



Agenda

November 16, 2017

6:00 p.m.—New River Valley Business Center, Fairlawn

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA**
 - A. Approval of Minutes for October
 - B. [Approval of Treasurer's Report for October](#)
- III. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
 - A. Projects (Signed-off by the staff)
None
 - B. Regular Project Review
None
 - C. Environmental Project Review
None
- IV. **PUBLIC ADDRESS**
- V. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. **CHAIR'S REPORT**
- VII. **[EXECUTIVE DIRECTOR'S REPORT](#)**
- VIII. **OLD BUSINESS**
- IX. **NEW BUSINESS**
 - A. [Virginia Tech Campus Master Plan Presentation](#)
Jason Soileau, University Architect & Assistant VP University Planning
Commission Discussion
 - B. [FY17 Audit Report](#)
Commission Action
 - C. [Comprehensive Economic Development Strategy Committee Composition](#)
Commission Action
 - D. December Commission Meeting Cancelled. Next Meeting January 25th.
Commission Action

All meeting materials posted on the Commission website www.nrvrc.org

The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.



6580 Valley Center Drive | Suite 124 | Radford, VA 24141 | 540-639-9313

NRVRC.ORG

MEMORANDUM

To: NRVRC Board Members
From: Janet McNew, Finance Director
Date: November 8, 2017
Re: October 2017 Financial Statements

The October 2017 Agencywide Revenue and Expenditure Report and Balance Sheet are enclosed for your review. It is important to note the reports have been produced a week early. All Workforce activity, expenses and receivables, is not in the system.

The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY17-18 budget adopted by the Commission at the June 22, 2017 meeting. The financial operations of the agency are somewhat fluid as projects may be added and modified throughout the year.

As of month-end October 2017 (33.3% of the fiscal year), overall year to date revenues are 24.80% and expenses are 25.73% of adopted budget. The lag in revenue is attributed to the Commission meeting being one week early this month, so Workforce activity is not finalized at this time.

The two largest budget expense lines, Salary and Fringe, are in line with budget at 32.23% and 30.92%, respectively. We have previously reported on line items including Printing at 61%, Media Ad/Outreach at 146%, Training/Staff Development at 68% and Insurance at 91% of adopted budget. One additional line item of note this month is Professional Services at 64% of adopted budget. This is attributed to the audit fee at \$9,240, which is cost shared with Workforce on a 50/50 basis.

Media Ad/Outreach expenses are related to Workforce operations and are heavy due to authorized expenses for a project that closed in August. The overage in Training/Staff Development is also related to Workforce operations. Printing expense is related to production of the FY17 annual report. Insurance expenses are annual premiums. Additional charges would be minimal adjustments that may be required after Worker Comp payroll audit is completed.

Net Projects as shown on the balance sheet is high at (\$144,837) are project expenses, including Workforce, that cannot be invoiced yet and posted to receivables.

Strengthening the Region through Collaboration

Counties

Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

Universities

Virginia Tech
Radford University

New River Valley Regional Commission
Agencywide Revenue and Expenditures - October 2017

| FY17-18 Budget | | (33.3% of fiscal year) | | | |
|---|---------------------|------------------------|-------------------|---------------------|-----------------|
| Adopted 6/22/2017 | | October 2017 | YTD | Under/Over | % Budget |
| Anticipated Revenues | | | | | |
| ARC | 75,668.00 | 17,167.00 | 34,334.00 | 41,334.00 | 45.37% |
| ARC - Princes Fork | 12,000.00 | 0.00 | 0.00 | 12,000.00 | 0.00% |
| ARC - Industry Mapping | 35,000.00 | 0.00 | 0.00 | 35,000.00 | 0.00% |
| LOCAL ASSESSMENT | 231,183.48 | 4,905.50 | 221,372.29 | 9,811.19 | 95.76% |
| DHCD - Administrative Grant | 75,971.00 | 37,985.00 | 37,985.00 | 37,986.00 | 50.00% |
| EDA | 70,000.00 | 17,500.00 | 35,000.00 | 35,000.00 | 50.00% |
| Workforce Fiscal Agent | 60,000.00 | 20,000.00 | 40,000.00 | 20,000.00 | 66.67% |
| Workforce Funding | 2,141,050.00 | 0.00 | 367,658.28 | 1,773,391.72 | 17.17% |
| Workforce Pathways Fiscal Agent | 50,000.00 | 12,500.00 | 25,000.00 | 25,000.00 | 50.00% |
| VDOT | 58,000.00 | 0.00 | 15,127.42 | 42,872.58 | 26.08% |
| VDOT - Rocky Knob Project | 80,000.00 | 0.00 | 2,527.52 | 77,472.48 | 3.16% |
| Floyd Town | 0.00 | 0.00 | 1,219.46 | -1,219.46 | 0.00% |
| Floyd Co EDA | 4,500.00 | 0.00 | 2,129.45 | 2,370.55 | 47.32% |
| Giles County | 51,375.00 | 887.31 | 5,129.49 | 46,245.51 | 9.98% |
| Narrows Town | 41,000.00 | 0.00 | 0.00 | 41,000.00 | 0.00% |
| Rich Creek Town | 8,118.47 | 0.00 | 968.81 | 7,149.66 | 11.93% |
| Montgomery County | 32,106.83 | 0.00 | 1,000.00 | 31,106.83 | 3.11% |
| Blacksburg Town | 11,000.00 | 1,083.33 | 4,333.32 | 6,666.68 | 39.39% |
| Pulaski County | 10,850.00 | 0.00 | 2,897.47 | 7,952.53 | 26.70% |
| Pulaski Town | 40,000.00 | 0.00 | 0.00 | 40,000.00 | 0.00% |
| Miscellaneous (Meetings/Interest/Recovered Costs) | 0.00 | 126.17 | 211.81 | -211.81 | 0.00% |
| Virginia's First RIFA | 25,000.00 | 2,083.33 | 8,333.32 | 16,666.68 | 33.33% |
| NRV MPO | 34,625.00 | 0.00 | 17,142.58 | 17,482.42 | 49.51% |
| RV-ARC RideSolutions | 33,680.00 | 0.00 | 10,185.93 | 23,494.07 | 30.24% |
| Dept of Conservation and Recreation | 0.00 | 0.00 | 750.00 | -750.00 | 0.00% |
| Dept of Environmental Quality | 8,000.00 | 0.00 | 1,681.33 | 6,318.67 | 21.02% |
| VA Dept of Emergency Management | 14,029.00 | 0.00 | 0.00 | 14,029.00 | 0.00% |
| VA Department of Agriculture | 17,500.00 | 0.00 | 0.00 | 17,500.00 | 0.00% |
| VA Early Childhood Foundation | 113,250.00 | 0.00 | 0.00 | 113,250.00 | 0.00% |
| Southwest Virginia SWMA | 2,000.00 | 0.00 | 1,000.00 | 1,000.00 | 50.00% |
| New River Health District | 25,000.00 | 0.00 | 7,754.21 | 17,245.79 | 31.02% |
| ReNew the New | 7,330.12 | 0.00 | 0.00 | 7,330.12 | 0.00% |
| Smart Beginnings Fund Raising | 0.00 | 15.00 | 15.00 | -15.00 | 0.00% |
| Unprogrammed ARC Jan-Jun 2018 | 34,334.00 | 0.00 | 0.00 | 34,334.00 | 0.00% |
| Revenues | 3,402,570.90 | 114,252.64 | 843,756.69 | 2,558,814.21 | 24.80% |
| Expenses | | | | | |
| Salaries | 1,104,578.00 | 92,980.05 | 356,021.27 | 748,556.73 | 32.23% |
| Fringe Benefits | 333,943.00 | 26,637.42 | 103,264.86 | 230,678.14 | 30.92% |
| Travel | 51,650.00 | 4,489.00 | 19,743.02 | 31,906.98 | 38.22% |
| Office Space | 68,354.00 | 4,475.42 | 19,257.08 | 49,096.92 | 28.17% |
| Communications | 49,462.00 | 1,522.52 | 6,737.59 | 42,724.41 | 13.62% |
| Office Supplies | 36,797.00 | 546.20 | 11,891.39 | 24,905.61 | 32.32% |
| Postage | 2,575.00 | 516.07 | 667.49 | 1,907.51 | 25.92% |
| Printing | 7,200.00 | 458.87 | 4,359.82 | 2,840.18 | 60.55% |
| Copier Usage/Maintenance | 4,750.00 | 246.03 | 663.50 | 4,086.50 | 13.97% |
| Outreach/Media Adv | 10,000.00 | 2,398.00 | 14,627.91 | -4,627.91 | 146.28% |
| Equipment Rent/Copier | 5,819.00 | 476.71 | 1,906.84 | 3,912.16 | 32.77% |
| Fleet Vehicles | 8,000.00 | 150.01 | 1,482.65 | 6,517.35 | 18.53% |
| Dues/Publications | 20,760.00 | 275.00 | 7,304.00 | 13,456.00 | 35.18% |
| Training/Staff Development | 21,000.00 | 4,411.05 | 14,377.73 | 6,622.27 | 68.47% |
| Insurance | 5,600.00 | 0.00 | 5,103.00 | 497.00 | 91.13% |
| Meeting Costs | 22,000.00 | 1,071.88 | 3,026.47 | 18,973.53 | 13.76% |
| Capital Outlay (WDB) | 6,500.00 | 0.00 | -421.20 | 6,921.20 | -6.48% |
| Contractual Services | 1,608,656.00 | 73,444.84 | 290,584.35 | 1,318,071.65 | 18.06% |
| Professional Services Audit/Legal | 14,500.00 | 9,240.00 | 9,240.00 | 5,260.00 | 63.72% |
| Miscellaneous/Fees | 6,150.00 | 267.64 | 2,096.78 | 4,053.22 | 34.09% |
| Expenses | 3,388,294.00 | 223,606.71 | 871,934.55 | 2,516,359.45 | 25.73% |
| Agency Balance | 14,276.90 | -109,354.07 | -28,177.86 | | |

New River Valley Regional Commission
Balance Sheet
Period From : 07/01/2017 to 10/31/2017

Assets:

| | |
|--|---------------------------------|
| Operating Account | 366,338.51 |
| Reserve Funds - Certificate of Deposit | 101,296.08 |
| Reserve Funds - MMA | 84,679.30 |
| Accounts Receivable | 305,734.14 |
| Total Assets: | <u><u>858,048.03</u></u> |

Liabilities:

| | |
|---------------------------|---------------------------------|
| Accounts Payable | 16,097.99 |
| Accrued Annual Leave | 68,739.75 |
| Accrued Unemployment | 21,787.78 |
| Expense Reimbursement | 166.75 |
| Total Liabilities: | <u><u>106,792.27</u></u> |

Projects:

| | | |
|-------------------|--|---------------------------------|
| (Equity Accounts) | Net Projects | -144,836.53 |
| | Current Year Unrestricted | 151,326.02 |
| | Unrestricted Net Assets | 741,706.35 |
| | Total Projects (Equity) | <u><u>748,195.84</u></u> |
| | Total Liabilities and Projects | <u><u>854,988.11</u></u> |
| | Net Difference to be Reconciled | <u><u>3,059.92</u></u> |
| | Total Adjustment* | 3,059.92 |
| | Unreconciled Balance | <u><u>0.00</u></u> |

*YTD adjustment to Accrued Leave. Final adjustment will be posted at fiscal year end closeout.



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N R V R C . O R G

November 16, 2017

Executive Director's Report

Economic Development:

- GO Virginia Region 2 is currently accepting Letters of Interest for projects. The deadline for project proposals is November 28, 2017. The Regional Council is scheduled to meet on January 12th with a potential to award the first round of projects at that time.
- The downtown Pulaski Community Development Block Grant (CDBG) project is advancing through the pre-contract phase. The community is reviewing the project budget closely and re-engaging building owners to be sure funding aligns with anticipated projects.

