



Agenda

October 24, 2019

6:00 p.m.— New River Valley Business Center, Fairlawn

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Approval of Minutes for September
 - B. [Approval of Treasurer's Report for September](#)
- III. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS
 - A. Projects (Signed-off by the staff)
 - None
 - B. Regular Project Review
 - None
 - C. Environmental Project Review
 - 1. [VA Tech Non-Permanent Gym](#)
 - 2. [VA Tech Dietrick Hall and Plaza Renovations](#)
- IV. PUBLIC ADDRESS
- V. REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS
- VI. CHAIR'S REPORT
- VII. [EXECUTIVE DIRECTOR'S REPORT](#)
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
 - A. [Millstone Kitchen at Prices Fork Center](#)
 - Remarks: Jessica Schultz; Kitchen Manager
 - Commission Discussion
 - B. [FY21 Per Capita Assessment Rate \(Commission Dues\)](#)
 - Commission Discussion
 - C. [Set November Commission Meeting Date; historically move forward one week to avoid Thanksgiving Holiday conflict.](#)
 - Commission Action

All meeting materials posted on the Commission website www.nrvrc.org

The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

MEMORANDUM

N R V R C . O R G

To: NRVRC Board Members
From: Jessica Barrett, Finance Technician
Date: October 16, 2019
Re: September 2019 Financial Statements

The September 2019 Agencywide Revenue and Expenditure Report and Balance Sheet are enclosed for your review. Financial reports are reviewed by the Executive Committee prior to inclusion in the meeting packet.

The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY19-20 budget adopted by the Commission at the June 27, 2019 meeting. The financial operations of the agency are somewhat fluid and projects, added and modified throughout the year, along with the high volume of Workforce program activities, impact the adopted budget. To provide clarity, Commission and Workforce Development Board activities are separated on the agencywide report.

As of month-end September 2019 (25% of the fiscal year), Commission year to date revenues are 28.16% and expenses are 27.59% of adopted budget. The two largest budget expense lines, Salary and Fringe, are in line with budget at 26.42% and 28.11%, respectively.

Looking at the balance sheet, Accounts Receivable is \$581,739. Of this total, Workforce receivables are \$265,206 (46%) and current. Fiscal year-end procedures require all outstanding projects at year-end be closed into accounts receivable, resulting in an above average balance at the beginning of the fiscal year, but should return to average levels as the year progresses. The Executive Committee reviews all aged receivables over 60 days and no receivables are deemed uncollectible. Net Projects (\$114,156) represents project expenses, primarily benchmark projects, that cannot be invoiced yet and posted to receivables.

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski
City
Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pembroke | Pulaski
Rich Creek

Higher Education

Virginia Tech
Radford University
New River Community College

New River Valley Regional Commission
Balance Sheet
9/30/2019

Assets:

Operating Account	170,038
Certificate of Deposit	104,875
Money Market Account	84,747
Accounts Receivable	581,739
Prepaid Item	5,311
Total Assets:	946,711

Liabilities:

Accounts Payable	49,454
Accrued Annual Leave	81,071
Accrued Unemployment	26,016
Funds Held for Others	20,000
Unearned Revenue	10,563
Expense Reimbursement	1,342
Total Liabilities:	188,446

Projects:

(Equity Accounts)

Net Projects	(114,156)
Current Year Unrestricted	125,489
Unrestricted Net Assets	759,444

Total Projects (Equity)	770,777
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Total Liabilities and Projects	959,223
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Net Difference to be Reconciled	(12,512)
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Total Adjustments to Post*	12,512
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Unreconciled Balance (after adjustment)	0
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*YTD adjustment to Accrued Leave. Final adjustment will be posted to general ledger at fiscal year end closeout.

