meetings with Parks and Recreation staff
- Follow-up with tasks assigned at monthly meeting
- Work closely with Parks and Recreation staff provide technical assistance and build capacity

Third Quarter Deliverables (January – March):

- Continue the development of Smith Farm Park and Sheffey Park master plan
- Coordinate, host and facilitate Monthly meetings with Parks and Recreation staff
- Follow-up with tasks assigned at monthly meeting
- Work closely with Parks and Recreation staff provide technical assistance and build capacity

Fourth Quarter Deliverables (April – June):

- Coordinate, host and facilitate Monthly meetings with Parks and Recreation staff
- Follow-up with tasks assigned at monthly meeting
- Work closely with Parks and Recreation staff provide technical assistance and build capacity



**Kathleen Armstrong**

Community Designer II  
karmstrong@nrvc.org

### Project Team

Hannah

300hrs





**Jennifer Wilsie, AICP**  
Director of Housing and  
Community Engagement  
jwilsie@nrvc.org

**400hrs**



## TOWN OF BLACKSBURG

# NRV Home Consortium

The HOME Program, established in 1990 by the Department of Housing and Urban Development (HUD), is the largest Federal block grant to State and local governments designed exclusively to create affordable housing for low to moderate-income households.

Funds are eligible for activities such as homeowner rehabilitation, new construction of single family or multi-family homes, acquisition of property, demolition of substandard housing, architectural fees, feasibility studies, homebuyer's counseling, and other finance-related costs.

### PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Maintain project files in compliance with HUD regulations
- Attend bi-weekly staff meetings
- Participate in quarterly HOME Board meetings
- Assist with upcoming permanent supportive housing project
- Assist in project development as needed
- Conduct Environmental Review Records as needed

Second Quarter Deliverables (October – December):

- Maintain project files in compliance with HUD regulations
- Attend bi-weekly staff meetings
- Participate in quarterly HOME Board meetings
- Assist with upcoming permanent supportive housing project
- Assist in project development as needed
- Conduct Environmental Review Records as needed
- Assist with creation of HOME Annual Report

Third Quarter Deliverables (January – March):

- Maintain project files in compliance with HUD regulations
- Attend bi-weekly staff meetings
- Participate in quarterly HOME Board meetings
- Assist with upcoming permanent supportive housing project
- Assist in project development as needed
- Conduct Environmental Review Records as needed

Fourth Quarter Deliverables (April – June):

- Maintain project files in compliance with HUD regulations
- Attend bi-weekly staff meetings
- Participate in quarterly HOME Board meetings
- Assist with upcoming permanent supportive housing project
- Assist in project development as needed
- Conduct Environmental Review Records as needed

## TOWN OF CHRISTIANSBURG

# Comprehensive Plan Update

The Town of Christiansburg started their Comprehensive Plan update effort. The plan will capture the community's vision for the Town, and guide the Town's growth, development, investments, and services to enhance quality of life. The Town will evaluate current issues and opportunities, discuss solutions, and select options to address the issues. Changes to the comprehensive plan will also be made to comply with new State regulations.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July-September):

- Data Analysis for each section of the plan
- Develop publication quality mapping and data visualizations for each section of the plan.
- Virtual Engagement Space Maintenance

Second Quarter Deliverables (October-December):

- Community Engagement Analysis & Summary Reports
- Data Analysis + Content Refresh
- Virtual Engagement Space Maintenance

Third Quarter Deliverables (January-March):

- Data Analysis + Content Refresh
- Updating Goals, Objectives, and Strategies

Fourth Quarter Deliverables (April-June):

- Development of Consumer Documents



### Aphi Fancon, AICP

Director of Community  
Development  
afancon@nrvc.org

### Project Team

Jennifer  
Kim  
Bethany  
Hannah

750hrs







**Bethany Peters**  
Information Specialist I  
bpeters@nrvc.org

## TOWN OF CHRISTIANSBURG - ARC Downtown Gathering Space Grant Administration

The Regional Commission is administering a \$275,000 construction grant on behalf of the Town of Christiansburg, funded by the Appalachian Regional Commission.