Transportation:

- The NRVMPPO is contracting with the Regional Commission to conduct a station ownership/operations study. The 6-8 month project will focus on the ownership models to include the pros, cons, and costs for each model. The project will wrap up with a consensus-driven effort to determine the best model to deploy.
- The NRV Rail 2020 region-wide committee is scheduled to meet on November 14th at the Pulaski train depot. The group will discuss the forthcoming ownership/operation study, along with scheduling meetings with leadership in Richmond before the legislative session is underway, and again when state agency leadership is in place after January, 2018.
- VDOT construction updates: Southgate/460 Interchange project will be open to traffic in December, 2017 with residual project completion activities 6-8 months following; the I-81 northbound bridge deck in Radford is on track for spring/summer 2019 open to traffic, with fall 2020 construction complete; North Main Street/460 interchange in Blacksburg is scheduled for a winter advertisement with spring/summer 2018 construction; the I-81 bridge decks over Route 8 are under contract with design/build, construction scheduled for spring 2019.
- The Dept. of Rail and Public Transit announced Inter-city Bus Service between Blacksburg and Washington, DC will begin in December. Stops will include Blacksburg, Christiansburg, Lexington, Staunton, Harrisonburg, Front Royal, Dulles, West Falls Church, Union Station. Cost will be approximately \$50 from end to end of service line with average cost to be \$35.

Regional:

- The Regional Commission will be hosting a Census Training workshop on November 28th for the local governments in Southwest Virginia. Training will focus on Local Update of Census Addresses (LUCA) which serves a critical role in the census process.
- The regional + local Housing Study proposal was submitted earlier this month to the Virginia Housing Development Authority and the Virginia Department of Housing and Community Development. The project includes a stakeholder group to advise specific steps, along with a strong team of collaborators at the Virginia Center for Housing Research at Virginia Tech.

Commission:

- Staff is preparing a position description/advertisement for a Finance Technician to provide support for the increased volume of financial activity moving through the agency, primarily associated with Workforce Development programs.



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N R V R C . O R G

MEMORANDUM

To: Regional Commission Board Members
From: Kevin R. Byrd, Executive Director
Date: November 9, 2017
Re: Virginia Tech Campus Master Plan Presentation

At the November Commission meeting, there will be a presentation by Jason Soileau, a former Commission member representing Virginia Tech, who will provide an overview of the 2017 Campus Master Plan. Mr. Soileau came to Virginia Tech in August 2012 and currently serves as the University Architect and Assistant Vice President of University Planning.

Information about the 2017 Campus Master Plan can be found at the following link <https://www.facilities.vt.edu/planning-construction/campus-master-plan/about.html> An excerpt from the website describing the 2017 plan includes the following, "...officials are hard at work on the development of a new Master Plan that will shape how Virginia Tech's Blacksburg, Roanoke and National Capital Region campuses grow to support the vision set out in the Beyond Boundaries initiative and anticipated enrollment growth. The 2017 Master Plan for Virginia Tech will integrate the academic mission of the university to develop VT-shaped individuals by focusing on infrastructure, quality of space, space analysis and land use, and student life initiatives."

Strengthening the Region through Collaboration

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N R V R C . O R G

MEMORANDUM

To: Regional Commission Board Members

From: Kevin R. Byrd, Executive Director

Date: November 9, 2017

Re: FY17 Audit Report

Enclosed is the FY17 audit prepared by Corbin Stone, a Certified Public Accountant, with Robinson, Farmer, Cox Associates based in Blacksburg. Mr. Stone and his staff were on-site in August to conduct the FY17 audit and provided the attached cover letter and financial report for the Commission Board of Directors to review. The audit report finds all Commission programs were in compliance and did not identify any deficiencies in internal control over compliance that the auditor would consider to be material weaknesses.

It is important to note the audit has become much more complex as a result of regulations established by the Governmental Accounting Standards Board (GASB). Below are some highlights of the audit report. The Commission must take action whether to accept the audit report as presented.

Financial Section:

Exhibit 3 (pg. 6) *Balance Sheet-General Fund* compares most closely with the Balance Sheet presented each month.

Exhibit 1 (pg. 4) *Statement of Net Position* is a required, full accrual statement. Includes analysis of pension plans, as required by GASB 68, implemented beginning FY15. The analysis is complex, with the detail covered in Note 6 (pgs.18-35) and Analysis of Other Post-Employment Benefits (OPEB) also reflected here. Note 9 (pgs. 36-38) details this analysis. Exhibits 8-10 (pgs.42-44) also relate to pension and OPEB analysis.

Exhibit 5 (pg. 8) *Statement of Revenues, Expenditures-General Fund* can be compared to the Agency-wide R&E presented each month. Workforce funds that flow to the general account are reflected in other financing sources, transfers, towards the end of the column. With this report, we can also see the WIA Fund, which accounts for all workforce deposits and expenditures.

Note 12 (pg. 39) *Upcoming Pronouncements*. GASB 75, the standard for analysis and reporting of OPEB liability will change FY18. No longer will we be able to use a "simplified" analysis for agencies with < 100 employees. A full actuarial valuation by an independent company will be required, regardless of agency size. Independent valuations are expensive. Commission will need to discuss options in the future.

Strengthening the Region through Collaboration

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Exhibit 7 (pgs. 40-41) *Statement of Revenues, Expenditures Budget and Actual-General Fund* compares most closely with Agency-wide R&E presented each month. Again, with this exhibit, Workforce funds that flow to the general account are reflected in other financing sources, transfers, towards the end of the column.

Compliance:

Schedule of Findings and Questioned Costs (pgs. 51-52)

No significant deficiencies reported in internal controls over financial statements or federal awards.

Section II (pg. 52) Financial statement finding – expertise of auditee. On-going improvement taking place.

Auditor indicated they were very close to removing the comment this fiscal year.

Other:

Schedule of Federal Awards (pg.50)

A detailed look at direct federal dollars flowing through the agency. Of the \$3.4MM in federal funds, only \$247K are attributed to Regional Commission programs.

ROBINSON, FARMER, COX ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL LIMITED LIABILITY COMPANY

August 28, 2017

To the Members of the Board of Directors
New River Valley Regional Commission

We have audited the financial statements of the New River Valley Regional Commission for the year ended June 30, 2017. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 16, 2017. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the New River Valley Regional Commission are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2017. We noted no transactions entered into by the New River Valley Regional Commission during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was:

Management's estimate of the pension liability is based on calculations provided by the Virginia Retirement System (VRS). We evaluated the key factors and assumptions used to develop the retirement liability in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements for presentation in the financial statements. A listing of our recommended audit adjustments is attached hereto.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated August 28, 2017.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the New River Valley Regional Commission's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the New River Valley Regional Commission's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the budgetary comparison schedule and the schedules related to pension and OPEB funding, as presented in the financial report, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the pension and OPEB funding schedules and do not express an opinion or provide any assurance on this RSI. The budgetary comparison schedule has been subjected to the auditing procedures applied in the audit of the basic financial statements and we have issued an in relation opinion on same.

We were engaged to report on the schedule of federal expenditures, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the information and use of the Board of Directors and management of the New River Valley Regional Commission and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Robinson, Famer, Co. Associates

August 28, 2017

NEW RIVER VALLEY REGIONAL COMMISSION

FINANCIAL REPORT

FOR THE FISCAL YEAR ENDED JUNE 30, 2017

NEW RIVER VALLEY REGIONAL COMMISSION
 FINANCIAL REPORT
 FOR THE FISCAL YEAR ENDED JUNE 30, 2017

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ROBINSON, FARMER, COX ASSOCIATES

A PROFESSIONAL LIMITED LIABILITY COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditors' Report

To the Members of the Board
New River Valley Regional Commission
Radford, Virginia

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of the New River Valley Regional Commission, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Specifications for Audits of Authorities, Boards, and Commissions*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the New River Valley Regional Commission, as of June 30, 2017, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information and schedules related to pension and OPEB funding on pages 40-41 and 42-45 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The budgetary comparison information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Management has omitted management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the New River Valley Regional Commission's basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The schedule of expenditures of federal awards is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated August 28, 2017, on our consideration of the New River Valley Regional Commission's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering New River Valley Regional Commission's internal control over financial reporting and compliance.

Robinson, Faimer, Cox Associates

Blacksburg, Virginia
August 28, 2017

New River Valley Regional Commission
Statement of Net Position
June 30, 2017

| | | Governmental Activities |
|---|----|----------------------------|
| ASSETS | | |
| Cash and cash equivalents | \$ | 611,939 |
| Accounts receivable | | 102,858 |
| Due from other governmental units | | 910,299 |
| Net pension asset | | 7,309 |
| Total assets | \$ | 1,632,405 |
| DEFERRED OUTFLOWS OF RESOURCES | | |
| Pension contributions subsequent to measurement date | \$ | 25,666 |
| Items related to measurement of net pension liability | | 104,126 |
| Total deferred outflows of resources | \$ | 129,792 |
| LIABILITIES | | |
| Accounts payable | \$ | 731,951 |
| Accrued unemployment liability | | 17,884 |
| Unearned revenue | | 9,487 |
| Noncurrent liabilities: | | |
| Due within one year | | 55,499 |
| Due in more than one year | | 153,895 |
| Total liabilities | \$ | 968,716 |
| DEFERRED INFLOWS OF RESOURCES | | |
| Items related to measurement of net pension liability | \$ | 18,647 |
| NET POSITION | | |
| Restricted | \$ | 50,952 |
| Unrestricted | | 723,882 |
| Total net position | \$ | 774,834 |

The notes to the financial statements are an integral part of this statement.

New River Valley Regional Commission
Statement of Activities
For the Year Ended June 30, 2017

| | Program Revenues | | | Net (Expense) Revenue and Changes in Net Position |
|-------------------------------|------------------|--------------------------------|---|--|
| <u>Functions/Programs</u> | <u>Expenses</u> | Charges for <u>Services</u> | Operating Grants and <u>Contributions</u> | <u>Governmental Activities</u> |
| Primary Government: | | | | |
| Governmental activities: | | | | |
| Health and welfare | \$ 2,451,681 | \$ - | \$ 3,196,964 | \$ 745,283 |
| Community development | 1,703,613 | 443,350 | 591,276 | (668,987) |
| Total governmental activities | \$ 4,155,294 | \$ 443,350 | \$ 3,788,240 | \$ 76,296 |
| General revenues: | | | | |
| Miscellaneous | | | | \$ 25,735 |
| Total general revenues | | | | \$ 25,735 |
| Change in net position | | | | \$ 102,031 |
| Net position - beginning | | | | 672,803 |
| Net position - ending | | | | \$ 774,834 |

The notes to the financial statements are an integral part of this statement.

New River Valley Regional Commission
Balance Sheet
Governmental Funds
At June 30, 2017

| ASSETS | General Fund | WIA Fund | Total |
|---|-------------------|-------------------|---------------------|
| Cash and cash equivalents | \$ 540,056 | \$ 71,883 | \$ 611,939 |
| Accounts receivable | 101,620 | 1,238 | 102,858 |
| Internal balances | 196,412 | (196,412) | - |
| Due from other governmental units | 100,128 | 810,171 | 910,299 |
| Total assets | \$ 938,216 | \$ 686,880 | \$ 1,625,096 |
| LIABILITIES AND FUND BALANCE | | | |
| Accounts payable | \$ 67,038 | \$ 664,913 | \$ 731,951 |
| Accrued unemployment liability | 17,884 | - | 17,884 |
| Unearned revenue | 3,805 | 5,682 | 9,487 |
| Total liabilities | \$ 88,727 | \$ 670,595 | \$ 759,322 |
| Fund balance: | | | |
| Restricted: | | | |
| Workforce Investment Act | \$ - | \$ 16,285 | \$ 16,285 |
| ARC Funding | 6,460 | - | 6,460 |
| Blacksburg Broadband | 20,877 | - | 20,877 |
| Renew the New | 7,330 | - | 7,330 |
| Unassigned | 814,822 | - | 814,822 |
| Total fund balance | \$ 849,489 | \$ 16,285 | \$ 865,774 |
| Total liabilities and fund balance | \$ 938,216 | \$ 686,880 | \$ 1,625,096 |

The accompanying notes to financial statements are an integral part of this statement.