**New River Valley Regional Commission
Revenue and Expenditures - September 2019**

FY19-20 Budget Adopted 6/27/2019		(25% of FY)			
		September 2019	YTD	Under/Over	% Budget
NRVRC Anticipated Revenues					
ARC	68,666	0	17,167	51,500	25.00%
ARC - Prices Fork	2,950	0	0	2,950	0.00%
ARC - Commerce Park Grading	8,000	0	0	8,000	0.00%
ARC - James Hardy Construction	5,000	0	0	5,000	0.00%
LOCAL ASSESSMENT	233,867	0	219,150	14,717	93.71%
DHCD - Administrative Grant	75,971	0	0	75,971	0.00%
DRPT RIDE Solutions NRV	65,649	16,852	16,852	48,797	25.67%
EDA	70,000	0	17,500	52,500	25.00%
Workforce Fiscal Agent	65,000	0	20,000	45,000	30.77%
Workforce Pathways Fiscal Agent	50,000	0	12,500	37,500	25.00%
VDOT	58,000	19,815	19,815	38,185	34.16%
VDOT - Rocky Knob Project	73,000	462	462	72,538	0.63%
Floyd County	15,000	5,389	5,389	9,611	35.93%
Floyd Town	9,000	45	2,709	6,291	30.10%
Giles County	18,000	4,306	4,306	13,694	0.00%
Narrows Town	23,500	0	0	23,500	0.00%
Pearisburg Town	30,250	0	0	30,250	0.00%
Rich Creek Town	20,000	0	0	20,000	0.00%
Montgomery County	44,850	1,131	5,200	39,650	11.59%
Blacksburg Town	14,000	1,167	3,500	10,500	25.00%
Christiansburg Town	24,250	9,227	9,227	15,023	38.05%
Pulaski County	10,000	6,296	6,296	3,704	62.96%
Pulaski Town	56,250	2,419	4,330	51,920	7.70%
Radford City	70,000	0	0	70,000	0.00%
Radford University	31,709	0	0	31,709	0.00%
Virginia Tech	5,000	0	0	5,000	0.00%
Miscellaneous (Meetings/Interest/Recovered Costs)	0	0	33	(33)	0.00%
Virginia's First RIFA	27,500	2,292	6,875	20,625	25.00%
NRV MPO	40,000	8,310	8,310	31,690	20.77%
Anticipated Windshield Surveys	7,000	0	0	7,000	0.00%
NRVRC Cash/Project Match	0	0	0	0	0.00%
VHDA Regional Housing Local Support	6,828	0	0	6,828	0.00%
Dept of Environmental Quality	7,500	6,962	6,962	538	92.83%
VECF - Mixed Delivery	114,880	9,447	9,447	105,433	0.00%
VA Housing Development Authority	30,065	0	0	30,065	0.00%
VECF - Preschool Development	128,090	34,277	34,277	93,813	0.00%
VECF - Systems Building	40,000	0	0	40,000	0.00%
Southwest Virginia SWMA	2,000	0	0	2,000	0.00%
New River Health District	25,000	5,562	5,562	19,438	22.25%
New River Valley Development Corporation	21,700	1,808	5,425	16,275	25.00%
United Way of Southwest Virginia	0	7,500	7,500	(7,500)	0.00%
United Way of Roanoke Valley	0	1,000	1,000	(1,000)	0.00%
Renew the New	0	300	300	(300)	0.00%
Sub Total Revenues	1,598,474	144,566	450,092	1,148,382	28.16%
Expenses					
Salaries	799,604	68,553	211,241	588,363	26.42%
Fringe Benefits	200,381	18,699	56,320	144,061	28.11%
Travel	21,480	2,067	10,127	11,353	47.14%
Office Space	49,968	4,164	12,492	37,476	25.00%
Communications	11,165	1,944	4,296	6,869	38.48%
Office Supplies	30,120	10,483	16,783	13,337	55.72%
Postage	2,075	19	57	2,018	2.75%
Printing	4,500	2,995	2,995	1,505	66.56%
Copier Usage/Maintenance	2,000	99	333	1,667	16.65%
Outreach/Media Adv	10,400	229	2,351	8,049	22.61%
Equipment Rent/Copier	4,219	352	1,055	3,164	25.00%
Fleet Vehicles	7,983	187	470	7,513	5.89%
Dues/Publications	16,861	1,195	7,741	9,120	45.91%
Training/Staff Development	93,750	982	2,243	91,507	2.39%
Insurance	3,250	256	767	2,483	23.60%
Meeting Costs	10,250	1,550	2,190	8,060	21.36%
Contractual Services	313,324	71,234	99,993	213,331	31.91%
Professional Services Audit/Legal	4,540	0	0	4,540	0.00%
Miscellaneous/Fees	4,700	369	1,154	3,546	24.56%
Reimbursed Expenses	0	217	8,441	(8,441)	0.00%
Unassigned Expenses	7,904	0	0	0	0.00%
Sub Total Expenses	1,598,474	185,591	441,049	1,149,521	27.59%
NRVRC Balance	0	(41,025)	9,044		

**New River/Mount Rogers Workforce Development Board
Revenue and Expenditures - September 2019**

NR/MR WDB Anticipated Revenues		September 2019	YTD	Under/Over	(25% of FY) % Budget
Workforce Development Area	2,038,827	131,762	362,440	1,676,387	17.78%
Sub Total Revenues	2,038,827	131,762	362,440	1,676,387	
Expenses					
Salaries	473,687	39,557	114,038	359,649	24.07%
Fringe Benefits	136,054	10,906	31,113	104,941	22.87%
Travel	15,000	1,971	4,559	10,441	30.40%
Office Space	53,000	2,266	9,714	43,286	18.33%
Communications	11,000	792	2,451	8,549	22.29%
Office Supplies	6,600	316	1,229	5,371	18.63%
Postage	250	0	0	250	0.00%
Printing	750	179	179	571	23.89%
Copier Usage/Maintenance	750	0	0	750	0.00%
Outreach/Media Adv	7,500	5,466	5,829	1,671	77.73%
Equipment Rent/Copier	1,600	228	447	1,153	27.96%
Dues/Publications	0	0	2,000	(2,000)	0.00%
Insurance	2,500	0	1,168	1,332	46.72%
Meeting Costs	8,000	283	6,424	1,576	0.00%
Contractual Services	1,310,786	69,661	180,934	1,129,852	13.80%
Professional Services Audit/Legal	10,000	0	0	10,000	0.00%
Miscellaneous/Fees	1,350	44	44	1,306	3.29%
Workforce Grants Admin	0	91	2,308	(2,308)	0.00%
Sub Total Expenses	2,038,827	131,762	362,440	1,676,387	17.78%
NR/MR WDB Balance	0	0	0		
Total Agency R&E					
Anticipated Revenue	3,637,301	276,327	812,533	22.34%	
Anticipated Expense	3,637,301	317,352	803,489	22.09%	
Balance	0	(41,025)	9,044		



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COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #1

CIRP Review October 15, 2019

PROJECT: VA TECH Non-Permanent Gym
DEQ# 19-119S

SUBMITTED BY: DEQ

PROJECT DESCRIPTION: The Department of Environmental Quality is requesting comments on an OEIR review.

