



Agenda

May 25, 2017

6:00 p.m.—New River Valley Business Center, Fairlawn

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA**
 - A. Approval of Minutes for April
 - B. [Approval of Treasurer's Report for April](#)
- III. **COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS**
 - A. Projects (Signed-off by the staff)
 1. Reissuance of VPDES Permit No. VA0024040-Riner WTP
 2. VA Tech Burrows-Burleson Tennis Center Renovations
 3. AEP 2017 Proposed Claytor Lake Drawdown Plan
 - B. Regular Project Review
None
 - C. Environmental Project Review
 1. [Reissuance of Permit No. VA0054780 Radford WTP](#)
- IV. **PUBLIC ADDRESS**
- V. **REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS**
- VI. **CHAIR'S REPORT**
- VII. **[EXECUTIVE DIRECTOR'S REPORT](#)**
- VIII. **OLD BUSINESS**
 - A. [Comprehensive Economic Development Strategy \(CEDS\) Update](#)
Presentation by Kevin Byrd, Executive Director
Commission Discussion
- IX. **NEW BUSINESS**
 - A. [Overview of Drug Courts and Day Reporting in the NRV](#)
Presentation by James Pritchett, NRV Community Services
Commission Discussion
 - B. Recap/Debrief Commission Annual Dinner for 2017
Commission Discussion
 - C. Commission Officers for FY2018 – Slate to be Introduced
Commission Action Needed

All meeting materials posted on the Commission website www.nrvrc.org

The New River Valley Regional Commission provides area wide planning for the physical, social, and economic elements of the district; encourages and assists local governments in planning for their future; provides a means of coordinating federal, state, and local efforts to resolve area problems; provides a forum for review of mutual concerns; and implements services upon request of member local governments.



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MEMORANDUM

To: NRVRC Board Members
From: Janet McNew, Finance Director
Date: May 16, 2017
Re: April 2017 Financial Statements

The April 2017 Agencywide Revenue and Expenditure Report and Balance Sheet are enclosed for your review.

The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY16-17 budget adopted by the Commission at the May 26, 2016 meeting. The financial operations of the agency are somewhat fluid as projects may be added and modified throughout the year. The effects of fluid operations can be seen as we take a closer look at revenues and expenses.

As of month-end April 2017 (83.3% of the fiscal year), overall year to date revenues are 85.21% and expenses are 83.38% of adopted budget.

April month-end and year to date revenues exceed expenses, primarily due to the number of benchmark projects invoiced as we move closer to fiscal year end. The April balance sheet entry for Net Projects, which represents project expenses that cannot be invoiced yet and posted to receivables, is a low (\$10,866) as compared to the March balance at (\$45,745).

The two largest budget expense lines, Salary and Fringe, stand at 89.18% and 85.66%, respectively with budget overages primarily due to the addition of two Workforce staff positions to oversee a Department of Labor grant awarded in January and the payout of accrued leave for a Commission employee. The addition of new projects, particularly the large Workforce projects, since budget adoption continues to impact other expense lines as well as reimbursable expenses are charged to new projects. Revenue is confirmed to cover these overages in expenses.

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Floyd | Giles
Montgomery | Pulaski

City

Radford

Towns

Blacksburg | Christiansburg
Floyd | Narrows | Pearisburg
Pulaski | Rich Creek

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Virginia Tech
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New River Valley Regional Commission
Agencywide Revenue and Expenditures - April 2017

