



Agenda

January 24, 2019

6:00 p.m.—New River Valley Business Center, Fairlawn

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA**
 - A. Approval of Minutes for November
 - B. [Approval of Treasurer’s Report for November and December](#)
- III. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
 - A. Projects (Signed-off by the staff)
 1. Virginia Tech Creativity & Innovation District
 2. Giles Health & Family Center Vehicle Purchase
 3. NRV Senior Services Vehicle Purchase
 4. NRV Community Services Vehicle Purchase
 - B. Regular Project Review
None
 - C. Environmental Project Review
 1. [Construction and Operation of a U.S. Army Permanent Energy Center at Radford Army Ammunition Plant](#)
- IV. **PUBLIC ADDRESS**
- V. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. **CHAIR'S REPORT**
- VII. **EXECUTIVE DIRECTOR'S REPORT**
- VIII. **OLD BUSINESS**
 - A. [Comprehensive Economic Development Strategy Committee Composition](#)
Commission Action
- IX. **NEW BUSINESS**
 - A. [Radford Army Ammunition Plant –Appalachian Community Research Project](#)
Presentation by: Dr. Emily Satterwhite, VT Appalachian Studies
Dr. Julia Gholke, VT Public Health
Meghan Johnson, VT Senior-Human Development
Commission Discussion
 - B. [Regional Commission Awards – Review Criteria and Process](#)
Commission Action
 - C. Next meeting February 28th

All meeting materials posted on the Commission website www.nrvrc.org

The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members
From: Janet McNew, Finance Director
Date: December 18, 2018
Re: November 2018 Financial Statements

The November 2018 Revenue and Expenditure Reports and Balance Sheet are enclosed for your review. Financial reports are reviewed by the Executive Committee prior to inclusion in the meeting packet.

The Revenue and Expense report compares actual year to date receipts and expenses to the FY18-19 budget adopted by the Commission at the June 28, 2018 meeting. The financial operations of the agency are somewhat fluid and projects, added and modified throughout the year, along with the high volume of Workforce program activities, impact the adopted budget. To provide clarity, separate revenue and expense reports are now provided for Commission and Workforce Development Board activities.

As of month-end November 2018 (41.7% of the fiscal year), Commission overall year to date revenues are 35.42% and expenses are 35.24% of adopted budget. The two largest budget expense lines, Salary and Fringe, are in line with fiscal year at 41.86% and 42.40%, respectively. Professional Services exceeds budget by \$533. Expenses include the Commission's portion of the audit fee at \$4,120 with the overage due to unbudgeted project expenses of \$1,113, which are reimbursable. Of note, the audit fee is cost-shared with Workforce paying 60% of the \$10,300 total charge. We have previously reported on Printing at 99%, and Outreach/Media Ad at 125% of adopted budget. Printing expense is related to annual report production. Advertising overage is also due to unbudgeted, but reimbursable, project expenses.

While monthly revenue lags expense by \$40K, the year-to-date revenue position is a positive \$11K due primarily to the FY19 assessment (Commission dues) invoiced in July. Commission revenue fluctuates as most projects are not invoiced on a monthly fixed amount basis.

Looking at the balance sheet, Accounts Receivable total is \$508,958. Of this total, Workforce receivables are \$307,441 (60%) and current. The Executive Committee reviews all aged receivables over 60 days and no receivables are deemed uncollectible. Net Projects (\$138,770) represents current year project expenses, primarily quarterly and benchmark projects, that cannot be invoiced yet and posted to receivables.

Counties
Floyd | Giles
Montgomery | Pulaski

City
Radford

Towns
Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pembroke | Pulaski | Rich Creek

Higher Education
Virginia Tech | Radford University
New River Community College

New River Valley Regional Commission
Balance Sheet
Period From : 07/01/2018 to 11/30/2018

Assets:

Operating Account	254,159.13
Certificate of Deposit	103,070.16
Money Market Account	84,713.18
Accounts Receivable	508,957.54
Prepaid Item	4,058.55
Total Assets:	<u><u>\$954,958.56</u></u>

Liabilities:

Accounts Payable	59,561.88
Accrued Annual Leave	73,071.22
Accrued Unemployment	24,018.63
Unearned Revenue	31,587.50
Expense Reimbursement	647.65
Total Liabilities:	<u><u>\$188,886.88</u></u>

Projects:

(Equity Accounts)	Net Projects	(138,770.05)
	Current Year Unrestricted	157,856.21
	Unrestricted Net Assets	740,485.78
	Total Projects (Equity)	<u><u>\$759,571.94</u></u>
	Total Liabilities and Projects	<u><u>\$948,458.82</u></u>
	Net Difference to be Reconciled*	<u><u>\$6,499.74</u></u>
	Total Adjustments to Post*	\$6,499.74
	Unreconciled Balance (after adjustment)	<u><u>\$0.00</u></u>