PROJECT SENT FOR REVIEW TO: Commission Board Members

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City
Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pembroke | Pulaski
Rich Creek

Higher Education

Virginia Tech
Radford University
New River Community College

1.0 PROJECT IDENTIFICATION AND DESCRIPTION

1.1 Introduction

Virginia Tech (VT) desires to erect a non-permanent (temporary), pre-fabricated building over existing outdoor tennis courts located within the athletic region of Virginia Tech. The purpose of this project is to temporarily enclose recreational space for year-round student use while other recreational sports facilities are being renovated. Draper Aden Associates (DAA) was contracted to complete the required Environmental Impact Report (EIR).

Efforts including geotechnical evaluation and other site planning and engineering design have been completed or are underway. In accordance with the Code of Virginia §10.1-1188, Virginia Tech as a state-supported institution of higher learning is required to submit an EIR for all major state projects greater than \$500,000; this EIR is intended to address that requirement for this project. The total project budget exceeds \$500,000.

To complete the EIR, standard environmental records, tribal records, physical setting sources including topographic maps, geologic maps, soil maps, wetland and floodplain maps, and prior site reports were identified and reviewed. A site reconnaissance was conducted for a visual inspection of the site exterior on June 19, 2019. Information was retrieved from a number of sources identified in Section 8.0. Regulatory agencies were contacted, as needed, to conduct a project review relative to environmental sources for inclusion in this EIR. Additional regulatory agency input is awaited and may be received during the Virginia Department of Environmental Quality's (VDEQ) review of the EIR.

This report was prepared and formatted following the guidance provided in VDEQ's *Procedure Manual for Environmental Impact Reviews of Major State Facilities* dated July 2013.

1.2 Background

Six outdoor tennis courts are located north of the Burrows-Burleson Tennis Center (an indoor tennis facility used by the Virginia Tech Men's and Women's Tennis teams). The tennis courts are part of the University's recreational facility available for use by the general student body. The temporary pre-fabricated building is proposed to be erected to enclose these courts for use during cold weather seasons while other recreational sports facilities are being renovated. The project area is located near other recreational sports activities including soccer and baseball/softball fields and within the designated athletic region of campus.

Figure 1, Site Location Map, identifies the site's general location and the general topography at and around the site. Figure 2, Site Detail Map, illustrates the existing site conditions on an aerial photograph with 1' topographic contours that illustrate the topography at the site and in the vicinity. Site photographs of exterior spaces from June 19, 2019 are included in Appendix A; the location and direction of site photographs is illustrated on Figure 2. A site concept plan that shows the location of the temporary building is included as Figure 3; project design drawings are included in Appendix A.