With Indirect Detail

FY16-17 Budget	(83.3% of fiscal year)				
Adopted 5/26/16	April 2017	YTD	Under/Over	% Budget	
Anticipated Revenues					
ARC	69,019.50	0.00	69,135.50	-116.00	100.17%
ARC-Prices Fork	20,000.00	0.00	0.00	20,000.00	0.00%
LOCAL ASSESSMENT	226,656.87	0.00	221,866.71	4,790.16	97.89%
DHCD	75,971.00	18,993.00	75,971.00	0.00	100.00%
DHCD-Bldg Coll Communities	25,000.00	8,750.00	16,317.64	8,682.36	65.27%
DHCD-Prices Fork	30,000.00	0.00	0.00	30,000.00	0.00%
EDA	70,000.00	17,500.00	70,000.00	0.00	100.00%
GO Virginia	25,000.00	0.00	0.00	25,000.00	0.00%
Workforce Fiscal Agent	60,000.00	10,000.00	60,000.00	0.00	100.00%
Workforce Funding	536,400.81	79,323.07	492,742.06	43,658.75	91.86%
VDOT	58,000.00	0.00	48,155.17	9,844.83	83.03%
VDOT - Rocky Knob Project	110,000.00	0.00	31,964.59	78,035.41	29.06%
Floyd Co	6,750.00	0.00	0.00	6,750.00	0.00%
Floyd Town	1,250.00	0.00	1,372.52	-122.52	109.80%
Floyd Co EDA	0.00	0.00	3,142.43	-3,142.43	0.00%
Giles County	55,000.00	1,044.13	33,471.80	21,528.20	60.86%
Narrows Town	11,200.00	0.00	10,188.92	1,011.08	90.97%
Rich Creek Town	9,000.00	0.00	8,472.89	527.11	94.14%
Montgomery County	24,000.00	1,871.20	17,756.52	6,243.48	73.99%
Blacksburg Town	13,000.00	1,083.33	10,833.30	2,166.70	83.33%
Pulaski County	23,000.00	0.00	15,419.31	7,580.69	67.04%
Pulaski Town	5,000.00	10,000.00	14,427.20	-9,427.20	288.54%
Pulaski Co Sewerage Auth.	2,000.00	0.00	1,166.67	833.33	58.33%
Radford University	0.00	0.00	5,000.00	-5,000.00	0.00%
Recovered Cost	0.00	196.68	843.93	-843.93	0.00%
Virginia's First	25,000.00	2,083.33	20,833.30	4,166.70	83.33%
NRV MPO	45,000.00	0.00	15,000.71	29,999.29	33.33%
RV-ARC RideSolutions	33,680.00	0.00	22,925.37	10,754.63	68.07%
AFID Prices Fork Local Match	0.00	0.00	10,000.00	-10,000.00	0.00%
Dept of Environmental Quality	6,750.00	0.00	6,857.07	-107.07	101.59%
VA Dept of Emergency Management	45,000.00	31,500.00	31,500.00	13,500.00	70.00%
VA Early Childhood Foundation	0.00	0.00	39,061.66	-39,061.66	0.00%
Southwest Virginia SWMA	2,000.00	0.00	2,000.00	0.00	100.00%
New River Health District	25,000.00	0.00	22,540.31	2,459.69	90.16%
Friends of Southwest Virginia	0.00	0.00	7,626.74	-7,626.74	0.00%
Blacksburg Partnership (BBurg Broadband)	10,000.00	0.00	0.00	10,000.00	0.00%
Beans and Rice, Inc	0.00	0.00	2,190.79	-2,190.79	0.00%
ReNew the New	10,000.00	0.00	12,500.00	-2,500.00	125.00%
Statewide Agtourism Partners	0.00	0.00	12,000.00	-12,000.00	0.00%
Revenues	1,658,678.18	182,344.74	1,413,284.11	245,394.07	85.21%
Expenses					
Salaries	884,215.00	87,462.60	788,582.77	95,632.23	89.18%
Fringe Benefits	269,382.00	23,795.37	230,753.09	38,628.91	85.66%
Travel	64,800.00	5,093.56	37,771.91	27,028.09	58.29%
Office Space	64,354.00	4,475.42	42,702.89	21,651.11	66.36%
Telephone/Communications	14,175.00	1,308.11	15,250.92	-1,075.92	107.59%
Office Supplies	25,715.00	816.49	37,129.33	-11,414.33	144.39%
Postage	3,617.00	73.96	1,994.44	1,622.56	55.14%
Printing	10,750.00	320.17	5,161.47	5,588.53	48.01%
Copies & Copier Maintenance	6,400.00	308.40	2,831.74	3,568.26	44.25%
Media Ad/Outreach	4,500.00	5,994.94	7,984.22	-3,484.22	177.43%
Equipment Rent	5,719.00	476.71	4,861.23	857.77	85.00%
Vehicle Maintenance	2,000.00	0.00	257.61	1,742.39	12.88%
Vehicle Fuel	3,000.00	118.83	918.03	2,081.97	30.60%
Dues/Publications	12,681.00	498.00	13,627.50	-946.50	107.46%
Training	6,025.00	300.00	15,029.52	-9,004.52	249.45%
Insurance	4,100.00	0.00	4,364.00	-264.00	106.44%
Meeting Expense	11,800.00	6,186.11	15,767.86	-3,967.86	133.63%
Capital Outlay (Vehicle/Equipment)	5,000.00	7,204.19	20,071.69	-15,071.69	401.43%
Contractual Services	170,361.00	11,836.68	96,926.39	73,434.61	56.89%
Audit Fee	8,300.00	0.00	8,240.00	60.00	99.28%
Miscellaneous	78,072.00	2,626.69	29,627.33	48,444.67	37.95%
Expenses	1,654,966.00	158,896.23	1,379,853.94	275,112.06	83.38%
Agency Balance	3,712.18	23,448.51	33,430.17		