**YTD adjustment to Accrued Leave. Final adjustment will be posted to general ledger at fiscal year end closeout.*

**New River Valley Regional Commission
Revenue and Expenditures - November 2018**

FY18-19 Budget Adopted 6/28/2018		November 2018	YTD	Under/Over	(41.7% of FY) % Budget
NRVRC Anticipated Revenues					
ARC	68,666.00	0.00	34,334.00	34,332.00	50.00%
ARC - Prices Fork	369,552.13	80,754.76	80,754.76	288,797.37	21.85%
LOCAL ASSESSMENT	233,866.68	0.00	224,055.49	9,811.19	95.80%
DHCD - Administrative Grant	75,971.00	0.00	37,985.00	37,986.00	50.00%
EDA	70,000.00	0.00	17,500.00	52,500.00	25.00%
Workforce Fiscal Agent	65,000.00	20,000.00	40,000.00	25,000.00	61.54%
Workforce Pathways Fiscal Agent	50,000.00	12,500.00	25,000.00	25,000.00	50.00%
VDOT	58,000.00	0.00	19,226.36	38,773.64	33.15%
VDOT - Rocky Knob Project	73,000.00	0.00	1,325.11	71,674.89	1.82%
Floyd County	10,000.00	0.00	0.00	10,000.00	0.00%
Floyd Town	6,750.00	598.44	1,105.65	5,644.35	16.38%
Narrows Town	28,000.00	0.00	0.00	28,000.00	0.00%
Rich Creek Town	3,000.00	0.00	2,987.91	12.09	99.60%
Montgomery County	40,745.12	5,530.86	9,309.85	31,435.27	22.85%
Blacksburg Town	13,000.00	1,166.67	5,833.35	7,166.65	44.87%
Christiansburg Town	35,000.00	0.00	0.00	35,000.00	0.00%
Pulaski County	35,000.00	0.00	9,737.79	25,262.21	27.82%
Pulaski Town	41,500.00	0.00	0.00	41,500.00	0.00%
Radford University	55,500.00	0.00	0.00	55,500.00	0.00%
Miscellaneous (Meetings/Interest/Recovered Costs)	0.00	0.00	101.17	-101.17	0.00%
Virginia's First RIFA	27,500.00	2,291.66	11,458.30	16,041.70	41.67%
New River Community College	1,500.00	0.00	1,211.82	288.18	80.79%
NRV MPO	35,000.00	0.00	6,233.59	28,766.41	17.81%
Pembroke Town	10,000.00	0.00	0.00	10,000.00	0.00%
RV-ARC RideSolutions	33,680.00	0.00	11,851.78	21,828.22	35.19%
VHDA Regional Housing Local Support	30,000.00	-1,223.67	1,937.41	28,062.59	6.46%
Dept of Environmental Quality	10,000.00	0.00	6,358.67	3,641.33	63.59%
VA Early Childhood Foundation	102,343.00	0.00	26,242.71	76,100.29	25.64%
VA Housing Development Authority	55,312.50	12,693.26	18,521.49	36,791.01	33.49%
Southwest Virginia SWMA	2,000.00	0.00	1,000.00	1,000.00	50.00%
New River Health District	25,000.00	0.00	0.00	25,000.00	0.00%
New River Valley Development Corporation	25,000.00	1,808.33	9,041.65	15,958.35	36.17%
Friends of Southwest Virginia	6,000.00	0.00	0.00	6,000.00	0.00%
One Care Southwest Virginia	15,000.00	0.00	0.00	15,000.00	0.00%
United Way Southwest Virginia	7,500.00	0.00	0.00	7,500.00	0.00%
Backsburg Partnership (for Rail Study)	0.00	7,350.00	7,350.00	-7,350.00	0.00%
ReNew the New	3,444.57	0.00	727.95	2,716.62	21.13%
Region I Planning & Development (WV)	10,500.00	0.00	6,211.98	4,288.02	59.16%
Smart Beginnings Fund Raising	790.00	0.00	0.00	790.00	0.00%
Unprogrammed ARC Jan-Jun 2019	9,750.00	0.00	0.00	9,750.00	0.00%
Sub Total Revenues	1,742,871.00	143,470.31	617,403.79	1,125,467.21	35.42%
Expenses					
Salaries	760,103.00	65,147.30	318,152.32	441,950.68	41.86%
Fringe Benefits	198,032.00	17,951.08	83,959.23	114,072.77	42.40%
Travel	17,650.00	790.80	7,607.57	10,042.43	43.10%
Office Space	49,968.00	4,164.00	20,820.00	29,148.00	41.67%
Communications	9,789.00	808.21	5,380.89	4,408.11	54.97%
Office Supplies	29,355.00	497.19	17,107.17	12,247.83	58.28%
Postage	1,775.00	18.99	980.86	794.14	55.26%
Printing	4,400.00	0.00	4,341.66	58.34	98.67%
Copier Usage/Maintenance	1,800.00	213.78	817.37	982.63	45.41%
Outreach/Media Adv	900.00	0.00	1,126.96	-226.96	125.22%
Equipment Rent/Copier	4,219.00	351.52	1,757.60	2,461.40	41.66%
Fleet Vehicles	8,471.00	129.10	673.43	7,797.57	7.95%
Dues/Publications	15,807.00	50.00	8,029.00	7,778.00	50.79%
Training/Staff Development	15,250.00	340.00	4,611.86	10,638.14	30.24%
Insurance	3,200.00	246.33	1,231.65	1,968.35	38.49%
Meeting Costs	10,850.00	631.82	2,583.80	8,266.20	23.81%
Capital Outlay	20,000.00	0.00	0.00	20,000.00	0.00%
Contractual Services	559,274.00	87,473.97	119,507.15	439,766.85	21.37%
Professional Services Audit/Legal	4,700.00	4,120.00	5,233.00	-533.00	111.34%
Miscellaneous/Fees	4,150.00	409.26	2,041.61	2,108.39	49.20%
Sub Total Expenses	1,719,693.00	183,343.35	605,963.13	1,113,729.87	35.24%
NRVRC Balance	23,178.00	-39,873.04	11,440.66		

**New River/Mount Rogers Workforce Development Board
Revenue and Expenditures - November 2018**

(41.7% of fiscal year)

NR/MR WDB Anticipated Revenues		November 2018	YTD	Under/Over	% Budget
Workforce Development Area	2,241,650.00	141,984.86	860,888.77	1,380,761.23	38.40%
Sub Total Revenues	2,241,650.00	141,984.86	860,888.77	1,380,761.23	
Expenses					
Salaries	464,696.00	39,740.27	197,216.55	267,479.45	42.44%
Fringe Benefits	135,070.00	10,851.24	53,874.36	81,195.64	39.89%
Travel	28,000.00	1,774.00	9,286.38	18,713.62	33.17%
Office Space	52,000.00	2,274.37	19,676.03	32,323.97	37.84%
Communications	11,000.00	810.97	3,928.61	7,071.39	35.71%
Office Supplies	15,000.00	273.10	3,833.34	11,166.66	25.56%
Postage	250.00	0.00	73.04	176.96	29.22%
Printing	1,500.00	0.00	232.25	1,267.75	15.48%
Copier Usage/Maintenance	1,500.00	0.00	126.38	1,373.62	8.43%
Outreach/Media Adv	46,000.00	3,882.00	16,741.75	29,258.25	36.40%
Equipment Rent/Copier	1,600.00	219.32	593.70	1,006.30	37.11%
Dues/Publications	3,500.00	2,000.00	2,000.00	1,500.00	57.14%
Training/Staff Development	14,500.00	800.00	1,317.82	13,182.18	9.09%
Insurance	2,500.00	0.00	2,237.00	263.00	89.48%
Meeting Costs	8,000.00	25.00	2,934.38	5,065.62	36.68%
Contractual Services	1,444,984.00	73,154.59	539,637.18	905,346.82	37.35%
Professional Services Audit/Legal	10,200.00	6,180.00	6,180.00	4,020.00	60.59%
Miscellaneous/Fees	1,350.00	0.00	1,000.00	350.00	74.07%
Sub Total Expenses	2,241,650.00	141,984.86	860,888.77	1,380,761.23	38.40%
NR/MR WDB Balance	0.00	0.00	0.00		

Total Agency R&E		November 2018	YTD	
Anticipated Revenue	3,984,521.00	285,455.17	1,478,292.56	37.10%
Anticipated Expense	3,961,343.00	325,328.21	1,466,851.90	37.03%
Balance	23,178.00	-39,873.04	11,440.66	



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

MEMORANDUM

N R V R C . O R G

To: NRVRC Board Members
From: Janet McNew, Finance Director
Date: January 15, 2019
Re: December 2018 Financial Statements

The December 2018 Revenue and Expenditure Reports and Balance Sheet are enclosed for your review. Financial reports are reviewed by the Executive Committee prior to inclusion in the meeting packet.

The Revenue and Expense report compares actual year to date receipts and expenses to the FY18-19 budget adopted by the Commission at the June 28, 2018 meeting. The financial operations of the agency are somewhat fluid and projects, added and modified throughout the year, along with the high volume of Workforce program activities, impact the adopted budget. To provide clarity, separate revenue and expense reports are now provided for Commission and Workforce Development Board activities.

As of month-end December 2018 (50% of the fiscal year), Commission overall year to date revenues are 45.51% and expenses are 43.75% of adopted budget. The two largest budget expense lines, Salary and Fringe, are in line with fiscal year at 49.64% and 51.23%, respectively. Heavy expenses for Communications and Office Supplies at 62% and Dues/Publications at 88% are anticipated and budgeted. We have previously reported on Printing at 99%, Outreach/Media Ad at 125%, and Professional Services at 114% of adopted budget. Printing expense is related to annual report production. Overages in Advertising and Professional Services are due to unbudgeted, but reimbursable, project expenses.