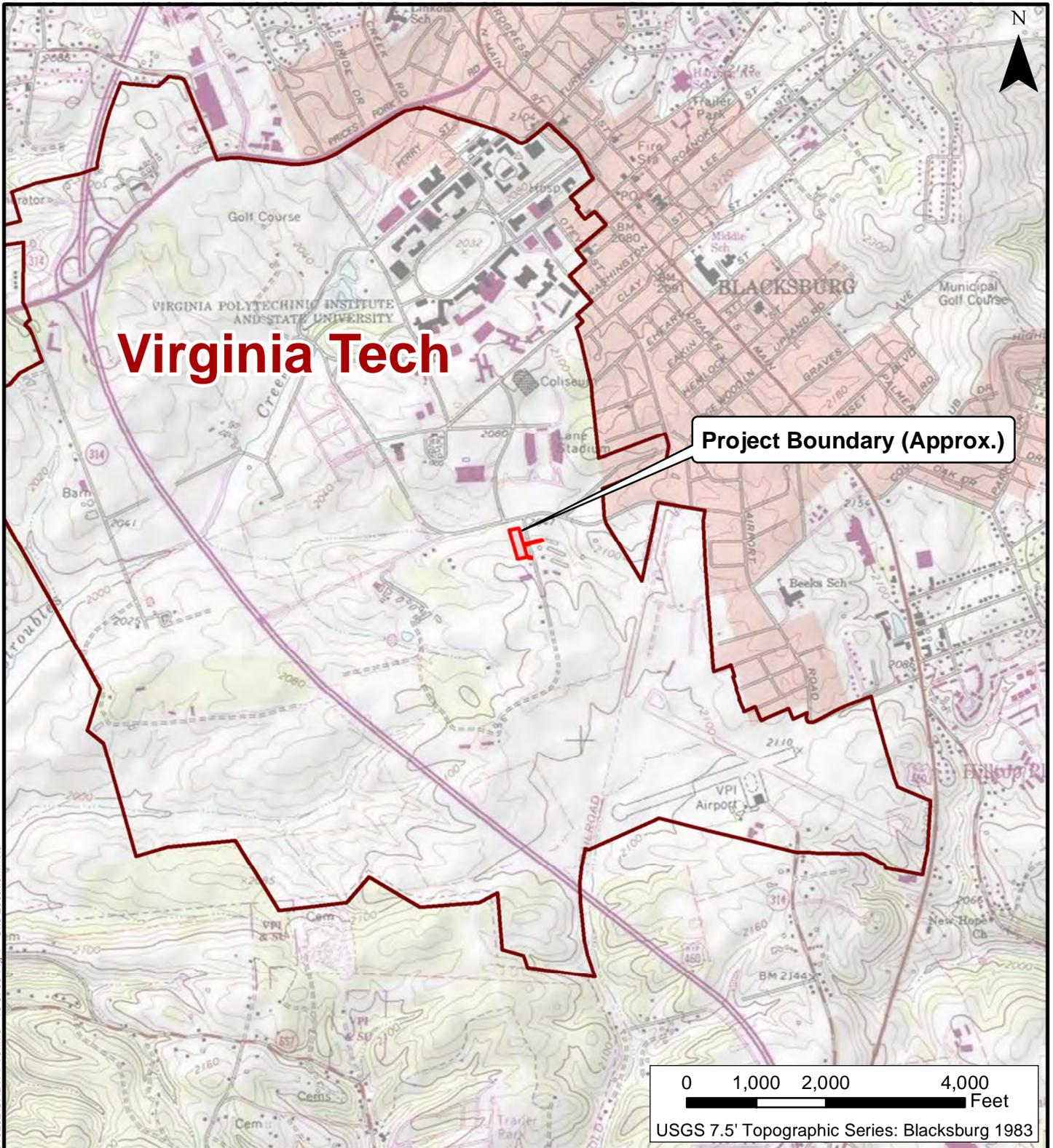
1.3 Proposed Facility

The non-permanent building is proposed to cover the six outdoor tennis courts north of the Burrows-Burleson Tennis Center. The proposed structure is planned to be roughly 47' tall and 360' long by 107' wide. The structure is a triple-galvanized, structural steel frame covered by a 24-mil rip stop polyethylene fabric. The most current plan set for the structure is included in Appendix A that identifies the project area including utility upgrades. The proposed expansion and utility improvements are within previously developed areas of campus and are consistent with existing site uses in the vicinity.

Project alternatives are discussed in Section 4.0.

1.4 Need for the Proposed Action

As the student body at Virginia Tech grows, so does interest and participation in student athletics. The non-permanent building will be utilized for intermural sports and Virginia Tech education programs while the War Memorial Gym is under renovation and not in use. The projected utilization of the non-permanent building is for 2.5 years at which time the building will be removed and the tennis courts will be reused as part of the campus' outdoor recreation facilities.



Path: P:\2019\19010100\19010175\19010175-010202\CAD\VT Tennis - 19 0709 Fig. 1 - Site Location.mxd

Site Location Map

VT Non-Permanent Gym Facility
Blacksburg, Virginia

SCALE: 1" = 2000'

DAA PN: 19010175-010202



Draper Aden Associates

Engineering • Surveying • Environmental Services

2206 South Main Street
Blacksburg, VA 24060
540-552-0444 Fax: 540-552-0291

Richmond, VA
Charlottesville, VA
Hampton Roads, VA

Raleigh, NC
Fayetteville, NC
Northern Virginia
Virginia Beach, VA

DESIGNED RS
DRAWN KTS
CHECKED RS
DATE 09-11-19

FIGURE

1



Aerial: Winter 2015 Town of Blacksburg
 1-foot contours derived from Town of
 Blacksburg 2013 LiDAR data

Site Detail

**VT Non-Permanent Gym Facility
 Blacksburg, Virginia**

SCALE 1" = 100'

DAA PN: 1901075-010202



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 Hampton Roads, VA

Raleigh, NC
 Fayetteville, NC
 Northern Virginia
 Virginia Beach, VA

DESIGNED RS
 DRAWN KTS
 CHECKED RS
 DATE 09-11-19

FIGURE

2

Path: P:\2018\1901075\1901075-010202\CAD\VT Tennis - 19_0911_Fig 2 - Site Detail - P.mxd



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COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #2

CIRP Review October 15, 2019

PROJECT: VA TECH Dietrick Hall and Plaza Renovations
DEQ# 19-123S

SUBMITTED BY: DEQ

PROJECT DESCRIPTION: The Department of Environmental Quality is requesting comments on an OEIR review.

PROJECT SENT FOR REVIEW TO: Commission Board Members

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1.0 PROJECT IDENTIFICATION AND DESCRIPTION

1.1 Introduction

Virginia Tech (VT) desires to expand and renovate the existing Dietrick Hall and Plaza on the Blacksburg campus of Virginia Tech to improve student dining, support spaces, and social gathering areas in central campus. Draper Aden Associates (DAA) was contracted by the project architect (Hanbury) to complete the required Environmental Impact Report (EIR).