New River Valley Regional Commission
Balance Sheet
Period From : 07/01/16 to 4/30/17

Assets:

Operating Account	424,044.52
Reserve Funds - Certificate of Deposit	100,000.00
Reserve Funds - MMA	84,645.46
Accounts Receivable	288,145.42
Total Assets:	<u><u>896,835.40</u></u>

Liabilities:

Accounts Payable	17,453.56
Accrued Annual Leave	63,031.88
Accrued Unemployment	21,547.47
Expense Reimbursement	1,060.00
Total Liabilities:	<u><u>103,092.91</u></u>

Projects:

(Equity Accounts)	Net Projects	-10,866.02
	Current Year Unrestricted	60,491.79
	Unrestricted Net Assets	738,767.07
	Total Projects (Equity)	<u><u>788,392.84</u></u>
	Total Liabilities and Projects	<u><u>891,485.75</u></u>
	Net Difference to be Reconciled	<u><u>\$5,349.65</u></u>
	Total Adjustment*	<u><u>\$5,349.65</u></u>
	Unreconciled Balance	<u><u>\$0.00</u></u>

*YTD adjustment to Accrued Leave. Final adjustment will be posted at fiscal year end.



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COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #1

CIRP Review

May 18, 2017

PROJECT: **Reissuance of Permit No. VA0054780 Radford WTP
VA170518-01600400121**

SUBMITTED BY: DEQ

PROJECT DESCRIPTION: The Department of Environmental Quality is requesting comments on a draft permit that will allow the release of treated wastewater into a water body in Montgomery County, VA.

PROJECT SENT FOR REVIEW TO: Commission Board Members

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Public Notice – Environmental Permit

PURPOSE OF NOTICE: To seek public comment on a draft permit from the Department of Environmental Quality that will allow the release of treated wastewater into a water body in Montgomery County, Virginia.

PUBLIC COMMENT PERIOD: *Newspaper: please insert date of first ad here* **May XX, 2017** to *Newspaper: please insert date 30 days from first ad here* **June XX, 2017**

PERMIT NAME: Virginia Pollutant Discharge Elimination System Permit – Wastewater issued by DEQ, under the authority of the State Water Control Board

APPLICANT NAME, ADDRESS AND PERMIT NUMBER: City of Radford, 619 Second St, Radford VA 24141; VA0054780

FACILITY NAME AND LOCATION: City of Radford Water Treatment Plant (WTP), 20 Forest Ave, Radford VA 24141

PROJECT DESCRIPTION: Radford City has applied for reissuance of a permit for the public Radford WTP in Montgomery County, Virginia. The applicant proposes to discharge treated industrial wastewaters at a rate of 1.1 million gallons per day into a water body. Sludge will be disposed on land at the New River Valley Regional Airport. The facility proposes to release the treated industrial wastewaters into the New River in Montgomery County in the New River watershed. A watershed is the land area drained by a river and its incoming streams. The permit will limit the following pollutants to amounts that protect water quality: solids & toxics.

HOW TO COMMENT AND/OR REQUEST A PUBLIC HEARING: DEQ accepts comments and requests for public hearing by e-mail, fax or postal mail. All comments and requests must be in writing and be received by DEQ during the comment period. Submittals must include the names, mailing addresses and telephone numbers of the commenter/requester and of all persons represented by the commenter/requester. A request for public hearing must also include: 1) The reason why a public hearing is requested. 2) A brief, informal statement regarding the nature and extent of the interest of the requester or of those represented by the requestor, including how and to what extent such interest would be directly and adversely affected by the permit. 3) Specific references, where possible, to terms and conditions of the permit with suggested revisions. A public hearing may be held, including another comment period, if public response is significant, based on individual requests for a public hearing, and there are substantial, disputed issues relevant to the permit.

CONTACT FOR PUBLIC COMMENTS, DOCUMENT REQUESTS AND ADDITIONAL INFORMATION: Lewis Pillis; DEQ Blue Ridge Regional Office, 3019 Peters Creek Rd, Roanoke, Virginia, 24019-2738; Phone: 540-562-6789; E-mail: lewis.pillis@deq.virginia.gov; Fax: 540-562-6725. The public may review the draft permit and application at the DEQ office named above {by appointment} or may request copies of the documents from the contact person listed above.