New River Valley Regional Commission
 Reconciliation of the Balance Sheet of Governmental Funds
 To the Statement of Net Position
 June 30, 2017

Amounts reported for governmental activities in the statement of net position are different because:

| | | |
|---|------------------|-----------------------|
| Total fund balances per Exhibit 3 - Balance Sheet | \$ | 865,774 |
| The net pension asset is not an available resource and, therefore, is not reported in the funds. | | 7,309 |
| Pension contributions subsequent to the measurement date will be a increase in the net pension asset in the next fiscal year and, therefore, are not reported in the funds. | | 25,666 |
| Items related to measurement of the net pension liability are considered deferred outflows or deferred inflows and will be amortized and recognized in pension expense over future years. | | |
| Deferred outflows of resources | \$ 104,126 | |
| Deferred inflows of resources | <u>(18,647)</u> | 85,479 |
| Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds. | | |
| Compensated absences | \$ (73,998) | |
| Net OPEB obligation | <u>(135,396)</u> | <u>(209,394)</u> |
| Net position of governmental activities | \$ | <u><u>774,834</u></u> |

The notes to the financial statements are an integral part of this statement.

New River Valley Regional Commission
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2017

| Revenues: | General Fund | WIA Fund | Total |
|---|--------------|--------------|--------------|
| Charges for services | \$ 443,350 | \$ - | \$ 443,350 |
| Contributions from localities | 226,657 | - | 226,657 |
| Miscellaneous revenue | 5,602 | 20,133 | 25,735 |
| Intergovernmental | 364,619 | 3,196,964 | 3,561,583 |
| | <hr/> | <hr/> | <hr/> |
| Total revenues | \$ 1,040,228 | \$ 3,217,097 | \$ 4,257,325 |
| | <hr/> | <hr/> | <hr/> |
| Expenditures: | | | |
| Community Development: | | | |
| Personnel | \$ 957,939 | \$ - | \$ 957,939 |
| Fringe benefits | 279,552 | - | 279,552 |
| Office rent | 52,249 | - | 52,249 |
| Telephone | 19,553 | - | 19,553 |
| Office supplies | 43,407 | - | 43,407 |
| Postage | 2,495 | - | 2,495 |
| Printing | 5,533 | - | 5,533 |
| Advertising | 9,537 | - | 9,537 |
| Travel | 50,408 | - | 50,408 |
| Equipment maintenance and rent | 9,406 | - | 9,406 |
| Dues and publications | 14,198 | - | 14,198 |
| Training | 20,977 | - | 20,977 |
| Meeting expense | 22,999 | - | 22,999 |
| Insurance | 4,364 | - | 4,364 |
| Capital outlay | 20,559 | - | 20,559 |
| Contractual services | 199,444 | - | 199,444 |
| Audit fee | 8,240 | - | 8,240 |
| Miscellaneous | 40,759 | - | 40,759 |
| Health and Welfare: | | | |
| Administrative grant costs | - | 80,199 | 80,199 |
| Program grant costs | - | 2,371,482 | 2,371,482 |
| | <hr/> | <hr/> | <hr/> |
| Total expenditures | \$ 1,761,619 | \$ 2,451,681 | \$ 4,213,300 |
| | <hr/> | <hr/> | <hr/> |
| Excess (deficiency) of revenues over (under) expenditures | \$ (721,391) | \$ 765,416 | \$ 44,025 |
| Other financing sources (uses) | | | |
| Transfers to(from) other funds | 749,154 | (749,154) | - |
| | <hr/> | <hr/> | <hr/> |
| Excess (deficiency) of revenues over expenditures | \$ 27,763 | \$ 16,262 | \$ 44,025 |
| Fund balance, beginning of year | | | |
| | <hr/> | <hr/> | <hr/> |
| Fund balance, end of year | \$ 821,726 | 23 | 821,749 |
| | <hr/> | <hr/> | <hr/> |
| Fund balance, end of year | \$ 849,489 | \$ 16,285 | \$ 865,774 |
| | <hr/> | <hr/> | <hr/> |

The accompanying notes to financial statements are an integral part of this statement.

New River Valley Regional Commission
 Reconciliation of Statement of Revenues,
 Expenditures, and Changes in Fund Balances of Governmental Funds
 To the Statement of Activities
 For the Year Ended June 30, 2017

Amounts reported for governmental activities in the statement of activities are different because:

| | | |
|--|----|-----------|
| Net change in fund balances - total governmental funds | \$ | 44,025 |
| Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. | | |
| Depreciation expense | | (3,393) |
| Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. | | |
| Change in deferred inflows related to the measurement of the net pension asset | | 164,565 |
| Pension contributions subsequent to the measurement date will be an increase in the net pension asset in the next fiscal year and, therefore, are not reported in the funds. | | |
| Change in deferred outflows related to measurement of net pension liability | | (81,151) |
| Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore are not reported as expenditures in governmental funds. | | |
| Change in compensated absences | \$ | (6,144) |
| Change in net OPEB obligation | | (30,007) |
| Change in net pension asset | | (149,126) |
| Change in deferred outflows related to measurement of net pension liability | | 104,126 |
| | | (81,151) |
| Change in net position of governmental activities | \$ | 102,031 |

The notes to the financial statements are an integral part of this statement.

NEW RIVER VALLEY REGIONAL COMMISSION

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017

Note 1-Summary of Significant Accounting Policies:

The financial statements of the New River Valley Regional Commission (the Commission) conform to generally accepted accounting principles (GAAP) applicable to governmental units promulgated by the Governmental Accounting Standards Board (GASB). The following is a summary of the more significant policies:

A. Financial Reporting Entity

The New River Valley Regional Commission was formed pursuant Title 15.2, Chapter 42 of the *Code of Virginia, (1950) as amended*, to encourage and facilitate local government cooperation and state-local cooperation in addressing on a regional basis problems of greater than local significance. Functional areas in which the Commission may assist participating jurisdictions include, but are not limited to: (i) economic and physical infrastructure development; (ii) solid waste, water supply and other environmental management; (iii) transportation; (iv) criminal justice; (v) emergency management; (vi) human services; and (vii) recreation. The Commission was formed to serve the towns of Blacksburg, Christiansburg, Floyd, Narrows, Pearisburg, Pulaski and Rich Creek; the counties of Floyd, Giles, Montgomery and Pulaski; and the City of Radford.

The New River Valley Regional Commission's financial statements include the accounts of all the Commission's operations. The criteria for including organizations as component units within the Commission's reporting entity, as set forth in Section 2100 of GASB's Codification of Governmental Accounting and Financial Reporting Standards, include whether:

- the organization is legally separate (can sue and be sued in their own name)
- the Commission holds the corporate powers of the organization
- the Commission appoints a voting majority of the organization's board
- the Commission is able to impose its will on the organization
- the organization has the potential to impose a financial benefit/burden on the Commission
- there is fiscal dependency by the organization on the Commission

Based on the aforementioned criteria, the Commission has no component units.

B. Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Commission (primary government). For the most part, the effect of interfund activity has been removed from these statements. Exceptions to this general rule are other charges between the Commission's functions. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 1-Summary of Significant Accounting Policies: (continued)

B. Government-wide and fund financial statements (continued)

The Statement of Net Position is designed to display financial position of the primary government (governmental and business-type activities). Governments will report all capital assets in the government-wide Statement of Net Position and will report depreciation expense, the cost of "using up" capital assets, in the Statement of Activities. The net position of a government will be broken down into three categories - 1) net investment in capital assets; 2) restricted; and 3) unrestricted.

The government-wide Statement of Activities reports expenses and revenues in a format that focuses on the cost of each of the government's functions. The expense of individual functions is compared to the revenues generated directly by the functions (for instance, through user charges or intergovernmental grants).

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not properly included among program revenues are reported instead as *general revenues*.

Major individual governmental funds are reported as separate columns in the fund financial statements.

C. Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the commission considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Intergovernmental revenues, consisting primarily of federal, state and other grants for the purpose of funding specific expenditures, are recognized when earned or at the time of the specific expenditure. Revenues from general-purpose grants are recognized in the period to which the grant applies. All other revenue items are considered to be measurable and available only when the government receives cash.

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 1-Summary of Significant Accounting Policies: (continued)

C. Measurement focus, basis of accounting, and financial statement presentation (continued)

The Commission reports the following major governmental funds:

The General Fund is the Commission's primary operating fund. It accounts for and reports all financial resources of the Commission, except those required to be accounted for in other funds.

The Workforce Investment Act Fund (WIA) accounts for and reports the deposit and expenditure of grant proceeds under the Workforce Investment Act programs.

D. Assets, liabilities, deferred outflows/inflows of resources, and net position/fund balance

1. *Cash and Cash Equivalents*

The Commission's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

2. *Receivables and payables*

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "due to/from other funds" (i.e., the current portion of interfund loans). All other outstanding balances between funds are reported as or "advances to/from other funds" (i.e., the noncurrent portion of interfund loans).

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

3. *Allowance for Uncollectible Accounts*

Accounts receivable are stated at book value utilizing the direct write-off method for uncollectible accounts. Uncollected balances have not been significant and no allowance for uncollectible accounts has been recorded.

4. *Use of Estimates*

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 1-Summary of Significant Accounting Policies: (continued)

D. Assets, liabilities, deferred outflows/inflows of resources, and net position/fund balance (continued)

5. *Capital assets*

Capital assets, which include property, plant, and equipment, are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the Commission as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Property, plant, and equipment of the Commission are depreciated using the straight line method over the following estimated useful lives:

| <u>Assets</u> | <u>Years</u> |
|--------------------------------|--------------|
| Computer and related equipment | 3-5 |
| Furniture and fixtures | 10 |
| Vehicles | 5 |

6. *Deferred Outflows/Inflows of Resources*

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Commission only has one item that qualifies for reporting in this category. It is comprised of certain items related to the measurement of the net pension asset/liability. It is comprised of contributions to the pension plan made during the current year and subsequent to the net pension asset/liability measurement date, which will be recognized as a reduction of the net pension asset/liability next fiscal year. For more detailed information on these items, reference the pension note.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Commission has one type of item that qualifies for reporting in this category. Certain items related to the measurement of the net pension asset/liability are reported as deferred inflows of resources. These include differences between expected and actual experience, change in assumptions, and the net difference between projected and actual earnings on pension plan investments. For more detailed information on these items, reference the pension note.

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 1-Summary of Significant Accounting Policies: (continued)

D. Assets, liabilities, deferred outflows/inflows of resources, and net position/fund balance (continued)

7. *Compensated Absences*

Vested or accumulated paid time off that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. The Commission accrues salary-related payments associated with the payment of compensated absences. All paid time off is accrued when incurred in the government-wide financial statements.

8. *Pensions*

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Commission's Retirement Plan and the additions to/deductions from the Commission's Retirement Plan's net fiduciary position have been determined on the same basis as they were reported by the Virginia Retirement System (VRS). For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

9. *Long-term obligations*

In the government-wide financial statements, long-term obligations are reported as liabilities in the statement of net position. In the fund financial statements, the face amount of debt issued is reported as other financing sources in the statement of revenues, expenditures and changes in fund balance and is not presented as a liability in the balance sheet.

10. *Fund equity*

The Commission reports Fund balance in accordance with provisions of GASB Statement 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- Nonspendable fund balance - amounts that are not in spendable form (such as inventory and prepaids) or are required to be maintained intact (corpus of a permanent fund);
- Restricted fund balance - amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation;
- Committed fund balance - amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint;
- Assigned fund balance - amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority;

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 1-Summary of Significant Accounting Policies: (continued)

D. Assets, liabilities, deferred outflows/inflows of resources, and net position/fund balance (continued)

10. *Fund equity (continued)*

- Unassigned fund balance - amounts that are available for any purpose; positive amounts are only reported in the general fund.

When fund balance resources are available for a specific purpose in more than one classification, it is the Commission's policy to use the most restrictive funds first in the following order: restricted, committed, assigned, and unassigned as they are needed.

The Commission establishes (and modifies or rescinds) fund balance commitments by passage of a resolution. This is typically done through adoption and amendment of the budget. A fund balance commitment is further indicated in the budget document as a designation or commitment of the fund (such as for special incentives). Assigned fund balance is established by the Board of Directors through adoption or amendment of the budget as intended for specific purpose (such as the purchase of capital assets, construction, debt service, or for other purposes).