The positive revenue position, monthly at \$29K and year-to-date at \$41K, is due primarily to the ability to invoice quarterly projects and the FY19 assessment (Commission dues) invoiced in July. Commission revenue fluctuates as most projects are not invoiced on a monthly fixed amount basis.

Looking at the balance sheet, Accounts Receivable total is \$589,163. Of this total, Workforce receivables are \$327,803 (56%) and current. The Executive Committee reviews all aged receivables over 60 days and no receivables are deemed uncollectible. Net Projects (\$71,873) represents current year project expenses, primarily benchmark projects, that cannot be invoiced yet and posted to receivables.

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski
City
Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pembroke | Pulaski
Rich Creek

Higher Education

Virginia Tech
Radford University
New River Community College

New River Valley Regional Commission
Balance Sheet
Period From : 07/01/2018 to 12/31/2018

Assets:

Operating Account	241,380.49
Certificate of Deposit	103,070.16
Money Market Account	84,713.18
Accounts Receivable	589,162.55
Prepaid Item	3,478.76
Total Assets:	<u>\$1,021,805.14</u>

Liabilities:

Accounts Payable	99,865.16
Accrued Annual Leave	73,071.22
Accrued Unemployment	24,028.22
Unearned Revenue	31,587.50
Expense Reimbursement	868.36
Total Liabilities:	<u>\$229,420.46</u>

Projects:

(Equity Accounts)	Net Projects	(71,873.20)
	Current Year Unrestricted	120,276.34
	Unrestricted Net Assets	740,485.78
	Total Projects (Equity)	<u>\$788,888.92</u>
	Total Liabilities and Projects	<u>\$1,018,309.38</u>
	Net Difference to be Reconciled*	<u>\$3,495.76</u>
	Total Adjustments to Post*	\$3,495.76
	Unreconciled Balance (after adjustment)	<u>\$0.00</u>

*YTD adjustment to Accrued Leave. Final adjustment will be posted to general ledger at fiscal year end closeout.

**New River Valley Regional Commission
Revenue and Expenditures - December 2018**

FY18-19 Budget Adopted 6/28/2018		December 2018	YTD	Under/Over	(50% of FY) % Budget
NRVRC Anticipated Revenues					
ARC	68,666.00	0.00	34,334.00	34,332.00	50.00%
ARC - Prices Fork	369,552.13	54,350.00	135,104.76	234,447.37	36.56%
LOCAL ASSESSMENT	233,866.68	0.00	224,055.49	9,811.19	95.80%
DHCD - Administrative Grant	75,971.00	0.00	37,985.00	37,986.00	50.00%
EDA	70,000.00	17,500.00	35,000.00	35,000.00	50.00%
Workforce Fiscal Agent	65,000.00	0.00	40,000.00	25,000.00	61.54%
Workforce Pathways Fiscal Agent	50,000.00	0.00	25,000.00	25,000.00	50.00%
VDOT	58,000.00	15,144.73	34,371.09	23,628.91	59.26%
VDOT - Rocky Knob Project	73,000.00	1,165.10	2,490.21	70,509.79	3.41%
Floyd County	10,000.00	574.37	574.37	9,425.63	5.74%
Floyd Town	6,750.00	1,200.59	2,306.24	4,443.76	34.17%
Giles County	0.00	1,000.00	1,000.00	-1,000.00	0.00%
Narrows Town	28,000.00	0.00	0.00	28,000.00	0.00%
Rich Creek Town	3,000.00	0.00	2,987.91	12.09	99.60%
Montgomery County	40,745.12	1,230.68	10,540.53	30,204.59	25.87%
Blacksburg Town	13,000.00	1,166.67	7,000.02	5,999.98	53.85%
Christiansburg Town	35,000.00	1,841.09	1,841.09	33,158.91	5.26%
Pulaski County	35,000.00	7,939.21	17,677.00	17,323.00	50.51%
Pulaski Town	41,500.00	1,499.52	1,499.52	40,000.48	3.61%
Radford University	55,500.00	0.00	0.00	55,500.00	0.00%
Miscellaneous (Meetings/Interest/Recovered Costs)	0.00	96.49	197.66	-197.66	0.00%
Virginia's First RIFA	27,500.00	2,291.66	13,749.96	13,750.04	50.00%
New River Community College	1,500.00	1,362.38	2,574.20	-1,074.20	171.61%
NRV MPO	35,000.00	11,802.45	18,036.04	16,963.96	51.53%
Pembroke Town	10,000.00	0.00	0.00	10,000.00	0.00%
RV-ARC RideSolutions	33,680.00	7,929.14	19,780.92	13,899.08	58.73%
VHDA Regional Housing Local Support	30,000.00	0.00	1,937.41	28,062.59	6.46%
Dept of Environmental Quality	10,000.00	668.00	7,026.67	2,973.33	70.27%
VECF - Smart Beginnings	102,343.00	24,415.48	50,658.19	51,684.81	49.50%
VECF - Innovative Partnership	0.00	8,386.71	8,386.71	-8,386.71	0.00%
VA Housing Development Authority	55,312.50	5,159.66	23,681.15	31,631.35	42.81%
Southwest Virginia SWMA	2,000.00	0.00	1,000.00	1,000.00	50.00%
New River Health District	25,000.00	3,561.00	3,561.00	21,439.00	14.24%
New River Valley Development Corporation	25,000.00	1,808.33	10,849.98	14,150.02	43.40%
Friends of Southwest Virginia	6,000.00	0.00	0.00	6,000.00	0.00%
One Care Southwest Virginia	15,000.00	0.00	0.00	15,000.00	0.00%
United Way Southwest Virginia	7,500.00	0.00	0.00	7,500.00	0.00%
Backsburg Partnership (for Rail Study)	0.00	0.00	7,350.00	-7,350.00	0.00%
ReNew the New	3,444.57	0.00	727.95	2,716.62	21.13%
Region I Planning & Development (WV)	10,500.00	3,670.69	9,882.67	617.33	94.12%
Smart Beginnings Fund Raising	790.00	0.00	0.00	790.00	0.00%
Unprogrammed ARC Jan-Jun 2019	9,750.00	0.00	0.00	9,750.00	0.00%
Sub Total Revenues	1,742,871.00	175,763.95	793,167.74	949,703.26	45.51%
Expenses					
Salaries	760,103.00	59,196.59	377,348.91	382,754.09	49.64%
Fringe Benefits	198,032.00	17,483.58	101,442.81	96,589.19	51.23%
Travel	17,650.00	720.52	8,328.09	9,321.91	47.18%
Office Space	49,968.00	4,164.00	24,984.00	24,984.00	50.00%
Communications	9,789.00	700.05	6,080.94	3,708.06	62.12%
Office Supplies	29,355.00	1,329.64	18,436.81	10,918.19	62.81%
Postage	1,775.00	-29.25	951.61	823.39	53.61%
Printing	4,400.00	0.00	4,341.66	58.34	98.67%
Copier Usage/Maintenance	1,800.00	141.34	958.71	841.29	53.26%
Outreach/Media Adv	900.00	0.00	1,126.96	-226.96	125.22%
Equipment Rent/Copier	4,219.00	351.52	2,109.12	2,109.88	49.99%
Fleet Vehicles	8,471.00	84.18	757.61	7,713.39	8.94%
Dues/Publications	15,807.00	5,907.80	13,936.80	1,870.20	88.17%
Training/Staff Development	15,250.00	409.00	5,020.86	10,229.14	32.92%
Insurance	3,200.00	246.33	1,477.98	1,722.02	46.19%
Meeting Costs	10,850.00	160.17	2,743.97	8,106.03	25.29%
Capital Outlay	20,000.00	0.00	0.00	20,000.00	0.00%
Contractual Services	559,274.00	55,069.21	174,576.36	384,697.64	31.21%
Professional Services Audit/Legal	4,700.00	132.50	5,365.50	-665.50	114.16%
Miscellaneous/Fees	4,150.00	379.75	2,421.36	1,728.64	58.35%
Sub Total Expenses	1,719,693.00	146,446.93	752,410.06	967,282.94	43.75%
NRVRC Balance	23,178.00	29,317.02	40,757.68		