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N R V R C . O R G

May 18, 2017

Executive Director's Report

Economic Development:

- GO Virginia Region 2 (NRV, Roanoke, Lynchburg) Regional Council will be holding a NRV specific meeting on June 29th. Time is to be determined. The Regional Council is soliciting volunteers for working groups 1) grow skilled talent at all levels, 2) promote tech innovations for targeted industries, 3) development of unique sites/buildings, 4) access to capital and business mentorship. Sign up available until 5/29 at www.surveymonkey.com/r/KCY3DFX Meeting minutes and agendas for the Regional Council can be found at the following link www.econdev.vt.edu/index.php/govainfo
- The Federal budget for FY17 included additional POWER funds for both ARC and the U.S. Economic Development Administration. Staff will be reaching out to Giles and Pulaski Counties once more information is available to discuss project opportunities.

Transportation:

- The RideSolutions program is hosting their annual Bike Shorts Film Festival New River Valley viewing on May 23rd at the Lyric Theater in Blacksburg from 6:30pm-8:00pm. The purpose of the film festival is to raise awareness for bicycling and alternative transportation. Short films for the event are submitted by film makers locally, nationally and even internationally. For more information visit <http://ridesolutions.org/bikeshorts>

Regional:

- Smart Beginnings NRV is working on an Innovation grant application to the Virginia Early Childhood Foundation in partnership with the school district superintendents in the region. The focus of the application is to analyze data currently being collected by the schools to better inform early childhood education strategies and identify measurable data points to monitor annually going forward as a function of the NRV Data Dashboard.
- The Virginia Outdoor Lover's Expos was held on April 22nd with an estimated attendance between 1,500-2,000. Follow-up surveys to vendors indicate a very positive experience and a strong desire to participate in the future. An outdoor film fest was held four days later at the Lyric Theater in Blacksburg with attendance at approximately 75.
- Save the date for ReNew the New river clean up for August 26th. Communities that want to host a clean up event should contact Michael Gottfredson (michael@nrvc.org). So far Giles, Floyd and Montgomery Counties are confirmed to host volunteers.
- The NRV Hazard Mitigation Plan update is wrapping up. Counties are hosting open houses this month to receive public input on the strategies identified by the working groups.

Commission:

- We hosted the annual dinner event on 5/17 with upwards of 110 in attendance. Over 1/3 of the attendees participated with the mobile workshops in the afternoon prior to the event. Doe Creek Farm was a beautiful location. Press release for our award recipients distributed on 5/18.



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N R V R C . O R G

MEMORANDUM

To: NRVRC Commissioners

From: Patrick O'Brien, Regional Planner

Date: May 18, 2017

Re: 2017 Comprehensive Economic Development Strategy update process

The New River Valley Regional Commission is in the process of an annual update to the Comprehensive Economic Development Strategy (CEDS), which NRVRC will submit to the U.S. Economic Development Administration. A CEDS is a prerequisite to qualify for Economic Development Administration financial assistance under its public works, economic adjustment, and planning programs. In addition, other state and federal funding programs prioritize projects that communities have identified in the CEDS process. Current and past New River Valley CEDS documents can be reviewed at <http://nrvc.org/what-we-do/economic-development/>.

As part of the 2017 update, NRVRC staff has convened the CEDS committee to review progress on CEDS projects and provide input on changes for this year's CEDS update. The memo in the April commission packet provides the notes from the January 18, 2017 meeting, detailing progress on existing CEDS projects and other economic development trends that the CEDS should consider. The meeting also focused on a discussion of the region's small business development support and assistance programs. On May 2, 2017, the CEDS committee met again to discuss updates to recent workforce development grant programs and the GO Virginia program. The presentation materials from this meeting are available at our website, at: www.nrvc.org/what-we-do/economic-development.

The CEDS committee will meet again in June to review the CEDS project list and update projects for this year. A copy of the project list from last year's CEDS was included in the April commission packet. In late April, NRVRC staff received project updates from local government administrators and economic development staff regarding projects in their localities to include in the CEDS.

If you would like more information about any of the topics referenced in the notes, please contact Patrick O'Brien at: pobrien@nrvc.org. Similarly, please let me know if there are updates to the CEDS document, or other economic development trends or issues that are facing the region which you feel are important for the CEDS committee to consider.

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MEMORANDUM

To: NRVRC Commissioners

From: Kevin Byrd, Executive Director

Date: May 18, 2017

Re: Drug Court and Day Report Programs Overview Presentation

At the May Commission meeting James Pritchett, Executive Director with New River Valley Community Services, will be providing an overview of Drug Courts and Day Reporting Programs in the region. This topic was discussed at the most recent Mayors and Chairs meeting and in more detail at the March NRV Local Government Managers meeting. The Commission was asked to begin reviewing whether these programs could be expanded regionally. Prior to launching into a regional analysis, Mr. Pritchett will offer an overview and the Commission can discuss where our resources may be needed, along with next steps.

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