The Christiansburg Community Gathering Space project will create a welcoming farmers market and multi-purpose cultural anchor space in downtown that will act as a catalyst for future economic growth and vibrancy and serve the need for both programmed and spontaneous outdoor public space use.

### PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Assist with agenda creation and facilitation of monthly leadership team meetings
- Coordinate with Town and VDOT on final scope of work of Revenue Sharing project that will affect scope of ARC project
- Coordinate with project A/E to finalize scope of work

Second Quarter Deliverables (October – December):

- Assist with agenda creation and facilitation of monthly leadership team meetings
- Submit monthly progress reports through CAMS
- Submit remittance requests as necessary
- Coordinate with project A/E

Third Quarter Deliverables (January – March):

- Assist with agenda creation and facilitation of monthly leadership team meetings
- Submit monthly progress reports through CAMS
- Submit remittance requests as necessary
- Coordinate with project A/E
- Put project out for competitive contractor bids

Fourth Quarter Deliverables (April – June):

- Assist with agenda creation and facilitation of monthly leadership team meetings
- Submit monthly progress reports through CAMS
- Submit remittance requests as necessary
- Execute written agreement with contractor

200hrs



## TOWN OF FLOYD - VBAF Grant Administration

The Town of Floyd was awarded over \$250,000 from the Virginia Brownfields Restoration and Economic Redevelopment Assistance Fund (VBAF) to restore and redevelop brownfield sites. Administered by the Virginia Resources Authority (VRA) and directed by the Virginia Economic Development Partnership (VEDP) with the Virginia Department of Environmental Quality (DEQ), this program addresses environmental issues to make sites viable for new economic opportunities. The grant covers costs for removing hazardous substances, demolishing structures, and conducting site work.

The project will transform a derelict brownfield area into a vibrant mixed-use property, helping establish a gateway from Downtown to the Town's West-end. This project reduces the need to develop undisturbed land while facilitating job growth, increasing local tax bases, and enhancing community aesthetic.



**Leo Priddy**  
Economic Development  
Planning Specialist I  
lpriddy@nrvc.org

### PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Meet and correspond with town staff regarding site remediation of Harris Street properties
- Assist with contractual service procurement for solid waste removal (request for proposal) and asbestos and lead-based paint abatement (invitation for bid)
- Provide general grant administration and maintain an all-sources project budget
- Preparation of reimbursement requests and progress reports

Second Quarter Deliverables (October – December):

- Coordinate monthly project management team meetings
- Assist with contractual service procurement for solid waste removal (request for proposal) and asbestos and lead-based paint abatement (invitation for bid)
- Provide general grant administration and maintain an all-sources project budget
- Preparation of reimbursement requests and progress reports

Third Quarter Deliverables (January – March):

- Coordinate monthly project management team meetings
- Assist with contractual service procurement for solid waste removal (request for proposal) and asbestos and lead-based paint abatement (invitation for bid)
- Provide general grant administration and maintain an all-sources project budget
- Preparation of reimbursement requests and progress reports

Fourth Quarter Deliverables (April – June):

- Coordinate monthly project management team meetings
- Assist with contractual service procurement for solid waste removal (request for proposal) and asbestos and lead-based paint abatement (invitation for bid)
- Provide general grant administration and maintain an all-sources project budget
- Preparation of reimbursement requests and progress reports

150hrs





**Aphi Fancon, AICP**  
Director of Community  
Development  
afancon@nrvc.org

## TOWN OF FLOYD

### General Technical Assistance

This The Town of Floyd is amending sections of their zoning ordinance and code of ordinance and Regional Commission staff will provide support to prepare content, illustrations, prepare permits and provide other general technical assistance as needed. The scope also includes on-call technical assistance across a variety of implementation supporting activities.

### PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

Program Deliverables:

- Coordinate regular meetings between Commission and Town staff
- Prepare at least one (1) zoning amendment
- Prepare summary of changes report for the Planning Commission
- Present to the Planning Commission updated sections of the Zoning Ordinance or Code of Ordinance
- Develop illustration diagram
- Prepare draft public notices as needed
- Prepare adoption ordinance for the amended section of the Zoning Ordinance or Code of Ordinance
- Assist Town staff with general zoning ordinance assistance
- The Commission will provide up to an estimated 100 hours of technical assistance

100hrs



## TOWN OF NARROWS

# Zoning Ordinance Update

The Town of Narrows is updating its zoning ordinance. The key goals are enhancing the Town's unique character, improving economic vitality and maximizing the business and commercial potential. This update aims to implement the recently adopted comprehensive plan, remove outdated uses, and add new ones to meet changing community needs. Additionally, the update seeks to reduce complexity, make the ordinance easier to use, and minimize the need of interpretations and ensure compliance with new Supreme Court rulings.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Analysis of all commercial zoning districts: Central Business District (B-1) and General Business District (B-2).
- Prepare summary of changes report for the Planning Commission
- Present to the Planning Commission updated sections of the Zoning Ordinance or Code of Ordinance

Second Quarter Deliverables (October – December):

- Analysis of industrial zoning districts: Light Industrial (M-1) and General Industrial District (I-1).
- Prepare summary of changes report for the Planning Commission
- Present to the Planning Commission updated sections of the Zoning Ordinance or Code of Ordinance

Third Quarter Deliverables (January – March):

- Analysis of residential zoning districts: Residential District (AR-1, R-1, R-2, R-3)
- Prepare summary of changes report for the Planning Commission
- Present to the Planning Commission updated sections of the Zoning Ordinance or Code of Ordinance

Fourth Quarter Deliverables (April – June):

- Analysis of Planned Development District (R-4) and Mobile Home District (MH-1)
- Analysis of special districts: Flood Hazard District (FH-1)
- Prepare summary of changes report for the Planning Commission
- Present to the Planning Commission updated sections of the Zoning Ordinance or Code of Ordinance



**Aphi Fancon, AICP**

Director of Community  
Development  
afancon@nrvc.org

### Project Team

Kathleen

300hrs





**Kathleen Armstrong**  
Community Designer II  
karmstrong@nrvrc.org

## TOWN OF NARROWS

# Parks and Recreation Planning

The Regional Commission is providing technical assistance to the Town of Narrows Parks and Recreation Department as they embark on their first Parks and Recreation Strategic Plan. The plan encompasses inventory of park facilities, recreational program offerings, department/ commission culture and communication practices and strategies for future facility improvements. The Commission is assisting with analysis of parks and recreation offerings, preparing conceptual plans, creating strategy diagrams, community engagement activities, and assistance with strategic development.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Facilitate community feedback sessions
- Conduct stakeholder engagement workshops
- Incorporate community input into strategic planning

Second Quarter Deliverables (October – December):

- Produce outdoor recreation asset visualizations
- Develop content data visualizations, and mapping components
- Form plan chapters and framework
- Develop materials for presentations to Town staff and Council

Third Quarter Deliverables (January – March):

- Prepare draft publication quality chapter on community engagement
- Prepare display boards and materials for in-person community engagement activities
- Present Final community engagement content to stakeholders and Town

Fourth Quarter Deliverables (April – June):

- None

200hrs



## TOWN OF PEARISBURG + NARROWS - CDBG Regional Wastewater Planning Grant

The Regional Commission is supporting the Towns of Pearisburg and Narrows for a DHCD CDBG planning grant. Both Towns' wastewater treatment facilities are nearing the end of their useful lives. Neither Town can afford to construct and operate a new facility individually; connecting both Towns' systems to a facility that could be built at an existing site in Pearisburg may be a feasible and cost-effective solution. Project work includes a survey of each town's wastewater users will determine eligibility for LMI-related grant funds and developing a defined framework for a partnership if it is determined that combining systems is the best course of action.

### PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – September 2024

First Quarter Deliverables (July – September):

- Coordinate meetings with the project management team
- Prepare the LMI survey instrument and survey sample set
- Conduct surveying through online resources and, if needed, follow up with in-person surveying
- Submit reports to DHCD as needed
- Submit reimbursement requests as needed

Second Quarter Deliverables (October – December):

- None

Third Quarter Deliverables (January – March):

- None

Fourth Quarter Deliverables (April – June):

- None



**Christy Straight, AICP**  
Director of Infrastructure and  
Environmental Resources  
[cstraight@nrvc.org](mailto:cstraight@nrvc.org)

### Project Team

Leo

500hrs





**Christy Straight, AICP**  
Director of Infrastructure and  
Environmental Resources  
cstraight@nrvc.org

**Project Team**  
Hannah

**130hrs**



## TOWN OF PEMBROKE

# Comprehensive Plan Update

The Commission is completing an update to the Town of Pembroke's Comprehensive Plan. The town will update its concerns and future needs for the next decade. The Commission will work with the Town to engage the public to guide planning outcomes and will develop a final product that allows local partners to measure their progress.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2022 – June 2025

First Quarter Deliverables (July-September):

- Coordinate with Town Staff to gather input regarding requirements, programs, initiatives, implementation, and administration procedures
- Coordinate meetings with Town project manager
- Develop online community engagement tools
- Develop community engagement strategies
- Begin data analysis of individual sections of the Comprehensive Plan

Second Quarter Deliverables (October-December):

- Design community survey and activities for community engagement
- Launch community engagement (one Town-wide survey and one short questionnaire)
- Create content for press releases and other communications related to comprehensive plan
- Design signs to promote survey and public participation
- Coordination with Giles County to obtain GIS related shapefiles
- Coordinate and facilitate working group meetings focusing on up to three comprehensive plan element areas

Third Quarter Deliverables (January-March):

- Collect hi-resolution photos and/ or video
- Data analysis of public input
- Prepare the Draft publication quality Comprehensive plan components in electronic format
- Prepare display boards and meeting participation materials for open house public meetings. Conduct two (2) open houses

Fourth Quarter Deliverables (April-June):

- Present Final Comprehensive Plan updates to Planning Commission
- Present Final Comprehensive Plan updates to Town Council for adoption

## SVSWMA

# Website Redevelopment

The Regional Commission is collaborating with the Southwest Virginia Solid Waste Management Association to redevelop the organization's website and to update the SVSWMA logo and branding styles. The new website will launch in fall 2024.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – September 2024

First Quarter Deliverables (July – September):

- Finalize updated logo and branding styles
- Provide essential graphic design support
- Update content management system
- Add and update new website content
- Set up SEO and analytics
- Launch redeveloped website

Second Quarter Deliverables (October – December):

- None

Third Quarter Deliverables (January – March):

- None

Fourth Quarter Deliverables (April – June):

- None



**Bethany Peters**

Information Specialist I  
bpeters@nrvc.org

85hrs







**Jessica Barrett, CPA**  
Director of Finance  
jbarrett@nrvc.org

**Project Team**  
Janet

1,000hrs



## WORKFORCE

### Development Area Fiscal Agent

Provide financial support to the Workforce Development Board by maintaining an accounting of revenue and expenditures for all Workforce Innovation and Opportunity Act (WIOA) and other funds allocated to the local workforce area. Responsible for fund receipt, disbursement, reconciliation and reporting. Provide payroll and benefit administration services to Workforce Development Board staff.

### PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request to Virginia Community College System

Second Quarter Deliverables (October – December):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request to Virginia Community College System

Third Quarter Deliverables (January – March):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request to Virginia Community College System

Fourth Quarter Deliverables (April – June):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request to Virginia Community College System

## VIRGINIA'S FIRST - VFRIFA

# Financial Administrative Support

Virginia's First is the regional industrial facility authority formed to cooperatively develop economic projects with regional impact. The Commission provides administrative and finance support to the authority at the direction of a part-time executive director. The project's activity includes quarterly financial reporting, accounts payable and receivable, annual meeting support, document management, coordinating and/or responding to information requests from the public and authority member representatives, and other tasks as directed by the executive director and board members. These additional tasks may include grant preparation, prospect site visit support, and coordination of miscellaneous site activities.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Monthly accounts payable processing
- Quarterly Treasurer's report
- Annual audit coordination and support