**New River/Mount Rogers Workforce Development Board
Revenue and Expenditures - December 2018**

NR/MR WDB Anticipated Revenues		(50% of fiscal year)			
		December 2018	YTD	Under/Over	% Budget
Workforce Development Area	2,241,650.00	153,318.05	1,014,206.82	1,227,443.18	45.24%
Sub Total Revenues	2,241,650.00	153,318.05	1,014,206.82	1,227,443.18	
Expenses					
Salaries	464,696.00	38,726.01	235,942.56	228,753.44	50.77%
Fringe Benefits	135,070.00	11,170.71	65,045.07	70,024.93	48.16%
Travel	28,000.00	1,257.52	10,543.90	17,456.10	37.66%
Office Space	52,000.00	2,274.73	21,950.76	30,049.24	42.21%
Communications	11,000.00	822.61	4,751.22	6,248.78	43.19%
Office Supplies	15,000.00	0.99	3,834.33	11,165.67	25.56%
Postage	250.00	48.24	121.28	128.72	48.51%
Printing	1,500.00	28.30	260.55	1,239.45	17.37%
Copier Usage/Maintenance	1,500.00	31.30	157.68	1,342.32	10.51%
Outreach/Media Adv	46,000.00	14,448.69	31,190.44	14,809.56	67.81%
Equipment Rent/Copier	1,600.00	93.89	687.59	912.41	42.97%
Dues/Publications	3,500.00	1,198.00	3,198.00	302.00	91.37%
Training/Staff Development	14,500.00	0.00	1,317.82	13,182.18	9.09%
Insurance	2,500.00	0.00	2,237.00	263.00	89.48%
Meeting Costs	8,000.00	1,507.36	4,441.74	3,558.26	55.52%
Contractual Services	1,444,984.00	81,709.70	621,346.88	823,637.12	43.00%
Professional Services Audit/Legal	10,200.00	0.00	6,180.00	4,020.00	60.59%
Miscellaneous/Fees	1,350.00	0.00	1,000.00	350.00	74.07%
Sub Total Expenses	2,241,650.00	153,318.05	1,014,206.82	1,227,443.18	45.24%
NR/MR WDB Balance	0.00	0.00	0.00		

Total Agency R&E		December 2018	YTD	
Anticipated Revenue	3,984,521.00	329,082.00	1,807,374.56	45.36%
Anticipated Expense	3,961,343.00	299,764.98	1,766,616.88	44.60%
Balance	23,178.00	29,317.02	40,757.68	



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NRVRC.ORG

COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #1

CIRP Review

January 15, 2019

PROJECT: Construction and Operation of a U.S. Army Permanent Energy Center at Radford Army Ammunition Plant
VA190114-02700400155

SUBMITTED BY: DEQ

PROJECT DESCRIPTION: The Department of Environmental Quality is requesting scoping comments on a proposed permanent energy center at the Radford Army Ammunition Plant.

PROJECT SENT FOR REVIEW TO: Commission Board Members

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski
City
Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pembroke | Pulaski
Rich Creek

Higher Education

Virginia Tech
Radford University
New River Community College



DEPARTMENT OF THE ARMY
RADFORD ARMY AMMUNITION PLANT
P.O. BOX 2
RADFORD, VIRGINIA 24143-0002

January 2, 2018

SUBJECT: Intergovernmental and Interagency Coordination of Environmental Planning in support of a Supplemental Environmental Assessment of the U.S. Army's Proposed Permanent Energy Center at the Radford Army Ammunition Plant in Radford, Virginia

Ms. Valerie Fulcher, Environmental Program Specialist
Office of Environmental Impact Review
PO Box 1105
Richmond, VA 23218
Submitted via: eir@deq.virginia.gov

Dear Ms. Fulcher,

The United States Army (Army) is proposing to construct and operate a permanent energy center at the Radford Army Ammunition Plant (RFAAP) in Radford, VA (**Figure 1**). To evaluate the environmental, cultural, and socioeconomic impacts associated with implementation of the permanent energy center (Proposed Action), the Army is preparing a supplemental environmental assessment (SEA) pursuant to the National Environmental Policy Act (NEPA) of 1969, as amended (42 U.S. Code (USC) §4321 et seq.); the Council on Environmental Quality (CEQ) Regulations (40 Code of Federal Regulations [CFR] Parts 1500-1508); and 32 CFR Part 651 (*Environmental Analysis of Army Actions*; Final Rule, 29 March 2002). This SEA is tiered from a September 2014 EA prepared by the Army for the modernization of the powerhouse facility at RFAAP.

Project Description: The proposed permanent energy center would provide reliable steam and power to RFAAP in the future. The proposed permanent energy center is needed to ensure that RFAAP continues to support government and commercial customers.

The proposed energy center would be built on the southern side of RFAAP near the existing coal-fired powerhouse (**Figures 2 and 3**). The project would be constructed in three phases:

- Phase 1: constructing a new building to house the equipment and an administration building, and installing the feedwater system;
- Phase 2: addition of gas turbines, diesel generators, and an electrical substation; and
- Phase 3: demolishing the existing powerhouse, removing existing above-ground steam lines to the existing powerhouse, installing new larger-diameter steam lines northwest of the proposed energy center.

If needed, fuel oil tanks would be placed in a gravel and paved lot southeast of the proposed energy center. Approximately 3,500 linear feet of new natural gas pipeline would be installed in the right-of-way along Constitution Road, which runs from the RFAAP front entrance gate to the proposed energy center. The entire proposed project site has been previously disturbed and currently includes the existing powerhouse, parking areas, roads, and existing steam lines. The new facility would be built adjacent to the existing powerhouse building and infrastructure. Construction is anticipated to last approximately 1 year. Limits of ground disturbance would encompass approximately 15 acres, including a 10-foot corridor of disturbance immediately adjacent to Constitution Road for the natural gas pipeline (**Figure 2**).

Water Resources: According to the US Fish and Wildlife Service National Wetlands Inventory (NWI) and the US Geological Service National Hydrography Dataset (NHD), mapped wetlands and mapped streams, respectively, are not located at the permanent energy center sites areas of disturbance (no map is provided since there are no mapped water resources within the project area). No portions of the proposed permanent energy center sites are in the 100-year floodplain (**Figure 4**). Based upon the NWI and NHD databases, and a site visit conducted by **3e** scientists on November 30, 2018, it does not appear that the project will impact jurisdictional waters or wetlands. Design and construction of the proposed project would be done in accordance with applicable requirements of the Clean Water Act, Virginia Stormwater Management Regulations, State Water Control Law, and the Virginia Erosion and Sediment Control Regulations.