11. *Net Position*

Net position is the difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources. Net position is divided into three components:

- Net investment in capital assets—consist of the historical cost of capital assets less accumulated depreciation and less any debt that remains outstanding that was used to finance those assets plus deferred outflows of resources less deferred inflows of resources related to those assets.
- Restricted—consist of assets that are restricted by the Commission's creditors (for example, through debt covenants), by the state enabling legislation (through restrictions on shared revenues), by grantors (both federal and state), and by other contributors.
- Unrestricted—all other net position is reported in this category.

12. *Net Position Flow Assumption*

Sometimes the Authority will fund outlays for a particular purpose from both restricted (e.g. restricted bond and grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted - net position and unrestricted - net position in the financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Commission's policy to consider restricted - net position to have been depleted before unrestricted - net position is applied.

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 2-Deposits and Investments:

Deposits: Deposits with banks are covered by the Federal Deposit Insurance Corporation (FDIC) and collateralized in accordance with the Virginia Security for Public Deposits Act (the "Act"), Section 2.2-4400 et. seq. of the Code of Virginia. Under the Act, banks and savings institutions holding public deposits in excess of the amount insured by the FDIC must pledge collateral to the Commonwealth of Virginia Treasury Board. Financial Institutions may choose between two collateralization methodologies and depending upon that choice, will pledge collateral that ranges in the amounts from 50% to 130% of excess deposits. Accordingly, all deposits are considered fully collateralized.

Investments: Statutes authorize local governments and other public bodies to invest in obligations of the United States or agencies thereof, obligations of the Commonwealth of Virginia or political subdivisions thereof, obligations of the International Bank for Reconstruction and Development (World Bank), the Asian Development Bank, the African Development Bank, "prime quality" commercial paper and certain corporate notes, banker's acceptances, repurchase agreements, and the State Treasurer's Local Government Investment Pool (LGIP). As of June 30, 2017 and for the year then ended the Commission did not have any investments.

Note 3-Due from Other Governmental Units:

The following amount represents payments due from other governmental units at year end:

| | Amount Due |
|--|------------|
| Local: | |
| Total Action Against Poverty-TAP | \$ 2,000 |
| Danville Community College | 1,200 |
| Thomas Nelson Community College | 600 |
| Tidewater Community College | 600 |
| Western Virginia Regional Jail | 3,600 |
| Western Virginia Workforce Development Board | 1,200 |
| Commonwealth of Virginia: | |
| Categorical aid | 102,413 |
| Federal government: | |
| Categorical aid | 798,686 |
| | \$ 910,299 |

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 4-Long-Term Obligations:

The following is a summary of long-term obligation transactions of the Commission for the year ended June 30, 2017.

| | Balance July 1, 2016 | Increases | Decreases | Balance June 30, 2017 | Amount Due Within One Year |
|----------------------|-------------------------|------------------|--------------------|--------------------------|-------------------------------|
| Net OPEB Obligation | \$ 105,389 | \$ 30,007 | \$ - | \$ 135,396 | \$ - |
| Compensated Absences | 67,854 | 57,035 | (50,891) | 73,998 | 55,499 |
| Total | \$ 173,243 | \$ 87,042 | \$ (50,891) | \$ 209,394 | \$ 55,499 |

Note 5-Capital Assets:

Capital asset activity for the year ended June 30, 2017 was as follows:

| | Beginning Balance | Increases | Decreases | Ending Balance |
|------------------------------------|----------------------|-------------------|-------------|-------------------|
| Capital assets, being depreciated: | | | | |
| Vehicles | \$ 31,421 | \$ - | \$ - | \$ 31,421 |
| Accumulated depreciation: | | | | |
| Vehicles | \$ (28,028) | \$ (3,393) | \$ - | \$ (31,421) |
| Total capital assets, net | \$ 3,393 | \$ (3,393) | \$ - | \$ - |

All depreciation expense was charged to the Community Development function in the Statement of Activities.

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NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan:

Plan Description

All full-time, salaried employees of the Commission are automatically covered by the VRS Retirement Plan upon employment. This is an agent multiple-employer plan administered by the Virginia Retirement System (the System) along with plans for other employer groups in the Commonwealth of Virginia. Members earn one month of service credit for each month they are employed and for which they and their employer pays contributions to VRS. Members are eligible to purchase prior service, based on specific criteria as defined in the Code of Virginia, as amended. Eligible prior service that may be purchased includes prior public service, active military service, certain periods of leave, and previously refunded service.

The System administers three different benefit structures for covered employees - Plan 1, Plan 2, and, Hybrid. Each of these benefit structures has different eligibility criteria. The specific information for each plan and the eligibility for covered groups within each plan are set out in the table below:

| RETIREMENT PLAN PROVISIONS | | |
|--|--|---|
| PLAN 1 | PLAN 2 | HYBRID RETIREMENT PLAN |
| <p>About Plan 1 Plan 1 is a defined benefit plan. The retirement benefit is based on a member’s age, creditable service and average final compensation at retirement using a formula. Employees are eligible for Plan 1 if their membership date is before July 1, 2010, and they were vested as of January 1, 2013.</p> | <p>About Plan 2 Plan 2 is a defined benefit plan. The retirement benefit is based on a member’s age, creditable service and average final compensation at retirement using a formula. Employees are eligible for Plan 2 if their membership date is on or after July 1, 2010, or their membership date is before July 1, 2010, and they were not vested as of January 1, 2013.</p> | <p>About the Hybrid Retirement Plan The Hybrid Retirement Plan combines the features of a defined benefit plan and a defined contribution plan. Most members hired on or after January 1, 2014 are in this plan, as well as Plan 1 and Plan 2 members who were eligible and opted into the plan during a special election window. (see “Eligible Members”)</p> <ul style="list-style-type: none"> • The defined benefit is based on a member’s age, creditable service and average final compensation at retirement using a formula. • The benefit from the defined contribution component of the plan depends on the member and employer contributions made to the plan and the investment performance of those contributions. |

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (continued)

| RETIREMENT PLAN PROVISIONS (CONTINUED) | | |
|---|---|---|
| PLAN 1 | PLAN 2 | HYBRID RETIREMENT PLAN |
| | | <ul style="list-style-type: none"> • In addition to the monthly benefit payment payable from the defined benefit plan at retirement, a member may start receiving distributions from the balance in the defined contribution account, reflecting the contributions, investment gains or losses, and any required fees. |
| <p>Eligible Members Employees are in Plan 1 if their membership date is before July 1, 2010, and they were vested as of January 1, 2013.</p> <p>Hybrid Opt-In Election VRS non-hazardous duty covered Plan 1 members were allowed to make an irrevocable decision to opt into the Hybrid Retirement Plan during a special election window held January 1 through April 30, 2014.</p> <p>The Hybrid Retirement Plan's effective date for eligible Plan 1 members who opted in was July 1, 2014.</p> <p>If eligible deferred members returned to work during the election window, they were also eligible to opt into the Hybrid Retirement Plan.</p> | <p>Eligible Members Employees are in Plan 2 if their membership date is on or after July 1, 2010, or their membership date is before July 1, 2010, and they were not vested as of January 1, 2013.</p> <p>Hybrid Opt-In Election Eligible Plan 2 members were allowed to make an irrevocable decision to opt into the Hybrid Retirement Plan during a special election window held January 1 through April 30, 2014.</p> <p>The Hybrid Retirement Plan's effective date for eligible Plan 2 members who opted in was July 1, 2014.</p> <p>If eligible deferred members returned to work during the election window, they were also eligible to opt into the Hybrid Retirement Plan.</p> | <p>Eligible Members Employees are in the Hybrid Retirement Plan if their membership date is on or after January 1, 2014. This includes:</p> <ul style="list-style-type: none"> • Political subdivision employees* • Members in Plan 1 or Plan 2 who elected to opt into the plan during the election window held January 1-April 30, 2014; the plan's effective date for opt-in members was July 1, 2014. <p>*Non-Eligible Members Some employees are not eligible to participate in the Hybrid Retirement Plan. They include:</p> <ul style="list-style-type: none"> • Political subdivision employees who are covered by enhanced benefits for hazardous duty employees. |

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (continued)

| RETIREMENT PLAN PROVISIONS (CONTINUED) | | |
|---|--|--|
| PLAN 1 | PLAN 2 | HYBRID RETIREMENT PLAN |
| <p>Hybrid Opt-In Election (Cont.) Members who were eligible for an optional retirement plan (ORP) and had prior service under Plan 1 were not eligible to elect the Hybrid Retirement Plan and remain as Plan 1 or ORP.</p> | <p>Hybrid Opt-In Election (Cont.) Members who were eligible for an optional retirement plan (ORP) and have prior service under Plan 2 were not eligible to elect the Hybrid Retirement Plan and remain as Plan 2 or ORP.</p> | <p>*Non-Eligible Members (Cont.) Those employees eligible for an optional retirement plan (ORP) must elect the ORP plan or the Hybrid Retirement Plan. If these members have prior service under Plan 1 or Plan 2, they are not eligible to elect the Hybrid Retirement Plan and must select Plan 1 or Plan 2 (as applicable) or ORP.</p> |
| <p>Retirement Contributions Employees contribute 5% of their compensation each month to their member contribution account through a pre-tax salary reduction. Some political subdivisions elected to phase in the required 5% member contribution but all employees are paying the full 5% as of July 1, 2016. Member contributions are tax-deferred until they are withdrawn as part of a retirement benefit or as a refund. The employer makes a separate actuarially determined contribution to VRS for all covered employees. VRS invests both member and employer contributions to provide funding for the future benefit payment.</p> | <p>Retirement Contributions Employees contribute 5% of their compensation each month to their member contribution account through a pre-tax salary reduction. Some political subdivisions elected to phase in the required 5% member contribution but all employees are paying the full 5% as of July 1, 2016.</p> | <p>Retirement Contributions A member's retirement benefit is funded through mandatory and voluntary contributions made by the member and the employer to both the defined benefit and the defined contribution components of the plan. Mandatory contributions are based on a percentage of the employee's creditable compensation and are required from both the member and the employer. Additionally, members may choose to make voluntary contributions to the defined contribution component of the plan, and the employer is required to match those voluntary contributions according to specified percentages.</p> |

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (continued)

| RETIREMENT PLAN PROVISIONS (CONTINUED) | | |
|--|---|---|
| PLAN 1 | PLAN 2 | HYBRID RETIREMENT PLAN |
| <p>Creditable Service Creditable service includes active service. Members earn creditable service for each month they are employed in a covered position. It also may include credit for prior service the member has purchased or additional creditable service the member was granted. A member's total creditable service is one of the factors used to determine their eligibility for retirement and to calculate their retirement benefit. It also may count toward eligibility for the health insurance credit in retirement, if the employer offers the health insurance credit.</p> | <p>Creditable Service Same as Plan 1.</p> | <p>Creditable Service <u>Defined Benefit Component:</u> Under the defined benefit component of the plan, creditable service includes active service. Members earn creditable service for each month they are employed in a covered position. It also may include credit for prior service the member has purchased or additional creditable service the member was granted. A member's total creditable service is one of the factors used to determine their eligibility for retirement and to calculate their retirement benefit. It also may count toward eligibility for the health insurance credit in retirement, if the employer offers the health insurance credit.</p> <p><u>Defined Contributions Component:</u> Under the defined contribution component, creditable service is used to determine vesting for the employer contribution portion of the plan.</p> |

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (continued)

| RETIREMENT PLAN PROVISIONS (CONTINUED) | | |
|---|--|--|
| PLAN 1 | PLAN 2 | HYBRID RETIREMENT PLAN |
| <p>Vesting Vesting is the minimum length of service a member needs to qualify for a future retirement benefit. Members become vested when they have at least five years (60 months) of creditable service. Vesting means members are eligible to qualify for retirement if they meet the age and service requirements for their plan. Members also must be vested to receive a full refund of their member contribution account balance if they leave employment and request a refund.</p> <p>Members are always 100% vested in the contributions that they make.</p> | <p>Vesting Same as Plan 1.</p> | <p>Vesting <u>Defined Benefit Component:</u> Defined benefit vesting is the minimum length of service a member needs to qualify for a future retirement benefit. Members are vested under the defined benefit component of the Hybrid Retirement Plan when they reach five years (60 months) of creditable service. Plan 1 or Plan 2 members with at least five years (60 months) of creditable service who opted into the Hybrid Retirement Plan remain vested in the defined benefit component.</p> <p><u>Defined Contributions Component:</u> Defined contribution vesting refers to the minimum length of service a member needs to be eligible to withdraw the employer contributions from the defined contribution component of the plan.</p> <p>Members are always 100% vested in the contributions that they make.</p> |

