

NEW RIVER VALLEY REGIONAL COMMISSION
Minutes of the Commission Meeting
held on
November 16th, 2017
6:00 p.m. – New River Valley Business Center, Fairlawn

I. CALL TO ORDER

PRESENT: Mr. J. Carpenter, Radford University, Chair; Mr. C. Bopp, Pulaski County; Mr. L. Clevinger, Town of Pulaski; Mr. H. Collins, Town of Christiansburg; Mr. T. Garrett, Town of Narrows; Mr. F. Gerald, Floyd County; Dr. H. Harvey, City of Radford; Mr. H. Johnson, Town of Christiansburg; Ms. S. Journell, Town of Pearisburg; Mr. C. Kiwus, Virginia Tech; Ms. H. Lesko, Town of Blacksburg; Mr. K. Marshall, City of Radford; Mr. M. Patton, Town of Floyd; Mr. H. Showalter, Town of Christiansburg; Mr. K. Sullivan, Virginia Tech and Dr. D. Warren, Pulaski County.

ABSENT: Mr. M. Harvey, Vice-Chair, Montgomery County; Mr. L. Law, Giles County, Treasurer; Mr. G. East, Town of Pulaski; Mr. W. Kantsios, Town of Rich Creek; Mr. R. McCoy, Giles County; Mr. M. Maslaney, Floyd County; Ms. C. Newcomb, Town of Blacksburg and Ms. A. Perkins, Montgomery County.

Staff Attendees: Kevin Byrd, Aphi Fancon, Michael Gottfredson, Anna Harbom, James Jones, Janet McNew, Julie Phillips, Elijah Sharp, Christy Straight and Zach Swick.

II. CONSENT AGENDA

A. Approval of Minutes for October
Mr. Carpenter called for approval of the consent agenda item if there were no questions or changes.

Motion: Mr. Patton moved for the approval of the minutes. Mr. Garret seconded the motion.
Action: Motion carried unanimously.

B. Approval of Treasurer's Report for October
Mr. Carpenter called for approval of the consent agenda item if there were no questions or changes.

Motion: Mr. Bopp moved for the approval of the Treasurer's Report. Mr. Johnson seconded the motion.
Action: Motion carried unanimously.

III. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS

A. Projects (Signed-off by the staff)
None

- B. Regular Project Review
None
- C. Environmental Project Review
None

IV. PUBLIC ADDRESS

None

V. REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS

Mr. Sullivan welcomed Carrie Woodring to the meeting and announced she will be replacing him as a representative for Virginia Tech. Mr. Garrett reported the Narrows girls' volleyball team will be playing for the state title in Richmond on Saturday November 18th. Mr. Gerald reported it would be his last meeting and thanked the board for allowing him to serve for 19 years.

VI. CHAIR'S REPORT

Mr. Carpenter thanked Ms. Newcomb, Ms. Perkins, Mr. Gerald, and Mr. Sullivan for their service to the Commission. He then presented Mr. Gerald and Mr. Sullivan with plaques recognizing their service and explained Ms. Newcomb and Ms. Perkins' will be mailed to them because they were unable to attend the meeting. Together, the four members represent 55 years of service to the Commission with three serving as Chair of the Commission during their tenure.

VII. EXECUTIVE DIRECTOR'S REPORT

Mr. Byrd provided a summary report in the Commission agenda packet. He reported the GO Virginia Region 2 is currently accepting Letters of Interest for projects and the Commission submitted two letters of interest for potential projects on behalf of members. The NRVMPD is contracting with the Regional Commission to conduct a Passenger Rail Station Ownership/Maintenance Study. The project will focus on the ownership models to include the pros, cons, and costs for each model. The NRV Rail 2020 region-wide committee met earlier in the week to discuss the Ownership/Maintenance Study along with key objectives coming up in 2018. An update on VDOT construction projects was given: Southgate/460 Interchange project will be open to traffic in December, 2017 with residual project completion activities 6-8 months following; the I-81 northbound bridge deck in Radford is on track for spring/summer 2019 open to traffic, with fall 2020 construction complete; North Main Street/460 interchange in Blacksburg is scheduled for a winter advertisement with spring/summer 2018 construction; the I-81 bridge decks over Route 8 are under contract with design/build, construction scheduled for spring 2019. The Regional Commission will be hosting a Census Training workshop on November 28th for the local governments in Southwest Virginia. Training will focus on Local Update of Census Addresses (LUCA) which serves a critical role in the census process. The Regional + Local Housing Study proposal was submitted earlier this month to the Virginia Housing Development Authority and the Virginia Department of Housing and Community Development. Staff is preparing a position description/advertisement for a Finance Technician to provide support for the increased volume of financial activity moving through the agency, primarily associated with Workforce Development programs.

VIII. OLD BUSINESS

None

IX. NEW BUSINESS

- A. Virginia Tech Campus Master Plan Presentation
Mr. Jason Soileau, Assistant Vice President for Planning and University Architect, provided an overview of the 2017 Campus Master Plan. After the presentation, he shared additional information about the 2017 Campus Master Plan can be found at the following website <https://www.facilities.vt.edu/planning-construction/campus-master-plan/about.html>.

- B. FY17 Audit Report
Mr. Byrd explained the audit report was included in the packet. He explained the audit report found all Commission programs were in compliance and did not identify any deficiencies in internal control over compliance that the auditor would consider to be material weaknesses.

Mr. Carpenter called for approval of the FY17 Audit Report.

Motion: Ms. Lesko moved for the approval the FY17 Audit Report. Dr. Harvey seconded the motion.

Action: Motion carried unanimously.

- C. Comprehensive Economic Development Strategy Committee Composition
Mr. Byrd explained the proposed CEDS Committee list for 2017-18 was included in the packet and highlighted new members for consideration.

Mr. Carpenter called for approval of the proposed CEDS Committee.

Motion: Dr. Warren moved for the approval the proposed CEDS Committee. Mr. Showalter seconded the motion.

Action: Motion carried unanimously.

- D. December Commission Meeting Cancellation
Mr. Carpenter explained the December board meeting is traditionally cancelled due to holiday schedules and called for approval of the cancellation.

Motion: Mr. Patton moved to cancel the December meeting. Mr. Sullivan seconded the motion.

Action: Motion carried unanimously.

Mr. Carpenter called to adjourn the meeting.

L. J. Carpenter, Chair