Biological Resources: Database search results from the Department of Game and Inland Fisheries Virginia Fish and Wildlife Information System, U.S. Fish and Wildlife Service Online Project Review, and Department of Conservation and Recreation Natural Heritage Data Explorer listed federal- and state-listed threatened and endangered species with a potential to occur in the project vicinity. No suitable habitat for any listed species is found within the project footprint.

Air Quality: RFAAP currently operates under Virginia Title V air permit VA-20656. In 2014, RFAAP submitted an air permit application to Virginia Department of Environmental Quality for a Minor New Source Review permit for the new energy center. RFAAP will evaluate the proposed project for compliance with and/or modifications needed to the existing air permit.

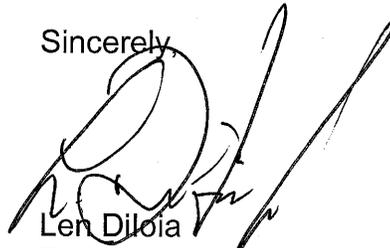
Cultural Resources: RFAAP is coordinating directly with Virginia Department of Historic Resources regarding effects to architectural and archaeological resources in

the project area. RFAAP does not anticipate any effects to historic properties from the proposed undertaking.

Database search results and other resource information are enclosed for your review.

Please review the proposed project and provide any recommendations that you may have regarding construction no later than 30 days from receipt of this letter. Please direct comments and questions via phone or e-mail to: Mr. Len Diloia, at (540) 731-5780 or leonard.l.diloia.civ@mail.mil. Thank you in advance for your assistance.

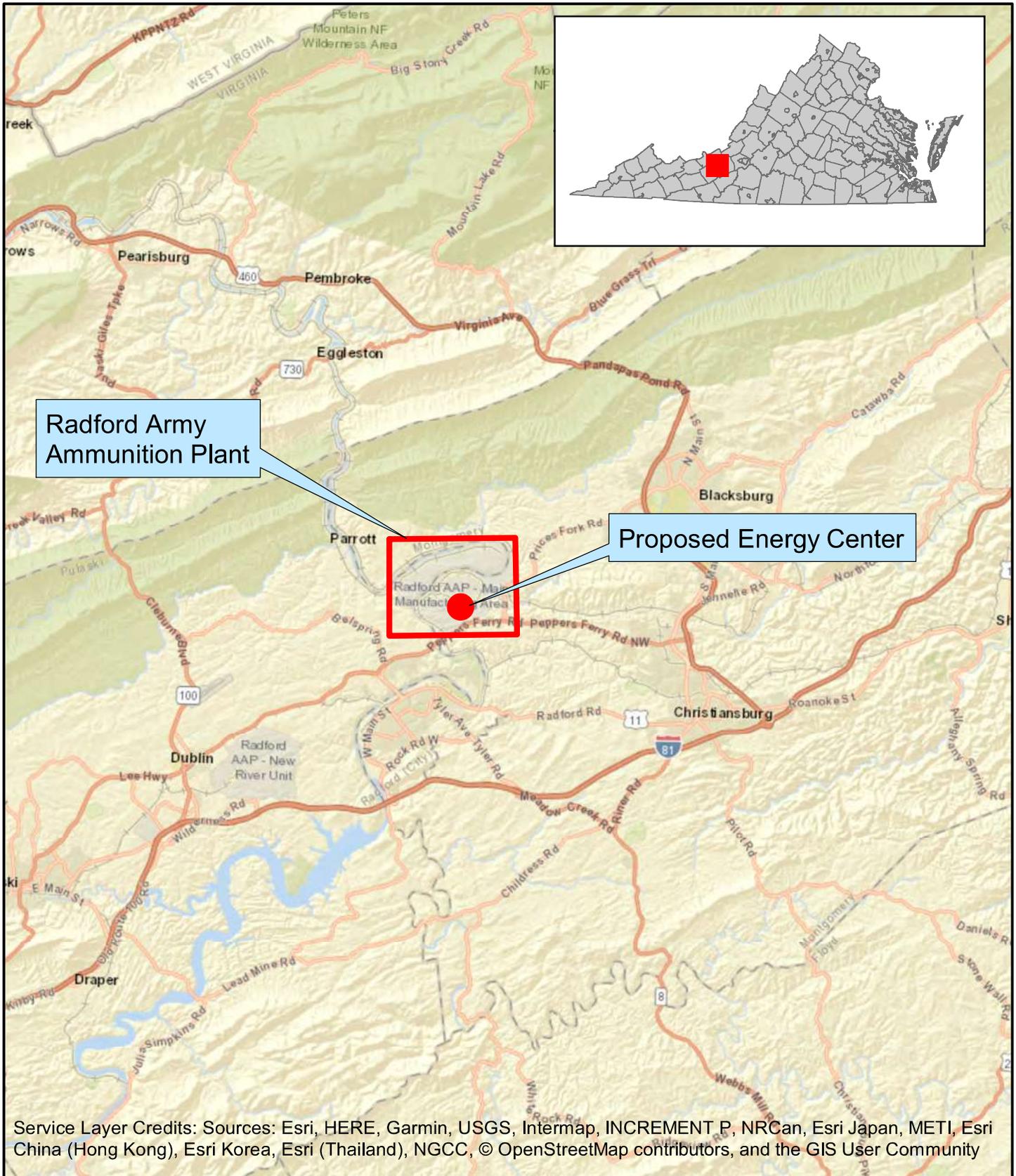
Sincerely,

A handwritten signature in black ink, appearing to read 'Len Diloia', is written over the typed name.

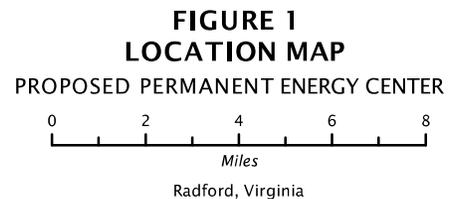
Len Diloia
Environmental Engineer
Radford Army Ammunition Plant