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (continued)

| RETIREMENT PLAN PROVISIONS (CONTINUED) | | |
|---|---|---|
| PLAN 1 | PLAN 2 | HYBRID RETIREMENT PLAN |
| <p>Vesting (Cont.)</p> | <p>Vesting (Cont.)</p> | <p>Vesting (Cont.) <u>Defined Contributions Component:</u> (Cont.) Upon retirement or leaving covered employment, a member is eligible to withdraw a percentage of employer contributions to the defined contribution component of the plan, based on service.</p> <ul style="list-style-type: none"> • After two years, a member is 50% vested and may withdraw 50% of employer contributions. • After three years, a member is 75% vested and may withdraw 75% of employer contributions. • After four or more years, a member is 100% vested and may withdraw 100% of employer contributions. <p>Distribution is not required by law until age 70½.</p> |
| <p>Calculating the Benefit The Basic Benefit is calculated based on a formula using the member's average final compensation, a retirement multiplier and total service credit at retirement. It is one of the benefit payout options available to a member at retirement.</p> | <p>Calculating the Benefit See definition under Plan 1.</p> | <p>Calculating the Benefit <u>Defined Benefit Component:</u> See definition under Plan 1</p> |

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (continued)

| RETIREMENT PLAN PROVISIONS (CONTINUED) | | |
|--|---|--|
| PLAN 1 | PLAN 2 | HYBRID RETIREMENT PLAN |
| <p>Calculating the Benefit (Cont.) An early retirement reduction factor is applied to the Basic Benefit if the member retires with a reduced retirement benefit or selects a benefit payout option other than the Basic Benefit.</p> | <p>Calculating the Benefit (Cont.)</p> | <p>Calculating the Benefit (Cont.) <u>Defined Contribution Component:</u> The benefit is based on contributions made by the member and any matching contributions made by the employer, plus net investment earnings on those contributions.</p> |
| <p>Average Final Compensation A member's average final compensation is the average of the 36 consecutive months of highest compensation as a covered employee.</p> | <p>Average Final Compensation A member's average final compensation is the average of their 60 consecutive months of highest compensation as a covered employee.</p> | <p>Average Final Compensation Same as Plan 2. It is used in the retirement formula for the defined benefit component of the plan.</p> |
| <p>Service Retirement Multiplier VRS: The retirement multiplier is a factor used in the formula to determine a final retirement benefit. The retirement multiplier for non-hazardous duty members is 1.70%.</p> <p>Sheriffs and regional jail superintendents: The retirement multiplier for sheriffs and regional jail superintendents is 1.85%.</p> <p>Political subdivision hazardous duty employees: The retirement multiplier of eligible political subdivision hazardous duty employees other than sheriffs and regional jail superintendents is 1.70% or 1.85% as elected by the employer.</p> | <p>Service Retirement Multiplier VRS: Same as Plan 1 for service earned, purchased or granted prior to January 1, 2013. For non-hazardous duty members the retirement multiplier is 1.65% for creditable service earned, purchased or granted on or after January 1, 2013.</p> <p>Sheriffs and regional jail superintendents: Same as Plan 1.</p> <p>Political subdivision hazardous duty employees: Same as Plan 1.</p> | <p>Service Retirement Multiplier <u>Defined Benefit Component:</u> VRS: The retirement multiplier for the defined benefit component is 1.00%.</p> <p>For members who opted into the Hybrid Retirement Plan from Plan 1 or Plan 2, the applicable multipliers for those plans will be used to calculate the retirement benefit for service credited in those plans.</p> <p>Sheriffs and regional jail superintendents: Not applicable.</p> <p>Political subdivision hazardous duty employees: Not applicable.</p> <p>Defined Contribution Component: Not applicable.</p> |

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (continued)

| RETIREMENT PLAN PROVISIONS (CONTINUED) | | |
|---|---|---|
| PLAN 1 | PLAN 2 | HYBRID RETIREMENT PLAN |
| <p>Normal Retirement Age VRS: Age 65.</p> <p>Political subdivisions hazardous duty employees: Age 60.</p> | <p>Normal Retirement Age VRS: Normal Social Security retirement age.</p> <p>Political subdivisions hazardous duty employees: Same as Plan 1.</p> | <p>Normal Retirement Age <u>Defined Benefit Component:</u> VRS: Same as Plan 2.</p> <p>Political subdivisions hazardous duty employees: Not applicable.</p> <p><u>Defined Contribution Component:</u> Members are eligible to receive distributions upon leaving employment, subject to restrictions.</p> |
| <p>Earliest Unreduced Retirement Eligibility VRS: Age 65 with at least five years (60 months) of creditable service or at age 50 with at least 30 years of creditable service.</p> <p>Political subdivisions hazardous duty employees: Age 60 with at least five years of creditable service or age 50 with at least 25 years of creditable service.</p> | <p>Earliest Unreduced Retirement Eligibility VRS: Normal Social Security retirement age with at least five years (60 months) of creditable service or when their age and service equal 90.</p> <p>Political subdivisions hazardous duty employees: Same as Plan 1.</p> | <p>Earliest Unreduced Retirement Eligibility <u>Defined Benefit Component:</u> VRS: Normal Social Security retirement age and have at least five years (60 months) of creditable service or when their age and service equal 90.</p> <p>Political subdivisions hazardous duty employees: Not applicable.</p> <p><u>Defined Contribution Component:</u> Members are eligible to receive distributions upon leaving employment, subject to restrictions.</p> |
| <p>Earliest Reduced Retirement Eligibility VRS: Age 55 with at least five years (60 months) of creditable service or age 50 with at least 10 years of creditable service.</p> | <p>Earliest Reduced Retirement Eligibility VRS: Age 60 with at least five years (60 months) of creditable service.</p> | <p>Earliest Reduced Retirement Eligibility <u>Defined Benefit Component:</u> VRS: Members may retire with a reduced benefit as early as age 60 with at least five years (60 months) of creditable service.</p> |

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (continued)

| RETIREMENT PLAN PROVISIONS (CONTINUED) | | |
|--|---|---|
| PLAN 1 | PLAN 2 | HYBRID RETIREMENT PLAN |
| <p>Earliest Reduced Retirement Eligibility (Cont.)</p> <p>Political subdivisions hazardous duty employees: 50 with at least five years of creditable service.</p> | <p>Earliest Reduced Retirement Eligibility (Cont.)</p> <p>Political subdivisions hazardous duty employees: Same as Plan 1.</p> | <p>Earliest Reduced Retirement Eligibility (Cont.)</p> <p>Political subdivisions hazardous duty employees: Not applicable.</p> <p><u>Defined Contribution Component:</u> Members are eligible to receive distributions upon leaving employment, subject to restrictions.</p> |
| <p>Cost-of-Living Adjustment (COLA) in Retirement The Cost-of-Living Adjustment (COLA) matches the first 3% increase in the Consumer Price Index for all Urban Consumers (CPI-U) and half of any additional increase (up to 4%) up to a maximum COLA of 5%.</p> <p><u>Eligibility:</u> For members who retire with an unreduced benefit or with a reduced benefit with at least 20 years of creditable service, the COLA will go into effect on July 1 after one full calendar year from the retirement date.</p> <p>For members who retire with a reduced benefit and who have less than 20 years of creditable service, the COLA will go into effect on July 1 after one calendar year following the unreduced retirement eligibility date.</p> | <p>Cost-of-Living Adjustment (COLA) in Retirement The Cost-of-Living Adjustment (COLA) matches the first 2% increase in the CPI-U and half of any additional increase (up to 2%), for a maximum COLA of 3%.</p> <p><u>Eligibility:</u> Same as Plan 1.</p> | <p>Cost-of-Living Adjustment (COLA) in Retirement <u>Defined Benefit Component:</u> Same as Plan 2.</p> <p><u>Defined Contribution Component:</u> Not applicable.</p> <p><u>Eligibility:</u> Same as Plan 1 and Plan 2.</p> |

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (continued)

| RETIREMENT PLAN PROVISIONS (CONTINUED) | | |
|---|--|---|
| PLAN 1 | PLAN 2 | HYBRID RETIREMENT PLAN |
| <p>Cost-of-Living Adjustment (COLA) in Retirement (Cont.)</p> <p><u>Exceptions to COLA Effective Dates:</u> The COLA is effective July 1 following one full calendar year (January 1 to December 31) under any of the following circumstances:</p> <ul style="list-style-type: none"> • The member is within five years of qualifying for an unreduced retirement benefit as of January 1, 2013. • The member retires on disability. • The member retires directly from short-term or long-term disability under the Virginia Sickness and Disability Program (VSDP). • The member is involuntarily separated from employment for causes other than job performance or misconduct and is eligible to retire under the Workforce Transition Act or the Transitional Benefits Program. • The member dies in service and the member's survivor or beneficiary is eligible for a monthly death-in-service benefit. The COLA will go into effect on July 1 following one full calendar year (January 1 to December 31) from the date the monthly benefit begins. | <p>Cost-of-Living Adjustment (COLA) in Retirement (Cont.)</p> <p><u>Exceptions to COLA Effective Dates:</u> Same as Plan 1.</p> | <p>Cost-of-Living Adjustment (COLA) in Retirement (Cont.)</p> <p><u>Exceptions to COLA Effective Dates:</u> Same as Plan 1 and Plan 2.</p> |

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (continued)

| RETIREMENT PLAN PROVISIONS (CONTINUED) | | |
|---|---|---|
| PLAN 1 | PLAN 2 | HYBRID RETIREMENT PLAN |
| <p>Disability Coverage Members who are eligible to be considered for disability retirement and retire on disability, the retirement multiplier is 1.7% on all service, regardless of when it was earned, purchased or granted.</p> <p>VSDP members are subject to a one-year waiting period before becoming eligible for non-work-related disability benefits.</p> | <p>Disability Coverage Members who are eligible to be considered for disability retirement and retire on disability, the retirement multiplier is 1.65% on all service, regardless of when it was earned, purchased or granted.</p> <p>VSDP members are subject to a one-year waiting period before becoming eligible for non-work related disability benefits.</p> | <p>Disability Coverage Employees of political subdivisions (including Plan 1 and Plan 2 opt-ins) participate in the Virginia Local Disability Program (VLDP) unless their local governing body provides an employer-paid comparable program for its members.</p> <p>Hybrid members (including Plan 1 and Plan 2 opt-ins) covered under VLDP are subject to a one-year waiting period before becoming eligible for non-work-related disability benefits.</p> |
| <p>Purchase of Prior Service Members may be eligible to purchase service from previous public employment, active duty military service, an eligible period of leave or VRS refunded service as creditable service in their plan. Prior creditable service counts toward vesting, eligibility for retirement and the health insurance credit. Only active members are eligible to purchase prior service. When buying service, members must purchase their most recent period of service first. Members also may be eligible to purchase periods of leave without pay.</p> | <p>Purchase of Prior Service Same as Plan 1.</p> | <p>Purchase of Prior Service <u>Defined Benefit Component:</u> Same as Plan 1, with the following exceptions:</p> <ul style="list-style-type: none"> • Hybrid Retirement Plan members are ineligible for ported service. • The cost for purchasing refunded service is the highest of 4% of creditable compensation or average final compensation. • Plan members have one year from their date of hire or return from leave to purchase all but refunded prior service at approximate normal cost. After that one-year period, the rate for most categories of service will change to actuarial cost. <p><u>Defined Contribution Component:</u> Not applicable.</p> |

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Plan Description (continued)

Information about the VRS Political Subdivision Retirement Plan is also available in the separately issued VRS 2016 Comprehensive Annual Financial Report (CAFR). A copy of the 2016 VRS CAFR may be downloaded from the VRS website at <http://www.varetire.org/Pdf/Publications/2016-annual-report.pdf>, or by writing to the System's Chief Financial Officer at P.O. Box 2500, Richmond, VA 23218-2500.