In accordance with the Code of Virginia §10.1-1188, Virginia Tech as a state-supported institution of higher learning is required to submit an EIR for all major state projects greater than \$500,000; this EIR is intended to address that requirement for this project. The total project budget exceeds \$500,000.

To complete the EIR, standard environmental records, tribal records, physical setting sources including topographic maps, geologic maps, soil maps, wetland and floodplain maps, and prior site reports were identified and reviewed. A site reconnaissance was conducted for a visual inspection of the site exterior on June 19, 2019. Information was retrieved from a number of sources identified in Section 8.0. Regulatory agencies were contacted, as needed, to conduct a project review relative to environmental sources for inclusion in this EIR. Additional regulatory agency input is awaited and may be received during the Virginia Department of Environmental Quality's (VDEQ) review of the EIR.

Preliminary Design Plans for this project have been completed. This information was used to complete this EIR and to aid in determining potential impacts from the project, as currently planned. This report was prepared and formatted following the guidance provided in VDEQ's *Procedure Manual for Environmental Impact Reviews of Major State Facilities* dated October 2018.

1.2 Background

Figure 1, Site Location Map, identifies the site's general location and the general topography at and around the site. Figure 2, Site Detail Map, illustrates the existing site conditions on an aerial

photograph with 1' topographic contours that illustrate the topography at the site and in the vicinity. Site photographs of exterior spaces from June 19, 2019 are included in Appendix A.

Dietrick Hall (constructed in 1970) and Plaza are in the center of the Student Life District (Campus Master Plan, November 2018) on the Blacksburg campus of Virginia Tech. This area serves the student population as one of the University's most active dining and convenience destinations. Dietrick Hall and Plaza is uniquely located at the convergence of residential, academic, and athletic areas and faces an open lawn which, in addition to its plaza, is an active a critical green space on the campus. It is flanked by Ambler Johnston Hall to the southwest and Pritchard Hall to the northeast (both student residence halls). Cassell Coliseum to visible to the south across Washington Street (Figure 2).

1.3 Proposed Facility

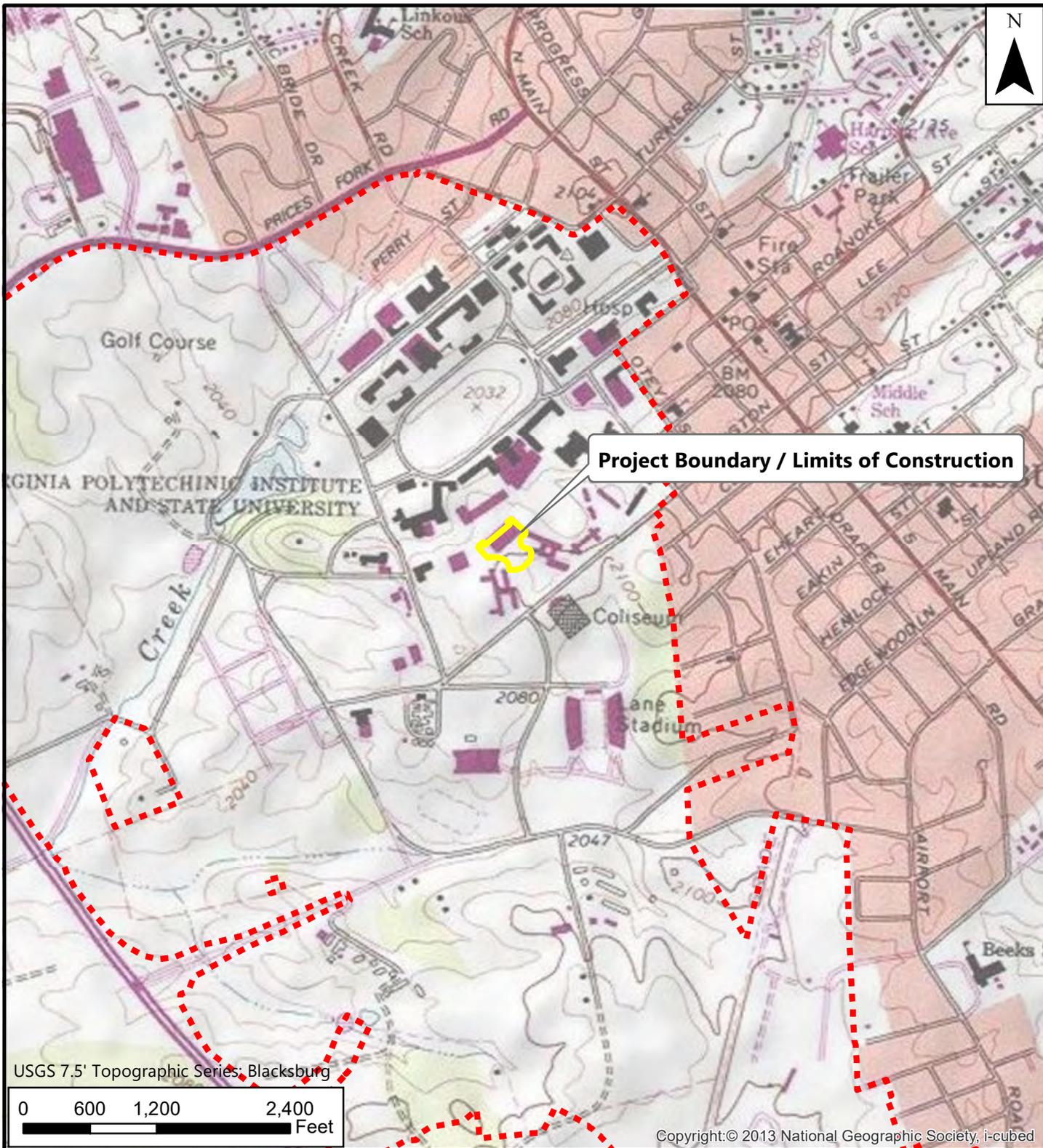
The renovations and additions to Dietrick Hall include selective demolition and new construction affecting over 16,000 square feet of existing interior space, renovations to outdoor building areas within its footprint of over 3,500 square feet and two distinct additions to the building along its south face of over 3,400 square feet. Interior renovation will range from light replacement of interior building finishes to more comprehensive renovation to the existing structure, including extensions and replacement of building systems. The project's architect (Hanbury) completed preliminary design plans (dated September 9, 2019) that are included in Appendix A. Final design plans are not anticipated to vary significantly from the current preliminary design as it relates to this EIR and analysis of resources. The proposed expansion and utility improvements are within previously developed areas of the site and are consistent with existing site uses in the vicinity.