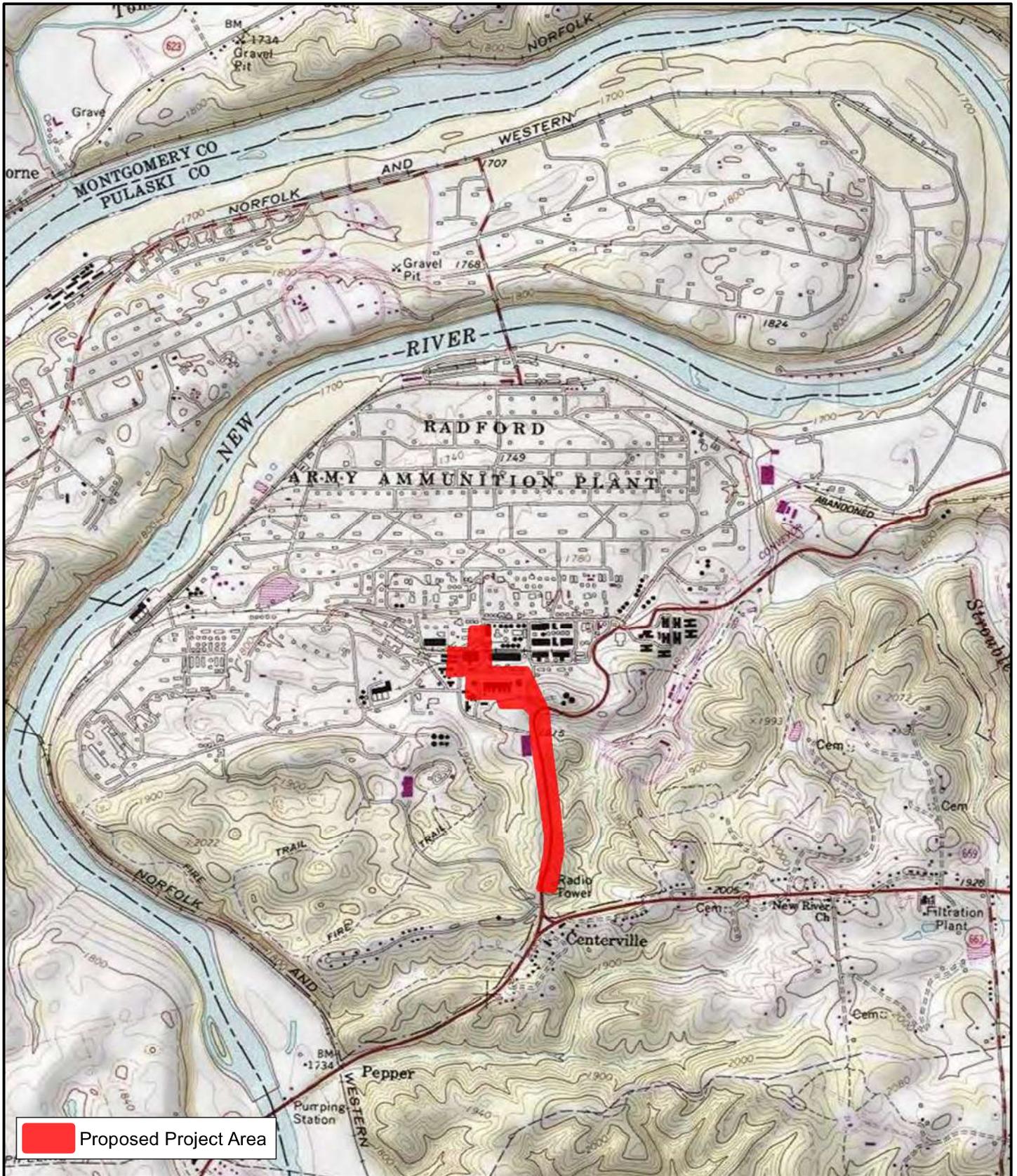
Enclosures

**ATTACHMENT A
FIGURES**



Service Layer Credits: Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, © OpenStreetMap contributors, and the GIS User Community





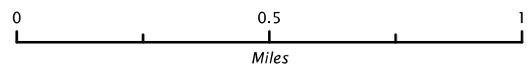
 Proposed Project Area

 **EEE Consulting, Inc.**
Environmental, Engineering and Educational Solutions

Prepared by Leah Potts, 12/7/2018
Sources: USGS Topo
Projection: NAD 1983 2011 StatePlane Virginia South FIPS 4502 Ft US

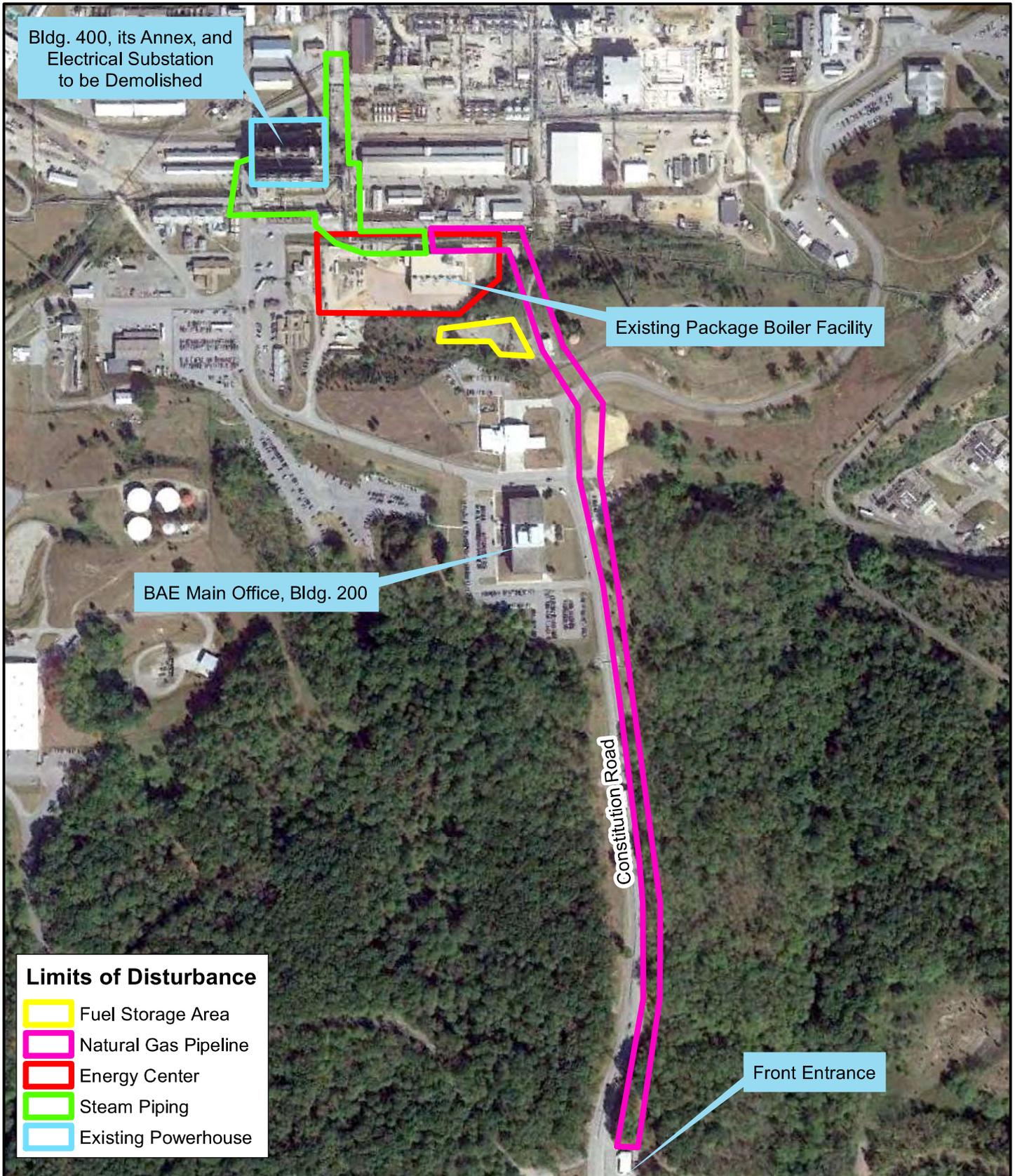


FIGURE 2
TOPOGRAPHIC MAP
PROPOSED PERMANENT ENERGY CENTER



Radford, Virginia

1:24,000



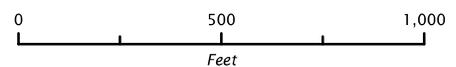
EEE Consulting, Inc.
Environmental, Engineering and Educational Solutions