Employees Covered by Benefit Terms

As of the June 30, 2015 actuarial valuation, the following employees were covered by the benefit terms of the pension plan:

| | <u>Number</u> |
|--|---------------|
| Inactive members or their beneficiaries currently receiving benefits | 11 |
| Inactive members: | |
| Vested inactive members | 6 |
| Non-vested inactive members | 8 |
| Inactive members active elsewhere in VRS | <u>13</u> |
| Total inactive members | <u>38</u> |
| Active members | <u>14</u> |
| Total covered employees | <u>52</u> |

Contributions

The contribution requirement for active employees is governed by §51.1-145 of the Code of Virginia, as amended, but may be impacted as a result of funding options provided to political subdivisions by the Virginia General Assembly. Employees are required to contribute 5.00% of their compensation toward their retirement. Prior to July 1, 2012, all or part of the 5.00% member contribution may have been assumed by the employer. Beginning July 1, 2012 new employees were required to pay the 5% member contribution. In addition, for existing employees, employers were required to begin making the employee pay the 5.00% member contribution. This could be phased in over a period of up to 5 years and the employer is required to provide a salary increase equal to the amount of the increase in the employee-paid member contribution.

The Commission's contractually required contribution rate for the year ended June 30, 2017 was 3.02% of covered employee compensation. This rate was based on an actuarially determined rate from an actuarial valuation as of June 30, 2015.

This rate, when combined with employee contributions, was expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. Contributions to the pension plan from the Commission were \$25,666 and \$47,681 for the years ended June 30, 2017 and June 30, 2016, respectively.

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Net Pension Liability

The New River Valley Regional Commission's net pension liability was measured as of June 30, 2016. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation performed as of June 30, 2015, using updated actuarial assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2016.

Actuarial Assumptions - General Employees

The total pension liability for General Employees in the Commission's Retirement Plan was based on an actuarial valuation as of June 30, 2015, using the Entry Age Normal actuarial cost method and the following assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2016.

| | |
|---------------------------------------|--|
| Inflation | 2.5% |
| Salary increases, including inflation | 3.5% - 5.35% |
| Investment rate of return | 7.0%, net of pension plan investment expense, including inflation* |

* Administrative expenses as a percent of the market value of assets for the last experience study were found to be approximately 0.06% of the market assets for all of the VRS plans. This would provide an assumed investment return rate for GASB purposes of slightly more than the assumed 7.0%. However, since the difference was minimal, and a more conservative 7.0% investment return assumption provided a projected plan net position that exceeded the projected benefit payments, the long-term expected rate of return on investments was assumed to be 7.0% to simplify preparation of pension liabilities.

Mortality rates: 14% of deaths are assumed to be service related

Largest 10 - Non-LEOS:

Pre-Retirement:

RP-2000 Employee Mortality Table Projected with Scale AA to 2020 with males set forward 4 years and females set back 2 years

Post-Retirement:

RP-2000 Combined Mortality Table Projected with Scale AA to 2020 with males set forward 1 year

Post-Disablement:

RP-2000 Disability Life Mortality Table Projected to 2020 with males set back 3 years and no provision for future mortality improvement

All Others (Non 10 Largest) - Non-LEOS:

Pre-Retirement:

RP-2000 Employee Mortality Table Projected with Scale AA to 2020 with males set forward 4 years and females set back 2 years

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Actuarial Assumptions - General Employees (continued)

Post-Retirement:

RP-2000 Combined Mortality Table Projected with Scale AA to 2020 with males set forward 1 year

Post-Disablement:

RP-2000 Disability Life Mortality Table Projected to 2020 with males set back 3 years and no provision for future mortality improvement

The actuarial assumptions used in the June 30, 2015 valuation were based on the results of an actuarial experience study for the period from July 1, 2008 through June 30, 2012. Changes to the actuarial assumptions as a result of the experience study are as follows:

Largest 10 - Non-LEOS:

- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

All Others (Non 10 Largest) - Non-LEOS:

- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

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NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Long-Term Expected Rate of Return

The long-term expected rate of return on pension System investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension System investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimate of arithmetic real rates of return for each major asset class are summarized in the following table:

| <u>Asset Class (Strategy)</u> | <u>Target Allocation</u> | <u>Arithmetic Long-Term Expected Rate of Return</u> | <u>Weighted Average Long-Term Expected Rate of Return</u> |
|-------------------------------|--------------------------|---|---|
| U.S. Equity | 19.50% | 6.46% | 1.26% |
| Developed Non U.S. Equity | 16.50% | 6.28% | 1.04% |
| Emerging Market Equity | 6.00% | 10.00% | 0.60% |
| Fixed Income | 15.00% | 0.09% | 0.01% |
| Emerging Debt | 3.00% | 3.51% | 0.11% |
| Rate Sensitive Credit | 4.50% | 3.51% | 0.16% |
| Non Rate Sensitive Credit | 4.50% | 5.00% | 0.23% |
| Convertibles | 3.00% | 4.81% | 0.14% |
| Public Real Estate | 2.25% | 6.12% | 0.14% |
| Private Real Estate | 12.75% | 7.10% | 0.91% |
| Private Equity | 12.00% | 10.41% | 1.25% |
| Cash | 1.00% | -1.50% | -0.02% |
| Total | <u>100.00%</u> | | <u>5.83%</u> |
| | | Inflation | <u>2.50%</u> |
| | | *Expected arithmetic nominal return | <u>8.33%</u> |

* Using stochastic projection results provides an expected range of real rates of return over various time horizons. Looking at one year results produces an expected real return of 8.33% but also has a high standard deviation, which means there is high volatility. Over larger time horizons the volatility declines significantly and provides a median return of 7.44%, including expected inflation of 2.50%.

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Discount Rate

The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that System member contributions will be made per the VRS Statutes and the employer contributions will be made in accordance with the VRS funding policy at rates equal to the difference between actuarially determined contribution rates adopted by the VRS Board of Trustees and the member rate. Through the fiscal year ending June 30, 2018, the rate contributed by the employer for the New River Valley Regional Commission Retirement Plan will be subject to the portion of the VRS Board-certified rates that are funded by the Virginia General Assembly. From July 1, 2018 on, participating employers are assumed to contribute 100% of the actuarially determined contribution rates. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore the long-term expected rate of return was applied to all periods of projected benefit payments to determine the total pension liability (asset).

Changes in Net Pension Liability (Asset)

| | Increase (Decrease) | | |
|--|--------------------------------------|--|---|
| | Total Pension Liability (a) | Plan Fiduciary Net Position (b) | Net Pension Liability(Asset) (a) - (b) |
| Balances at June 30, 2015 | \$ 1,983,728 | \$ 2,140,163 | \$ (156,435) |
| Changes for the year: | | | |
| Service cost | \$ 60,289 | \$ - | \$ 60,289 |
| Interest | 135,569 | - | 135,569 |
| Differences between expected and actual experience | 78,828 | - | 78,828 |
| Contributions - employer | - | 47,681 | (47,681) |
| Contributions - employee | - | 41,419 | (41,419) |
| Net investment income | - | 37,797 | (37,797) |
| Benefit payments, including refunds of employee contributions | (94,061) | (94,061) | - |
| Administrative expenses | - | (1,321) | 1,321 |
| Other changes | - | (16) | 16 |
| Net changes | \$ 180,625 | \$ 31,499 | \$ 149,126 |
| Balances at June 30, 2016 | \$ 2,164,353 | \$ 2,171,662 | \$ (7,309) |

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Sensitivity of the Net Pension Liability (Asset) to Changes in the Discount Rate

The following presents the net pension liability (asset) of the Commission using the discount rate of 7.00%, as well as what the Commission's net pension liability (asset) would be if it were calculated using a discount rate that is one percentage point lower (6.00%) or one percentage point higher (8.00%) than the current rate:

| | Rate | | |
|--------------------------------------|------------|------------|-------------|
| | (6.00%) | (7.00%) | (8.00%) |
| New River Valley Regional Commission | | | |
| Net Pension Liability (Asset) | \$ 303,687 | \$ (7,309) | \$ (26,003) |

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended June 30, 2017, the Commission recognized pension expense of \$(71,884). At June 30, 2017, the Commission reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

| | Deferred Outflows of Resources | Deferred Inflows of Resources |
|--|-----------------------------------|----------------------------------|
| Differences between expected and actual experience | \$ 48,036 | \$ 18,647 |
| Net difference between projected and actual earnings on pension plan investments | 56,090 | - |
| Employer contributions subsequent to the measurement date | 25,666 | - |
| Total | \$ 129,792 | \$ 18,647 |

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 6-Pension Plan: (continued)

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

\$25,666 reported as deferred outflows of resources related to pensions resulting from the Commission's contributions subsequent to the measurement date will be recognized as an addition of the Net Pension Asset in the fiscal year ended June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense in future reporting periods as follows:

| <u>Year ended June 30</u> | | |
|---------------------------|----|---------------|
| 2018 | \$ | 12,972 |
| 2019 | | 18,071 |
| 2020 | | 32,078 |
| 2021 | | 22,358 |
| 2022 | | - |
| Thereafter | | - |
| Total | \$ | <u>85,479</u> |

Note 7-Risk Management:

The Commission is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Commission participates with other government entities in a public entity risk pool for their coverage of public officials and liability insurance with the Virginia Municipal Liability Pool. Each member of this risk pool jointly and severally agrees to assume, pay and discharge any liability. The Commission pays the Virginia Municipal Group contributions and assessments based upon classifications and rates into a designated cash reserve fund out of which expenses of the pool, claims and awards are to be paid. In the event of a loss, deficit, or depletion of all available excess insurance, the pool may assess all members in the proportion in which the premium of each bears to the total premiums of all members in the year in which such deficit occurs. The Commission carries insurance coverage for all other risk of loss. Settled claims have not exceeded coverage in the current or prior two fiscal years.

Note 8-Compensated Absences:

Commission employees earn paid time off each month at a scheduled rate in accordance with years of service. Accumulated unpaid paid time off is accrued when incurred. At June 30, 2017 the liability for accrued paid time off totaled \$73,998.

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 9-Other Postemployment Benefits - Health Insurance:

The Commission recognizes the cost of retiree health benefits during the period of active employment, while the benefits are being earned, and discloses the unfunded actuarial accrued liability (UAAL) in order to accurately account for the total future cost of post-employment benefits and the financial impact on the Commission. As the Commission has less than 100 employees and is not required to have an actuarial valuation performed, the alternative measurement method was utilized to determine the amounts that follow.

A. Plan Description

The Commission allows retirees to participate in health insurance programs offered by the Commission. To participate, a retiree must have reached age 55 and completed at least 5 years of full-time service with the Commission. Retirees are required to contribute 100% of their health insurance premiums to the Commission. The retirees' health insurance rates are not age adjusted; rather the retirees pay the same premium as active employees.