Second Quarter Deliverables (October – December):

- Monthly accounts payable processing
- Quarterly Treasurer's report

Third Quarter Deliverables (January – March):

- Monthly accounts payable processing
- Quarterly Treasurer's report

Fourth Quarter Deliverables (April – June):

- Monthly accounts payable processing
- Quarterly Treasurer's report
- Annual member dues invoicing



**Julie Phillips**

Office Manager

[jphillips@nrvc.org](mailto:jphillips@nrvc.org)

325hrs





**Julie Phillips**  
Office Manager  
jphillips@nrvc.org

## SVSWMA

# Financial Administrative Support

Provide financial support to the Association by maintaining QuickBooks accounts for the Association, prepare financial statements for the Association Treasurer monthly, collect membership dues annually, deposit all funds received into Association bank account, and reconcile and transfer all funds received by the PayPal account into the Association checking account.

Provide Administrative support to the Association by maintaining membership database in excel, collecting membership renewals and quarterly meeting/conference registration, attending monthly board meetings and planning and attending quarterly meetings and annual conferences, issuing certificates to members for Continuing Education credits, routine WordPress site updates, and sending communications to members.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Annual conference planning and coordination
- WordPress and EventBrite updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer's report

Second Quarter Deliverables (October – December):

- Quarterly meeting coordination
- WordPress and EventBrite updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer's report

Third Quarter Deliverables (January – March):

- Quarterly meeting coordination
- WordPress and EventBrite updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer's report

Fourth Quarter Deliverables (April – June):

- Quarterly meeting coordination
- WordPress and EventBrite updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer's report

150hrs



## VIRGINIA RECYCLING ASSOCIATION - VRA

# Financial Administrative Support

Provide financial support to the Association by maintaining QuickBooks accounts for the Association, preparing financial statements for the Association Treasurer monthly, collect membership dues annually, depositing all funds received into Association bank account, and reconciling all funds received by the online processing account into the Association checking account.

Provide administrative support to the Association by maintaining membership database in wild apricot, supporting numerous board member committees, and staffing the annual conference, collecting membership renewals and lunch and learn meeting/conference registration, issuing certificates to members for continuing education credits, routine website site updates, sending communications to members, and maintaining the associations email accounts and telephone number.



**Julie Phillips**  
Office Manager  
jphillips@nrvc.org

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Website and Wild Apricot updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer's report
- Support monthly board meeting and various committee meetings

Second Quarter Deliverables (October – December):

- Website and Wild Apricot updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer's report
- Support monthly board meeting and various committee meetings

Third Quarter Deliverables (January – March):

- Annual conference coordination
- Website and Wild Apricot updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer's report
- Support monthly board meeting and various committee meetings

Fourth Quarter Deliverables (April – June):

- Annual conference coordination
- Website and Wild Apricot updates and coordination
- Monthly accounts payable processing
- Monthly Treasurer's report
- Support monthly board meeting and various committee meetings

325hrs





**Jessica Barrett, CPA**  
Director of Finance  
jbarrett@nrvc.org

**Project Team**  
Kelly

## WORKFORCE

### POWER Fiscal Agent

Provide financial support to the Workforce Development Board by maintaining an accounting of revenue and expenditures for Partnerships for Opportunity and Workforce and Economic Revitalization grant funds from ARC. Responsible for fund receipt, disbursement, reconciliation and reporting. Provide payroll and benefit administration services to Workforce Development Board staff.

### PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – December 2024

First Quarter Deliverables (July – September):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Second Quarter Deliverables (October – December):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Third Quarter Deliverables (January – March):

- None

Fourth Quarter Deliverables (April – June):

- None

250hrs



## WORKFORCE

# YouthBuild Fiscal Agent

Provide financial support to the Workforce Development Board by maintaining an accounting of revenue and expenditures for grant funds from the U.S. Department of Labor. Responsible for fund receipt, disbursement, reconciliation and reporting. Provide payroll and benefit administration services to Workforce Development Board staff funded by the Workforce Innovation and Opportunity Act YouthBuild funds.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Second Quarter Deliverables (October – December):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Third Quarter Deliverables (January – March):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Fourth Quarter Deliverables (April – June):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request



**Jessica Barrett, CPA**

Director of Finance  
jbarrett@nrvc.org

### Project Team

Kelly

225hrs





**Jessica Barrett, CPA**  
Director of Finance  
jbarrett@nrvc.org

**Project Team**  
Emily

## WORKFORCE

### Ready SWVA Fiscal Agent

Provide financial support to the Workforce Development Board by maintaining an accounting of revenue and expenditures for Ready Southwest Virginia Childcare Initiative grant funds from Ready. Responsible for fund receipt, disbursement, reconciliation and reporting. Provide payroll and benefit administration services to Workforce Development Board staff.

### PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – October 2024

First Quarter Deliverables (July – September):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Second Quarter Deliverables (October):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Third Quarter Deliverables (January – March):

- None

Fourth Quarter Deliverables (April – June):

- None

125hrs



## WORKFORCE

### POWER Fiscal Agent

Provide financial support to the Workforce Development Board by maintaining an accounting of revenue and expenditures for Partnerships for Opportunity and Workforce and Economic Revitalization grant funds from ARC. Responsible for fund receipt, disbursement, reconciliation and reporting. Provide payroll and benefit administration services to Workforce Development Board staff.

### PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – October 2024

First Quarter Deliverables (July – September):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Second Quarter Deliverables (October):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Third Quarter Deliverables (January – March):

- None

Fourth Quarter Deliverables (April – June):

- None



**Jessica Barrett, CPA**

Director of Finance  
jbarrett@nrvc.org

#### Project Team

Emily  
Janet

525hrs







**Jessica Barrett, CPA**  
Director of Finance  
jbarrett@nrvc.org

**Project Team**  
Janet

## WORKFORCE

### Soft Skills – Supplemental – Tech Skills Fiscal Agent

Provide financial support to the Workforce Development Board by maintaining an accounting of revenue and expenditures for Ready Southwest Virginia Childcare Initiative grant funds from Ready. Responsible for fund receipt, disbursement, reconciliation and reporting. Provide payroll and benefit administration services to Workforce Development Board staff.

### PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2023 – September 2024

First Quarter Deliverables (July – September):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Second Quarter Deliverables (October – December):

- None

Third Quarter Deliverables (January – March):

- None

Fourth Quarter Deliverables (April – June):

- None

75hrs



## WORKFORCE

# Filling the Trades Gap Fiscal Agent

Provide financial support to the Workforce Development Board by maintaining an accounting of revenue and expenditures for grant funds from the U.S. Department of Labor. Responsible for fund receipt, disbursement, reconciliation and reporting. Provide payroll and benefit administration services to Workforce Development Board staff funded by the Workforce Innovation and Opportunity Act Filling the Trades Gap funds.

## PROJECT SCHEDULE & DELIVERABLES

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Second Quarter Deliverables (October – December):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Third Quarter Deliverables (January – March):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Fourth Quarter Deliverables (April – June):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request



**Jessica Barrett, CPA**

Director of Finance  
jbarrett@nrvc.org

### Project Team

Kelly

450hrs





**Jessica Barrett, CPA**  
Director of Finance  
jbarrett@nrvc.org

**Project Team**

Emily  
Janet

425hrs

**WORKFORCE**

## **Building Your Career – YouthBuild Fiscal Agent**

Provide financial support to the Workforce Development Board by maintaining an accounting of revenue and expenditures for grant funds from the U.S. Department of Labor. Responsible for fund receipt, disbursement, reconciliation and reporting. Provide payroll and benefit administration services to Workforce Development Board staff funded by the Workforce Innovation and Opportunity Act Build Your Career - YouthBuild funds.