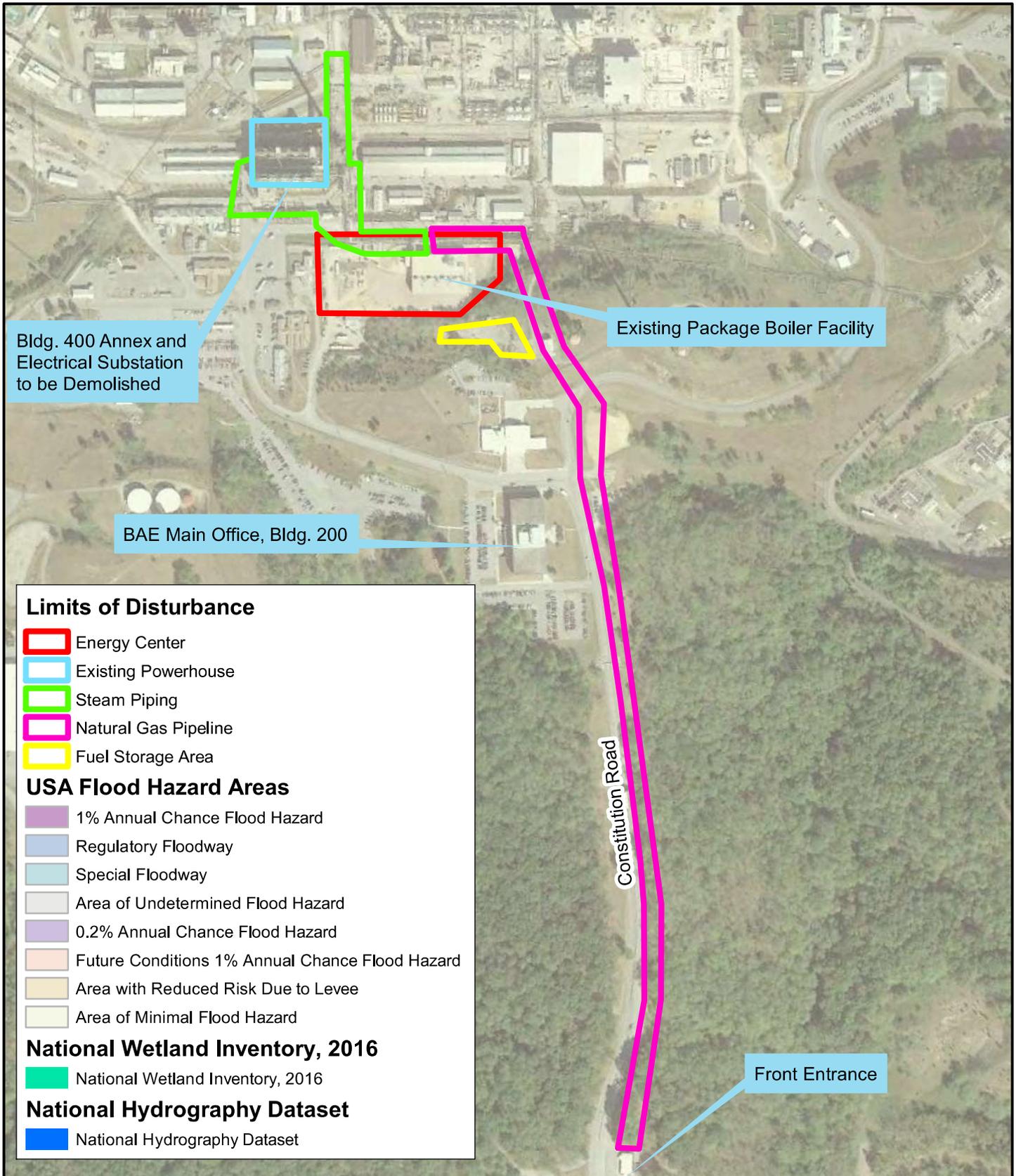
Prepared by Leah Potts, 12/11/2018
Sources: Google Earth
Projection: NAD 1983 2011 StatePlane Virginia South FIPS 4502 Ft US

**FIGURE 3
AERIAL MAP**

PROPOSED PERMANENT ENERGY CENTER



Radford, Virginia



Limits of Disturbance

- Energy Center
- Existing Powerhouse
- Steam Piping
- Natural Gas Pipeline
- Fuel Storage Area

USA Flood Hazard Areas

- 1% Annual Chance Flood Hazard
- Regulatory Floodway
- Special Floodway
- Area of Undetermined Flood Hazard
- 0.2% Annual Chance Flood Hazard
- Future Conditions 1% Annual Chance Flood Hazard
- Area with Reduced Risk Due to Levee
- Area of Minimal Flood Hazard

National Wetland Inventory, 2016

- National Wetland Inventory, 2016

National Hydrography Dataset

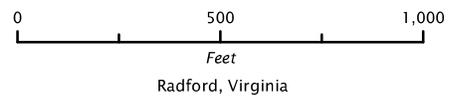
- National Hydrography Dataset

Constitution Road

Front Entrance



FIGURE 4
AERIAL WITH NWI AND FLOODPLAIN
PROPOSED PERMANENT ENERGY CENTER





January 16, 2019

Executive Director's Report

6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

N R V R C . O R G

Economic Development:

- The Regional Commission staff provided grant writing services for three Appalachian Regional Commission grant applications earlier this month; downtown Radford planning grant, industrial site readiness at the NRV Commerce Park and a wastewater project in Pulaski County for economic development purposes.
- Staff prepared a grant application for Giles County to the VA Telecommunications Initiative program for a fixed wireless broadband deployment project.

Transportation:

- Staff coordinated a series of meetings for Commission members to meet with Dr. Smoot, the Salem District Commonwealth Transportation Board member, on December 10th, but was rescheduled to January 14th due to snow. 10 members took advantage of the ½ hour time slots to brief Mr. Smoot on their current and upcoming transportation projects.
- The NRV Rail 2020 committee met last week to receive updates from the Regional Commission on the Ownership and Operations study. The Commission will receive a presentation on this topic at the meeting in February.

Regional:

- The Regional Commission is coordinating an Opportunity Zones workshop on February 28th afternoon. VA Dept of Housing and Community Development staff will deliver presentations on the program and there will be a presentation that evening to the Commission. Invitations to the public workshop will be sent out soon with invitees being local government leadership, economic/community development staff, developers, investors and others interested in the new federal funding program.

Commission:

- Elijah Sharp is celebrating 10-years of service to the Commission this month!
- Michael Gottfredson recently accepted a position with an engineering firm in Utah and will be returning to his home state at the end of January. We will be advertising his position soon.
- The Regional Commission is celebrating 50 years as an agency in 2019. You will notice we have an updated logo to use this year. Delegate Rush and Senator Chafin are carrying a resolution commemorating the 50th anniversary this General Assembly session. The annual dinner in May will have several special highlights and we plan to ask local governments to consider a resolution recognizing September 15, 2019 as Regional Commission Day since it will be the 50th anniversary of executing the charter agreement.
- The Federal Government shutdown is having somewhat of an impact on the Commission. We are not able to make a quarterly draw on one program due to staff furloughs. Also, environmental reviews currently underway that require federal agency coordination are delayed due to staff not being available.
- In December I received the 2018 Distinguished Business Leader of the Year award from the Montgomery County Chamber of Commerce at their Annual Business meeting. A sincere thanks go to our staff and the Commission board for everyone's support of the agency and the work we do serving the region.