B. Funding Policy

The contribution requirements of the plan members and the Commission are established and may be amended by the Commission. The Commission currently pays for post-retirement health care benefits on a pay-as-you-go basis. Retirees are responsible for the payment of 100% of the health care insurance rates shown below:

| Participants | Monthly Premium |
|-------------------|--------------------|
| Employee | \$ 604.00 |
| Employee / Spouse | 1,117.00 |
| Family | 1,631.00 |

C. Annual OPEB Cost and Net OPEB Obligation

The Commission is required to compute the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal costs each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The following table shows the components of the Commission's annual OPEB costs for the year, the amount actually contributed to the plan, and the changes in the net OPEB obligations:

| | |
|--|------------|
| Annual required contribution (ARC) | \$ 35,983 |
| Interest on net OPEB obligation | 3,608 |
| Adjustment to annual required contribution | (9,584) |
| Annual OPEB cost (expense) | \$ 30,007 |
| Contributions made | - |
| Increase in net OPEB obligation | \$ 30,007 |
| Net OPEB obligation - beginning of year | 105,389 |
| Net OPEB obligation - end of year | \$ 135,396 |

NEW RIVER VALLEY REGIONAL COMMISSION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2017 (CONTINUED)

Note 9-Other Postemployment Benefits - Health Insurance: (continued)

C. Annual OPEB Cost and Net OPEB Obligation (continued)

The Commission's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for 2017 and the two preceding years were as follows:

| Fiscal Year Ended | Annual OPEB Cost | ARC Contributed | Net OPEB Obligation |
|----------------------|---------------------|--------------------|------------------------|
| 6/30/2015 | \$ (4,895) | -60.42% | \$ 90,202 |
| 6/30/2016 | 15,187 | 0.00% | 105,389 |
| 6/30/2017 | 30,007 | 0.00% | 135,396 |

D. Funded Status and Funding Progress

The funded status of the Plan as of June 30, 2017, the most recent valuation date was as follows:

| | |
|---|------------|
| Actuarial accrued liability (AAL) | \$ 135,396 |
| Actuarial value of plan assets | \$ - |
| Unfunded actuarial accrued liability (UAAL) | \$ 135,396 |
| Funded ratio (actuarial value of plan assets/AAL) | 0.00% |
| Covered payroll (active plan members) | \$ 849,852 |
| UAAL as a percentage of covered payroll | 15.93% |

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far in the future. Examples include assumptions about future employment, mortality, and inflation. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, will present multiyear trend information, as it becomes available, about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

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NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 9-Other Postemployment Benefits - Health Insurance: (continued)

E. Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. In the June 30, 2016 actuarial valuation, the entry age actuarial cost method was used. Under this method, future benefits are projected and the present value of such benefits is allocated from date of hire to date of eligibility. The actuarial assumptions for the Commission include:

| | <u>Assumptions</u> |
|-----------------------------|--------------------|
| Amortization period | 30 years |
| Investment rate of return | 4% |
| Payroll growth | 3.00% |
| Age adjustment factor | 1.8 |
| Healthcare costs trend rate | 5.3% to 5.5% |

The UAAL is being amortized as a level percentage of payroll over the remaining amortization period, which at June 30, 2017, was 30 years. Amortizations are open ended in that they begin anew at each valuation date.

Note 10-Litigation:

At June 30, 2017, there were no matters of litigation involving the Commission which would materially affect the Commission's financial position should any court decision on pending matters not be favorable to the Commission.

Note 11-Allocation of Indirect Costs:

The Commission has entered into various agreements to assist the management of various projects and grants. The Commission charges for direct costs incurred plus a portion of indirect costs. Indirect costs are allocated on the ratio of the individual project's personnel services, including fringe benefits, to total personnel, including fringe benefits. For the period ending June 30, 2017, the Commission's overall indirect cost rate was 33.33%.

NEW RIVER VALLEY REGIONAL COMMISSION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2017 (CONTINUED)

Note 12-Upcoming Pronouncements:

Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pension, improves accounting and financial reporting by state and local governments for postemployment benefits other than pensions (other postemployment benefits or OPEB). This Statement replaces the requirements of Statements No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions, as amended, and No. 57, OPEB Measurements by Agent Employers and Agent Multiple Employer Plans, for OPEB. Statement No. 74, Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans, establishes new accounting and financial reporting requirements for OPEB plans. This Statement is effective for fiscal years beginning after June 15, 2017.

Management is currently evaluating the impact these standards will have on the financial statements when adopted.

New River Valley Regional Commission
 Schedule of Revenues, Expenditures and Changes in Fund Balances -- General Fund
 Budget and Actual
 For the Year Ended June 30, 2017

| | Original Budget | Final Budget | Actual | Variance Favorable (Unfavorable) |
|--|---------------------|---------------------|---------------------|--|
| Revenues: | | | | |
| Revenue from local sources: | | | | |
| Charges for services | \$ 370,880 | \$ 370,880 | \$ 443,350 | \$ 72,470 |
| Contributions from localities | 226,657 | 226,657 | 226,657 | - |
| Miscellaneous revenue | - | - | 5,602 | 5,602 |
| Total revenue from local sources | \$ 597,537 | \$ 597,537 | \$ 675,609 | \$ 78,072 |
| Intergovernmental: | | | | |
| Revenue from the Commonwealth: | | | | |
| Categorical aid: | | | | |
| DHCD grants (administrative) | \$ 75,971 | \$ 75,971 | \$ 75,971 | - |
| DHCD grants (projects) | 55,000 | 55,000 | 23,818 | (31,182) |
| Conservation grant | 6,750 | 6,750 | 8,557 | 1,807 |
| Virginia Department of Transportation | 33,600 | 33,600 | 9,138 | (24,462) |
| Total revenue from the Commonwealth | \$ 171,321 | \$ 171,321 | \$ 117,484 | \$ (53,837) |
| Revenue from the federal government: | | | | |
| Categorical aid: | | | | |
| ARC grant | \$ 89,019 | \$ 89,019 | \$ 82,583 | \$ (6,436) |
| Federal Department of Transportation | 134,400 | 134,400 | 94,552 | (39,848) |
| EDA grant | 70,000 | 70,000 | 70,000 | - |
| Total revenue from the federal government | \$ 293,419 | \$ 293,419 | \$ 247,135 | \$ (46,284) |
| Total revenues | \$ 1,062,277 | \$ 1,062,277 | \$ 1,040,228 | \$ (22,049) |

New River Valley Regional Commission

Schedule of Revenues, Expenditures and Changes in Fund Balances -- General Fund
Budget and Actual
For the Year Ended June 30, 2017

| | Original Budget | Final Budget | Actual | Variance Favorable (Unfavorable) |
|---|------------------------|------------------------|--------------------------|--|
| Expenditures: | | | | |
| Community Development: | | | | |
| Personnel | \$ 884,215 | \$ 884,215 | \$ 957,939 | \$ (73,724) |
| Fringe benefits | 269,382 | 269,382 | 279,552 | (10,170) |
| Office rent | 64,354 | 64,354 | 52,249 | 12,105 |
| Telephone | 14,175 | 14,175 | 19,553 | (5,378) |
| Office supplies | 25,715 | 25,715 | 43,407 | (17,692) |
| Postage | 3,617 | 3,617 | 2,495 | 1,122 |
| Printing | 10,750 | 10,750 | 5,533 | 5,217 |
| Advertising | 4,500 | 4,500 | 9,537 | (5,037) |
| Travel | 67,800 | 67,800 | 50,408 | 17,392 |
| Equipment maintenance and rent | 14,119 | 14,119 | 9,406 | 4,713 |
| Dues and publications | 12,681 | 12,681 | 14,198 | (1,517) |
| Training | 6,025 | 6,025 | 20,977 | (14,952) |
| Meeting expense | 11,800 | 11,800 | 22,999 | (11,199) |
| Insurance | 4,100 | 4,100 | 4,364 | (264) |
| Capital outlay | 5,000 | 5,000 | 20,559 | (15,559) |
| Contractual services | 170,361 | 170,361 | 199,444 | (29,083) |
| Audit fee | 8,300 | 8,300 | 8,240 | 60 |
| Miscellaneous | 78,072 | 78,072 | 40,759 | 37,313 |
| Total expenditures | <u>\$ 1,654,966</u> | <u>\$ 1,654,966</u> | <u>\$ 1,761,619</u> | <u>\$ (106,653)</u> |
| Excess (deficiency) of revenues over (under) expenditures | <u>\$ (592,689)</u> | <u>\$ (592,689)</u> | <u>\$ (721,391)</u> | <u>\$ (128,702)</u> |
| Other financing sources (uses) | | | | |
| Transfers (to)from other funds | <u>\$ 596,401</u> | <u>\$ 596,401</u> | <u>\$ 749,154</u> | <u>\$ 152,753</u> |
| Net change in fund balance | \$ 3,712 | \$ 3,712 | \$ 27,763 | \$ 24,051 |
| Fund balance, beginning of year | <u>-</u> | <u>-</u> | <u>821,726</u> | <u>821,726</u> |
| Fund balance, end of year | <u><u>\$ 3,712</u></u> | <u><u>\$ 3,712</u></u> | <u><u>\$ 849,489</u></u> | <u><u>\$ 845,777</u></u> |

New River Valley Regional Commission
 Schedule of OPEB Funding Progress
 As of June 30, 2017

OPEB Healthcare Plan:

| Actuarial Valuation Date (1) | Actuarial Value of Assets (2) | Actuarial Accrued Liability (AAL) (3) | Unfunded AAL (UAAL) (3) - (2) (4) | Funded Ratio Assets as % of AAL (2) / (3) (5) | Covered Payroll (6) | UAAL as a % of Covered Payroll (4) / (6) (7) |
|---------------------------------------|--|--|--|--|---------------------------|---|
| 6/30/2017 | \$ - | \$ 135,396 | \$ 135,396 | 0% | \$ 849,852 | 15.93% |
| 6/30/2016 | - | 105,389 | 105,389 | 0% | 749,202 | 14.07% |
| 6/30/2015 | - | 90,202 | 90,202 | 0% | 702,092 | 12.85% |

New River Valley Regional Commission
 Schedule of Changes in Net Pension Liability/Asset and Related Ratios
 For the Year Ended June 30, 2017

| | 2016 | 2015 | 2014 |
|---|---------------------|---------------------|---------------------|
| Total pension liability | | | |
| Service cost | \$ 60,289 | \$ 58,178 | \$ 73,896 |
| Interest | 135,569 | 144,082 | 134,557 |
| Differences between expected and actual experience | 78,828 | (238,023) | - |
| Benefit payments, including refunds of employee contributions | (94,061) | (77,634) | (67,136) |
| Net change in total pension liability | \$ 180,625 | \$ (113,397) | \$ 141,317 |
| Total pension liability - beginning | 1,983,728 | 2,097,125 | 1,955,808 |
| Total pension liability - ending (a) | \$ 2,164,353 | \$ 1,983,728 | \$ 2,097,125 |
| Plan fiduciary net position | | | |
| Contributions - employer | \$ 47,681 | \$ 45,215 | \$ 43,157 |
| Contributions - employee | 41,419 | 33,981 | 31,093 |
| Net investment income | 37,797 | 94,586 | 279,654 |
| Benefit payments, including refunds of employee contributions | (94,061) | (77,634) | (67,136) |
| Administrative expense | (1,321) | (1,274) | (1,486) |
| Other | (16) | (22) | 15 |
| Net change in plan fiduciary net position | \$ 31,499 | \$ 94,852 | \$ 285,297 |
| Plan fiduciary net position - beginning | 2,140,163 | 2,045,311 | 1,760,014 |
| Plan fiduciary net position - ending (b) | \$ 2,171,662 | \$ 2,140,163 | \$ 2,045,311 |
| Political subdivision's net pension liability (asset) - ending (a) - (b) | \$ (7,309) | \$ (156,435) | \$ 51,814 |
| Plan fiduciary net position as a percentage of the total pension asset | 100.34% | 107.89% | 97.53% |
| Covered payroll | \$ 749,202 | \$ 702,092 | \$ 621,860 |
| Political subdivision's net pension asset as a percentage of covered payroll | 0.98% | 22.28% | -8.33% |

Schedule is intended to show information for 10 years. Information prior to the 2014 valuation is not available. However, additional years will be included as they become available.

New River Valley Regional Commission
 Schedule of Employer Contributions - Pension Plan
 For the Year Ended June 30, 2017

| Date | Contractually Required Contribution (1) | Contributions in Relation to Contractually Required Contribution (2) | Contribution Deficiency (Excess) (3) | Employer's Covered Payroll (4) | Contributions as a % of Covered Payroll (5) |
|------|--|---|---|---|---|
| 2017 | \$ 25,666 | \$ 25,666 | - | \$ 849,852 | 3.02% |
| 2016 | 47,681 | 47,681 | - | 749,202 | 6.60% |
| 2015 | 45,215 | 45,215 | - | 702,092 | 6.60% |
| 2014 | 43,157 | 43,157 | - | 621,860 | 6.94% |
| 2013 | 52,783 | 52,783 | - | 760,566 | 6.94% |
| 2012 | 6,930 | 6,930 | - | 699,991 | 0.99% |
| 2011 | 6,261 | 6,261 | - | 632,395 | 0.99% |
| 2010 | 22,299 | 22,299 | - | 571,770 | 3.90% |
| 2009 | 24,132 | 24,132 | - | 618,771 | 3.90% |
| 2008 | 16,009 | 16,009 | - | 606,396 | 2.64% |

Current year contributions are from the Commission's records and prior year contributions are from the VRS actuarial valuation performed each year.