This proposed facility is considered the project's preferred alternative. Project alternatives are discussed in Section 4.0.

1.4 Need for the Proposed Action

As part of the Campus Master Plan (November 2018), the Dietrick Hall and Plaza Renovations are included as part of a distributed network of Campus Common areas. Commons are considered

key components of campus for gathering and lounge spaces to support the growing student body. As a primary destination for dining, socializing and circulation for students on campus, site improvements are critical for not only addressing aging infrastructure, but to provide the outdoor space exhibiting and celebrating the Virginia Tech school spirit and brand consistent with the University's overall campus vision. The new plaza (termed the Spirit Plaza) and landscaping of over 56,000 SF will provide areas for student gatherings. Evidence of Virginia Tech history and tradition, as well as the core values of inclusivity, Ut Prosim and the Division of Student Affairs will be visibly integrated into the design to support the student campus experience.



Site Location

Virginia Tech
 Dietrick Hall and Plaza Renovations
 Blacksburg, VA

SCALE: 1" = 1,200'

PROJECT: 17010581-020101



Draper Aden Associates

Engineering • Surveying • Environmental Services

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 Blacksburg, VA 24060
 540-552-0444 Fax: 540-552-0291

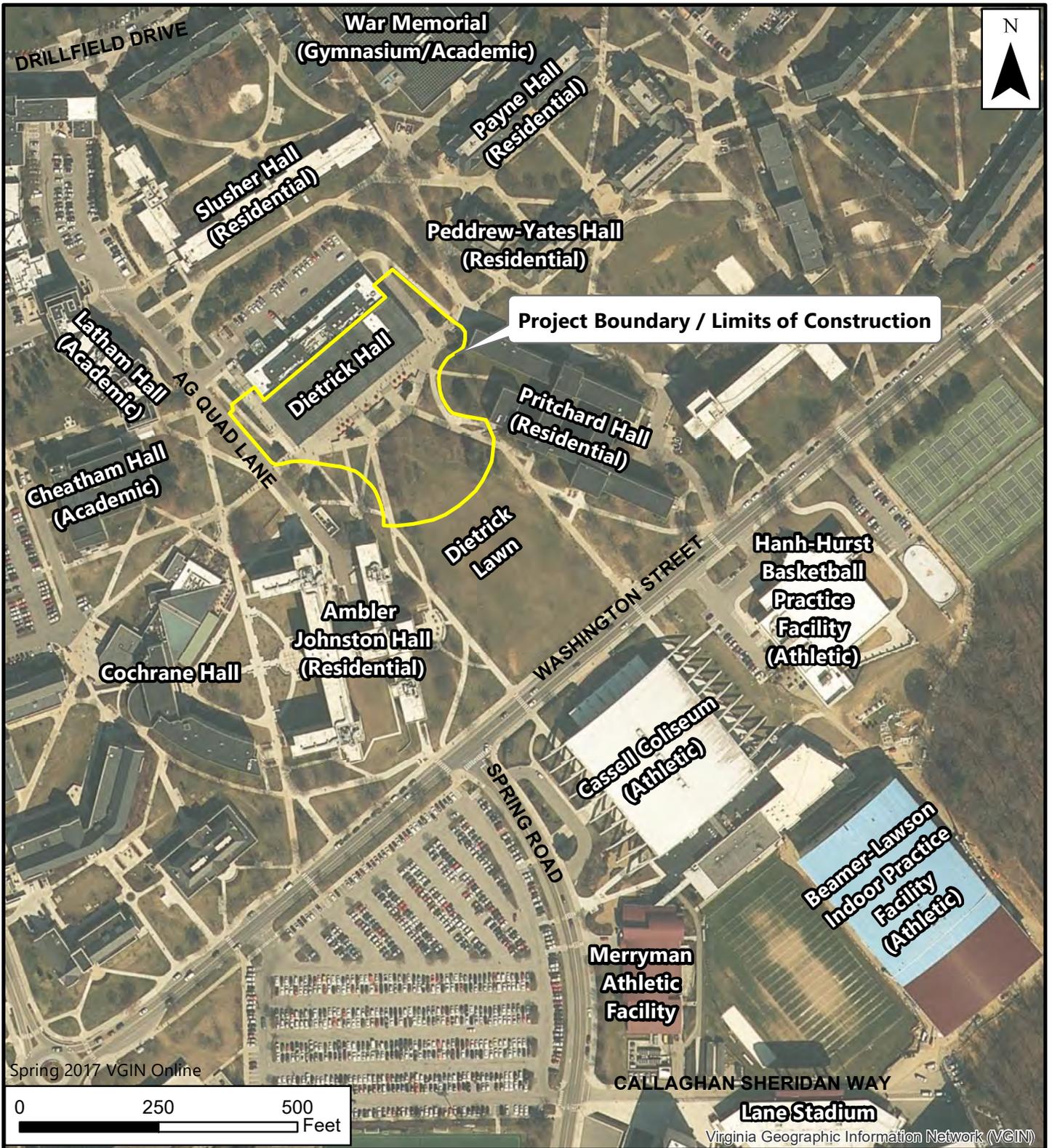
Richmond, VA
 Charlottesville, VA
 Hampton Roads, VA