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MEMORANDUM

N R V R C . O R G

To: NRVRC Board Members
From: Patrick O'Brien, Regional Planner
Date: January 17, 2019
Re: 2018-19 EDA CEDS Update- Committee Members

The proposed CEDS Committee list for the 2018-19 update cycle is attached for your review. Based on the discussion at the November Commission meeting, commissioners and staff have proposed new members to participate in the CEDS 'think tank' to replace other members who have been less active in recent years. In addition, staff will reach out to members representing critical economic development organizations (Onward NRV, NRCC, VT Office of Economic Development) during the update process to ensure that they or their staff can attend CEDS committee meetings, or can otherwise provide input for the CEDS update this year through individual meetings or email review of documents.

Strengthening the Region through Collaboration

Counties

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Montgomery | Pulaski
City
Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pembroke | Pulaski
Rich Creek

Higher Education

Virginia Tech
Radford University
New River Community College

New River Valley
Comprehensive Economic Development Strategy Committee
CEDS 2018-19

Name	Principal Location	Career Field
Diane Akers	Town of Blacksburg	Economic Development
Peter Anderson	Pulaski County	Education
Basil Edwards	City of Radford	Local Government Staff
Jonathan Everett	Town of Christiansburg	Finance/Young Professionals
Jim Flowers	Virginia Tech	Incubator Manager
Nichole Hair	Town of Pulaski	Local government staff
Mack Hilton	City of Radford	Retired Dentist
Blair Hoke	City of Radford	Economic development
Katie Holfield	Town of Floyd	Local government staff
Marty Holliday	NRV-MR WDB	Workforce Development Board
Meredith Hundley	Town of Blacksburg	Entrepreneurial development
Charlie Jewell	Town of Blacksburg	Economic Development
Susan Kidd	Town of Narrows	Local Government Staff
Chris Lawrence	Town of Blacksburg	Local government staff
Tommy Loflin	Town of Christiansburg	Finance
Jim Loux	Pulaski County	Exporting Business
Ernie Maddy	Town of Christiansburg	Community development finance
Robert McAden	Town of Blacksburg (NRV)	Technology business organization
Michael Miller	Montgomery County	University Licensing
Rebecca Phillips	Pulaski Town (NRV)	Education (Governor's School)
Gary Reedy	Floyd County	Telecommunications
Mark Rowh	Pulaski County	Education
Michael Solomon	Pulaski County	Economic Development
Scott Tate	Virginia Tech	Economic development
Rick Weaver	Montgomery County	Education
Peggy White	Pulaski County	Chamber of Commerce



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MEMORANDUM

N R V R C . O R G

To: NRVRC Board Members

From: Kevin R. Byrd, Executive Director

Date: January 16, 2019

Re: Radford Army Ammunition Plant – Appalachian Community Research Project Presentation

During fall semester 2018, nine students in APS 4094: Appalachian Community Research, partnered with Pulaski County and Montgomery County boards of supervisors to research environmental health effects of the Radford arsenal as part of the Appalachian Regional Commission’s Appalachian Teaching Project (visit program at hyperlink). Dr. Emily Satterwhite, Appalachian Studies, Dr. Julia Gohlke, Public Health, and Meghan Johnson, a senior majoring in Human Development, will present their findings.

Addressing Community Concerns Near the Radford Army Ammunition Plant

Project Description

In response to ongoing community concerns regarding potential environmental effects of the Radford Army Ammunition Plant (RAAP) on human health, Virginia Tech students collaborated with Pulaski County Board of Supervisors and Montgomery County Board of Supervisors to gather additional information about the possible presence of pollutants in the air. Students who were enrolled in the Appalachian Community Research course cataloged residents’ concerns about the Radford arsenal via a survey and interviews, identified and collated existing relevant studies and data, and wrote a literature review. The class also reported on preliminary studies of air and soil pollutants conducted by Virginia Tech faculty. The project was designed to gather data, to gain a better understanding of community concerns, and to help community partners increase residents’ understanding of scientific appraisals of RAAP’s environmental effects. In addition, the project hopes to improve lines of communication and possibly trust between RAAP and surrounding communities.

Strengthening the Region through Collaboration

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N R V R C . O R G

MEMORANDUM

To: NRVRC Board Members

From: Kevin R. Byrd, Executive Director

Date: January 16, 2019

Re: Annual Commission Awards Process and Criteria for Review/Discussion

In 2014 the Commission initiated an awards program. The Commission identified three award categories, established criteria and solicits nominees each year. The previous award recipients are listed at the end of the memo. Below are the award criteria and the process anticipated for the 2019 awards for review and discussion before launching the call for nominees which will be due by March 20th.

Champion of the Valley: an elected or appointed official (past or present) from within or representing the New River Valley that has made significant contributions for the betterment of the region. Focus will be on candidates that have regional impact, improve communities through their dedication, and collaborative approach.

Citizen of the Valley: an individual or organization within the New River Valley that has made significant contributions toward the betterment of the region. Focus will be on candidates that improve communities through their dedication, collaborative approach and impact.

Friend of the Valley: an individual or organization outside of the New River Valley and has made significant contributions to the betterment of the region. Focus will be on candidates that improve communities through their regional impact, dedication, and collaborative approach.

Please tell us why you think your nominee should be recognized as exemplifying one of the award categories in 750 words or less. This input will be the primary document used to select award recipients. Nominations should include examples of how the candidate contributes within the context of the proposed award category. In addition, you may want to include how the candidate impressed you or has influenced your work, what projects, positions and/or volunteer activities the candidate has been engaged with, and/or why the candidate stands out and should be recognized. Previous nominees may be resubmitted for consideration. The Regional Commission Board of Directors will select the 2019 award recipients by ballot at their meeting on March 28th.

Process:

January – Commission review award criteria and process

February – Release call for award nominees, due March 20th

March – Commission review and select award recipients

April – Contact award recipients to ensure availability for May award presentation

May – Present awards at annual dinner event

Past Award Winners:**Champion of the Valley**

2014 – Joseph Sheffey (Pulaski County Board of Supervisors, retired)

2015 – Congressman Rick Boucher (9th Congressional District, retired)

2016 – Delegate Joseph Yost and William Brown (12th House District in Virginia; Montgomery County Board of Supervisors, retired)

2017 – Chris McKlarney (Giles County Administrator)

2018 – Susan Kidd (Director of Strategic Development – Town of Narrows)

Citizen of the Valley

2014 – Dr. Charles Steger (Virginia Tech President, retired)

2015 – Mr. Ken Anderson (Anderson and Associates, retired)

2016 – Penelope Kyle, JD (Radford University President, 2005-2016)

2017 – Woody Crenshaw (Floyd Entrepreneur)

2018 – P. Buckley Moss (Artist/Philanthropist) and David Hagan (Business Owner/Community Investor)

Friend of the Valley

2016 – Mary Moody Northen Foundation (Mountain Lake Lodge)

2017 – Bill Shelton (Director of the Virginia Department of Housing and Community Development)