### **PROJECT SCHEDULE & DELIVERABLES**

Project duration: July 2024 – June 2025

First Quarter Deliverables (July – September):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Second Quarter Deliverables (October – December):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Third Quarter Deliverables (January – March):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request

Fourth Quarter Deliverables (April – June):

- Monthly accounts payable/accounts receivable processing and account reconciliation
- Payroll processing and benefits administration
- Monthly expense report and preparation of cash request





6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

N R V R C . O R G

## MEMORANDUM

**To: NRVRC Commissioners**

**From: Holly Lesko, Director Community Health**

**Date: August 14, 2024**

**Re: NRV Recovery Ecosystem Program Update**

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The Regional Commission's Community Health Program continues to support and advance the important work of the NRV Recovery Ecosystem. There are seven technical teams guiding the programmatic elements of work with service agencies and partners. The Regional Commission supported a successful renewal for FY25 funding of the NRV Recovery Ecosystem program. Through the renewal funding, four additional service agency partners were added to support programmatic goals for the region.

The NRV Recovery Ecosystem successfully launched the anti-stigma campaign with postcard mailers, social media posts, blogs and website content. Training and educational outreach is also well underway with multiple small and large group trainings for ACEs (Adverse Childhood Experiences), Mental Health First Aid for adults and youth, and Trauma Basics in collaboration with the NRV Resiliency Network. Additionally, the Regional Commission recently hosted a training by Elyvst, Demystifying Substance Use and Harm Reduction, with community participation from law enforcement, healthcare, governmental leadership, clergy, and service agency frontline staff. Collaboration around data gathering and program analysis is a critical focus in the coming months. This approach is designed to address gaps in services which will help promote integration across agencies that enables easy access for those in need of services.



**MEMORANDUM**

6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

**To: Regional Commission Board Members**

**N R V R C . O R G**

**From: Kevin Byrd, Executive Director**

**Date: August 16, 2024**

**Re: 2024 Regional Commission Awards**

In June, the Commission began soliciting nominations for the awards program. The awards solicitation was sent to all Commissioners, local government managers and numerous community partner organizations via constant contact email. The program was also promoted on Commission social media sites (Facebook, Twitter, Instagram). The nominations closed on August 13<sup>th</sup> with numerous highly qualified nominations received.

The names of the nominees, and the statements submitted on their behalf, will be sent directly to Regional Commission Board Members. *This information is for board member review only and not to be shared or distributed.* Commissioners will vote for award recipients at the August meeting.

The three award categories are as follows:

**Champion of the Valley** – An elected or appointed official (past or present) from within or representing the New River Valley that has made significant contributions for the betterment of the region. Focus will be on candidates that improve communities through their dedication, collaborative approach and impact.

**Citizen of the Valley** – A citizen or organization in the New River Valley that has made significant contributions to the betterment of the region. Focus will be on candidates that improve communities through their dedication, collaborative approach and impact.

**Friend of the Valley** – An individual or organization outside the New River Valley that has made significant contributions to the betterment of the region.

Past Award Winners:

Champion of the Valley

2014 – Mr. Joseph Sheffey  
2015 – Mr. Rick Boucher  
2016 – Del. Joseph Yost  
2016 – Mr. Bill Brown  
2017 – Mr. Chris McKlarney  
2018 – Ms. Susan Kidd  
2019 – Del. Nick Rush  
2020 – Mr. Chris Tuck  
2021 – Mr. Craig Meadows  
Ms. Lydeana Martin  
2022 – Ms. Penny Franklin  
2023 – Del. Jason Ballard  
Mr. Robert Graham

Citizen of the Valley

2014 – Dr. Charles Steger  
2015 – Mr. Ken Anderson  
2016 – Ms. Penelope Kyle  
2017 – Mr. Woody Crenshaw  
2018 – Mr. David Hagan  
2018 – Ms. P. Buckley Moss  
2019 – Mr. Raymond Smoot  
2020 – Mr. Bill Ellenbogen  
2021 – Ms. Shelley Fortier  
Mr. John Dooley  
2022 – Mr. Janaka Casper  
2023 – Ms. Cathy Hanks

Friend of the Valley

2016 – Mary Moody Northen Foundation  
2017 – Mr. Bill Shelton  
2019 – Mr. John Smolak, III  
2022 – New River Conservancy