Raleigh, NC
 Fayetteville, NC
 Northern Virginia

DESIGNED: HMB
 DRAWN: KLV
 CHECKED: KMW
 DATE: 9-18-19

FIGURE

1



Site Detail

Virginia Tech
 Dietrick Hall and Plaza Renovations
 Blacksburg, VA

SCALE: 1" = 250'

PROJECT: 17010581-020101



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DESIGNED: HMB
 DRAWN: KLV
 CHECKED: KMW
 DATE: 9-18-19

FIGURE

2



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N R V R C . O R G

October 16, 2019

Executive Director's Report

Economic Development:

- The Montgomery County/Radford Broadband Plan consultant team presented Phase 1 findings to the project management team and the County Board of Supervisors on 10/15. Their first phase identified un-served and under-served areas of the county. There were 12 areas identified as un-served and 29 areas under-served.

Transportation:

- The I-81 Corridor Committee held their second meeting on October 1st. The project priority list was released and can be viewed at www.va81corridor.gov. If bonding is approved, the NRV projects are projected for design beginning in 2023. The major project of widening Northbound from Exit 128 to Exit 137 would not complete until 2033. If bonding is not approved by the General Assembly the timeline is pushed out six years.
- NRV Rail 2020 held a legislative reception on October 3rd. The Secretary of Transportation did not make any major announcements, although she did express strong commitment from the Governor's administration to advance the project. Preliminary conversations are taking place regarding enabling legislation for a passenger rail authority and will resume following the upcoming General Assembly election.

Regional:

- A Mayors/Board of Supervisors Chairs regional meeting is scheduled for November 1st at Noon.
- The Commission hosted a regional Emergency Management Coordinators meeting on October 9th to discuss river safety/rescue. Many positives came from the meeting with one short-term deliverable being the Commission preparing a map for all dispatchers to use which illustrates the public and private access points to the river. An ARC grant is being considered to further develop a river-user safety program with videos, navigational information and marketing materials.
- Millstone Kitchen at the Prices Fork Center will hold an opening event on December 3rd. 4:00-5:00 for elected officials, Founders Campaign contributors and Commissioners. 5:00-7:00 will be more of an open house format. Please hold the date!
- The Regional + Local Housing Study team is wrapping up focus group meetings and data analysis. Work is shifting to community-specific strategies and report writing. The Commission will receive a preliminary findings presentation at the November meeting. The report is scheduled to be released publicly in January.

Commission:

- Transition of the Millstone Kitchen operations is moving along and anticipate all aspects to be resolved in the next month.
- On October 22nd I will be installed as the President of the National Association of Development Organizations at the Annual Training Conference in Reno, NV. In the 52 years of NADO I will have the honor of being the first president from Virginia.



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MEMORANDUM

N R V R C . O R G

To: NRVRC Board Members

From: Kevin R. Byrd, Executive Director

Date: October 16, 2019

Re: Millstone Kitchen at The Old School in Prices Fork Presentation

Jessica Schultz, Kitchen Manager, with Millstone Kitchen will provide a presentation at the October Commission meeting overviewing the shared-use kitchen at The Old School. The New River Valley Regional Commission was an Appalachian Regional Commission (ARC) grant recipient in the amount of \$500,000 to assist with construction of the kitchen. The Commission supports the project by serving as grant administrator for the ARC funds along with other state and federal funds supporting the overall project at the center.