New River Valley Regional Commission
Notes to Required Supplementary Information
For the Year Ended June 30, 2017

WIA Fund Budget:

The WIA Fund is not legally required to adopt a budget, thus eliminating the requirement to present budgetary comparison information.

Pension Plan:

Changes of benefit terms - There have been no actuarially material changes to the System benefit provisions since the prior actuarial valuation. The 2014 valuation includes Hybrid Retirement Plan members for the first time. The hybrid plan applies to most new employees hired on or after January 1, 2014 and not covered by enhanced hazardous duty benefits. Because this was a new benefit and the number of participants was relatively small, the impact on the liabilities as of the measurement date of June 30, 2015 are not material.

Changes of assumptions - The following changes in actuarial assumptions were made effective June 30, 2013 based on the most recent experience study of the System for the four-year period ending June 30, 2012:

Largest 10 - Non-LEOS:

- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

All Others (Non 10 Largest) - Non-LEOS:

- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

ROBINSON, FARMER, COX ASSOCIATES

A PROFESSIONAL LIMITED LIABILITY COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the Members of the Board
New River Valley Regional Commission
Radford, Virginia

We have audited, in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Specifications for Audits of Authorities, Boards and Commissions*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia, the financial statements of the governmental activities and each major fund of New River Valley Regional Commission as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise New River Valley Regional Commission's basic financial statements and have issued our report thereon dated August 28, 2017.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered New River Valley Regional Commission's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of New River Valley Regional Commission's internal control. Accordingly, we do not express an opinion on the effectiveness of New River Valley Regional Commission's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control that we consider to be material weaknesses.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying schedule of findings and questioned costs to be material weaknesses. [2017-001]

Compliance and Other Matters

As part of obtaining reasonable assurance about whether New River Valley Regional Commission's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

New River Valley Regional Commission's Response to Findings

New River Valley Regional Commission's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. New River Valley Regional Commission's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Robinson, Fauser, Cox Associates

Blacksburg, Virginia
August 28, 2017

ROBINSON, FARMER, COX ASSOCIATES

A PROFESSIONAL LIMITED LIABILITY COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditors' Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance

To the Members of the Board
New River Valley Regional Commission
Radford, Virginia

Report on Compliance for Each Major Federal Program

We have audited the New River Valley Regional Commission's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the New River Valley Regional Commission's major federal programs for the year ended June 30, 2017. New River Valley Regional Commission's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the New River Valley Regional Commission's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the New River Valley Regional Commission's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the New River Valley Regional Commission's compliance.

Opinion on Each Major Federal Program

In our opinion, the New River Valley Regional Commission complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2017.

Report on Internal Control over Compliance

Management of the New River Valley Regional Commission is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the New River Valley Regional Commission's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the New River Valley Regional Commission's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Robinson, Turner, Co. Associates

Blacksburg, Virginia
August 28, 2017

New River Valley Regional Commission
Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2017

| Federal Grantor/ Pass-through Grantor/ Program or Cluster Title | Federal CFDA Number | Pass-through Entity Identifying Number | Federal Expenditures | Expenditures to Suprecipients |
|--|---------------------------|--|-------------------------|----------------------------------|
| Department of Labor: | | | | |
| Pass-through payments from: | | | | |
| Commonwealth of Virginia - Virginia Community College System: | | | | |
| County of Pulaski, Virginia: | | | | |
| Workforce Innovation and Opportunity Act (WIOA) (Cluster) | | | | |
| WIA/WIOA Adult Program | 17.258 | Not available | \$ 754,303 | \$ 647,457 |
| WIA/WIOA Dislocated Worker Formula Grants | 17.278 | Not available | 1,076,802 | 902,931 |
| WIA/WIOA Youth Activities | 17.259 | Not available | <u>894,815</u> | 733,862 |
| Total Workforce Innovation and Opportunity Act (WIOA) (Cluster) | | | \$ 2,725,920 | |
| | | | | |
| WIOA National Dislocated Worker Grants/ WIA National Emergency Grants | 17.277 | Not available | 111,272 | 89,674 |
| Employment Service/Wagner-Peyser Funded Activities | 17.207 | Not available | 140,143 | |
| WIA/WUIA Dislocated Worker National Reserve Technical Assistance and Training | 17.281 | Not available | 14,040 | |
| H-1B Job Training Grants | 17.268 | Not available | <u>191,597</u> | |
| Total Department of Labor | | | \$ <u>3,182,972</u> | |
| | | | | |
| Social Security Administration: | | | | |
| Direct Payments: | | | | |
| Social Security State Grants for Work Incentives Assistance to Disable Beneficiaries | 96.009 | Not available | <u>\$ 13,992</u> | |
| | | | | |
| Appalachian Regional Commission: | | | | |
| Direct Payments: | | | | |
| Appalachian Local Development District Assistance | 23.009 | Not applicable | <u>\$ 82,583</u> | |
| | | | | |
| Department of Transportation | | | | |
| Pass-through payments from: | | | | |
| Virginia Department of Transportation | | | | |
| Highway Planning and Construction | 20.205 | Not available | <u>\$ 94,552</u> | |
| | | | | |
| Department of Commerce: | | | | |
| Direct Payments: | | | | |
| Economic Development - Support for Planning Organizations | 11.302 | Not applicable | <u>\$ 70,000</u> | |
| Total Expenditures of Federal Awards | | | \$ <u>3,444,099</u> | \$ <u>2,373,924</u> |

See accompanying notes to schedule of expenditures of federal awards.

Notes to Schedule of Expenditures of Federal Awards

Note A-Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal grant activity of the New River Valley Regional Commission under programs of the federal government for the year ended June 30, 2017. The information in the Schedule is presented in accordance with the requirements of the Office of Management and Budgets Uniform Guidance. Because the Schedule presents only a selected portion of the operations of the New River Valley Regional Commission, it is not intended to and does not present the financial position, changes in net position, or cash flows of the New River Valley Regional Commission.

Note B-Summary of Significant Accounting Policies

(1) Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in OMB's Uniform Guidance, wherein certain types of expenditures are not allowed or are limited as to reimbursement.

(2) Pass-through entity identifying numbers are presented where available.

Note C-De Minimis Cost Rate:

The Commission did not elect to use the 10-percent de minimis indirect cost rate allowed under Uniform Guidance.

Note D-Relationship to the Financial Statements:

Intergovernmental federal revenues per the basic financial statements:

| | |
|--------------|---------------------|
| General Fund | \$ 247,135 |
| WIA Fund | <u>3,196,964</u> |
| Total | <u>\$ 3,444,099</u> |

New River Valley Regional Commission
 Schedule of Findings and Questioned Costs
 For the Year Ended June 30, 2017

Section I - Summary of Auditors' Results

Financial Statements

| | |
|---|---------------|
| Type of auditors' report issued: | Unmodified |
| Internal control over financial reporting: | |
| Material weakness(es) identified? | Yes |
| Significant deficiency(ies) identified ? | None reported |
| Noncompliance material to financial statements noted? | No |

Federal Awards

| | |
|---|---------------|
| Internal control over major programs: | |
| Material weakness(es) identified? | No |
| Significant deficiency(ies) identified ? | None reported |
| Type of auditors' report issued on compliance for major programs: | Unmodified |
| Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516 (a)? | No |

Identification of major programs:

| CFDA # | Name of Federal Program or Cluster |
|----------------------|---|
| 17.258/17.259/17.278 | Workforce Innovation and Opportunity Act (WIOA) |

| | |
|---|-----------|
| Dollar threshold used to distinguish between Type A and Type B programs | \$750,000 |
| Auditee qualified as low-risk auditee? | No |

New River Valley Regional Commission
Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2017 (Continued)

Section II - Financial Statement Findings

2017-001

| | |
|-----------------------|---|
| Criteria: | Per Statement on Auditing Standards 115, an auditee should have sufficient expertise in the selection and application of accounting principles used in the preparation of the annual financial report. |
| Condition: | The auditee does not possess sufficient expertise in the selection and application of accounting principles to ensure the annual financial report meets all applicable standards promulgated by Generally Accepted Accounting Standards (GAAS) and the Governmental Accounting Standards Board (GASB). |
| Effect: | There is more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal controls over financial reporting. |
| Cause: | The auditee is small and does not have staff with significant experience in preparing financial statements in accordance with current reporting standards. As such, the auditee relies on the auditor for technical advice related to same. |
| Recommendation: | The auditor recommends that the auditee review audit adjustments annually and replicate same in future periods to the extent possible. It is noted that the auditee has made great strides in posting year end adjustments and is gaining a good understanding of the year end audit process. |
| Management's Response | To comply with Standard 115, we would be required to hire staff and/or consultants with expertise in the preparation of financial statements using standards referred to above. The additional cost required exceeds any identified benefits. As such, management will continue to review year end audit entries and will work toward preparing financials statements in accordance with current reporting standards in future periods. |

Section III - Federal Award Findings and Questioned Costs

There are no federal award findings and questioned costs to report.

Section IV - Status of Prior Audit Findings

Finding 2016-001 from fiscal year 2016 is recurring in fiscal year 2017 as 2017-001.



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N R V R C . O R G

MEMORANDUM

To: NRVRC Board Members

From: Patrick O'Brien, Regional Planner

Date: November 9, 2017

Re: 2017-18 EDA CEDS Update- Committee Members

Each year the New River Valley Regional Commission reviews and updates the region's Comprehensive Economic Development Strategy (CEDS). The purpose of the CEDS is to continue federal and local partnerships to address economic development in the region. The CEDS also serves to document the planning efforts to identify economic development needs in the region, which is required for grant applications to the US Department of Commerce, Economic Development Administration and the Appalachian Regional Commission.

The Commission is designated as an Economic Development District (EDD) and is required to engage a CEDS Committee of regional representatives from public and private sector organizations and businesses, who assist in developing the updates to the CEDS document. The current members of the CEDS committee have been very supportive, with good attendance at the committee meetings last year, and those unable to attend participating through email review of CEDS documents.

Attached is the proposed CEDS Committee list for the 2017-18 update for your review. Several CEDS committee members have left their positions this year, and have been removed from the list or replaced. Nichole Hair, Deputy Town Manager for the Town of Pulaski, is replacing John White, who has retired. Robert McAden is the new Director of the Roanoke-Blacksburg Technology Council, replacing Jonathan Whitt who was removed from the list last year. Ernie Maddy at Virginia Community Capital is replacing Shaun Rai, who has moved to another position. Gary Forget, of Volvo Trucks, has left the region, creating an open space for a representative of the region's manufacturers to join the committee. Staff is seeking Commissioner input on other individuals that may be appropriate to invite to join the CEDS committee, and provide their expertise on regional economic development issues.

New River Valley

Comprehensive Economic Development Strategy Committee

CEDS-FY17

| Name | Principal Business Location | Career Field |
|-------------------------|--------------------------------|----------------------------------|
| Diane Akers | Town of Blacksburg | Economic Development |
| Peter Anderson | Pulaski County | Education |
| Kamala Bauers | Floyd County | Real Estate Development |
| Eric Bucey | Pulaski County | Small business development |
| Basil Edwards | City of Radford | Local Government Staff |
| Jonathan Everett | Town of Christiansburg | Finance/Young Professionals |
| Jim Flowers | Virginia Tech | Incubator Manager |
| Nichole Hair | Town of Pulaski | Local government staff |
| Mack Hilton | City of Radford | Retired Dentist |
| Marty Holliday | New River Valley WDB | Workforce Development Board |
| Charlie Jewell | City of Radford | Economic Development |
| Susan Kidd | Town of Narrows | Local Government Staff |
| Tommy Loflin | Town of Christiansburg | Finance |
| Jim Loux | Pulaski County | Exporting Business |
| Ernie Maddy | Town of Christiansburg | Community development finance |
| Robert McAden | Town of Blacksburg (NRV) | Technology business organization |
| Michael Miller | Montgomery County | University Licensing |
| Rebecca Phillips | Pulaski Town (NRV) | Education (Governor's School) |
| Gary Reedy | Floyd County | Telecommunications |
| Mark Rowh | Pulaski County | Education |
| Michael Solomon | Pulaski County | Economic Development |
| Scott Tate | Virginia Tech | Economic development |
| Rick Weaver | Montgomery County | Education |
| Peggy White | Pulaski County | Chamber of Commerce |