Millstone Kitchen is open and operating! An opening event is scheduled for December 3rd 4:00-5:00 for elected officials, Founders Campaign contributors and Commissioners. 5:00-7:00 will be an open house format. For more information about The Old School please visit <https://oldschoolpricesfork.org>

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N R V R C . O R G

To: NRVRC Board Members
From: Kevin R. Byrd, Executive Director
Date: October 16, 2019
Re: FY21 Per Capita Assessment Rate (Commission Dues)

Each year the New River Valley Regional Commission sets the per capita assessment rate that is charged to members of the Commission. The per capita assessment serves as the financial foundation of the agency. This funding is critical to the agency and is typically leveraged at a rate of 10:1. The assessment foundation helps generate an overall budget of approximately \$1.7 million for the agency which is reflected by services returned to members of the Commission.

The current assessment rate is \$1.29 per capita based on 2015 Census figures. Three years ago, the Commission decided to use the 2015 population estimates from the Census rather than waiting until 2020 for updated population figures. This approach provided for smaller adjustments rather than a large adjustment that may come with a 10-year population factor. The Executive Committee will be recommending the use of annual population estimates from the Weldon Cooper Center to continue with minor adjustments in dues that are reflective of population change. The FY21 proposed rate of \$1.29 is unchanged from the past three fiscal years. The Commission typically adjusts the rate every two years and last year was the third year the rate was applied to the 2015 Census. Utilizing the 2018 population estimates from the Weldon Cooper Center provides for a net positive adjustment of \$2,092.

The per capita assessment as proposed for FY21 generates \$235,826 for the Commission to use as matching funds for programs. The programs that require match are VDOT’s rural transportation planning (\$14,500), Economic Development Administration – Economic Development District funds (\$70,000), Appalachian Regional Commission (\$68,000), Ride Solutions (carpool matching program) (\$9,261) and to support projects that arise during the year. The per capita assessment is considered unrestricted funds and allows the Commission to provide match for the programs identified above, support office operation, as well as technology and training needs of staff, and creates the opportunity for new programs in the region if all unrestricted funds are not programmed.

The attached table illustrates the assessment rate for FY21 utilizing the 2015 population figures by member and 2018 population estimates along with a column for change in dues amount. It is important to note; the Commission removes town populations from the counties. Also, university membership is calculated based on the on-campus residents and their population is removed from the host locality. New River Community College is assessed based on their enrolled students who reside outside of the region. This approach avoids a double assessment for town residents as well as student populations.

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pembroke | Pulaski
Rich Creek

Higher Education

Virginia Tech
Radford University
New River Community College

**New River Valley Regional Commission
Per Capita Assessment Rate FY21**

	Assessed Population 2015*	Cooper Center Estimate for 2019**	Current FY20	Cooper Center Estimate for 2019	\$ Change from 2015 pop. to current estimate	Current rate and pop.; 2 cent increase
			1.29	1.29		1.31
Floyd County	15,211	15,204	\$19,622.19	\$19,613.16	-\$9.03	\$19,926.41
Town of Floyd	439	439	\$566.31	\$566.31	\$0.00	\$575.09
Giles County	11,329	10,297	\$14,614.41	\$13,283.13	-\$1,331.28	\$14,840.99
Pearisburg	2,678	2,655	\$3,454.62	\$3,424.95	-\$29.67	\$3,508.18
Narrows	1,953	2,008	\$2,519.37	\$2,590.32	\$70.95	\$2,558.43
Rich Creek	748	746	\$964.92	\$962.34	-\$2.58	\$979.88
Pembroke	1,225	1,225	\$1,580.25	\$1,580.25	\$0.00	\$1,604.75
Pulaski County	22,908	22,651	\$29,551.32	\$29,219.79	-\$331.53	\$30,009.48
Town of Pulaski	8,890	8,860	\$11,468.10	\$11,429.40	-\$38.70	\$11,645.90
Montgomery County	31,495	32,250	\$40,628.55	\$41,602.50	\$973.95	\$41,258.45
Blacksburg	35,215	35,678	\$45,427.35	\$46,024.62	\$597.27	\$46,131.65
Christiansburg	21,943	22,505	\$28,306.47	\$29,031.45	\$724.98	\$28,745.33
City of Radford	14,453	15,091	\$18,644.37	\$19,467.39	\$823.02	\$18,933.43
Radford University	2,950	2,950	\$3,805.50	\$3,805.50	\$0.00	\$3,864.50
Virginia Tech	9,000	9,500	\$11,610.00	\$12,255.00	\$645.00	\$11,790.00
New River Comm. Co	752	752	\$970.08	\$970.08	\$0.00	\$985.12
Total Assessed Pop	180,437	182,059	\$233,733.81	\$235,826.19	\$2,092.38	\$236,372.47

*2015 population estimates based on Census.gov

**2019 population estimates based on Weldon Cooper Center

Town + university populations are removed from County populations

University populations are based on the on-campus residents and removed from host locality population

New River Community College assessment is based on out-of-region enrolled students



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MEMORANDUM

N R V R C . O R G

To: NRVRC Board Members
From: Kevin R. Byrd, Executive Director
Date: October 16, 2019
Re: Set November Commission Meeting Date

The regular Commission meeting date for November falls on the Thanksgiving holiday. Historically, the Commission has opted to move the meeting to the third Thursday. The Executive Committee is recommending moving the meeting to Thursday November 21st at 6:00pm. The Commission will need to take action at their October 24th meeting on which date to meet in November.

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