

Agenda February 23, 2017 6:00 p.m.—New River Valley Business Center, Fairlawn

- I. CALL TO ORDER
- II. CONSENT AGENDA
 - A. Approval of Minutes for January
 - B. Approval of Treasurer's Report for January
- III. COMMONWEALTH INTERGOVERNMENTAL REVIEW PROCESS
 - A. Projects (Signed-off by the staff)
 - 1. James Hardie Sanitary Sewer Improvement Project
 - 2. Giles Health & Family Center Vehicle Purchase
 - 3. [17-17] Leaking Underground Storage Tank (LUST)
 - B. Regular Project Review None
 - C. Environmental Project Review
 - 1. Municipal Hydroelectric Project (P-1235)
- IV. PUBLIC ADDRESS
- V. REVIEW OF MUTUAL CONCERNS AND COMMISSIONERS' REPORTS
- VI. CHAIR'S REPORT
- VII. EXECUTIVE DIRECTOR'S REPORT
- VIII. OLD BUSINESS
 - IX. NEW BUSINESS
 - A. Firewise Communities Overview

Presentation by TBD (Holly Lesko) Commission Discussion

- B. Setting Community Development Block Grant Priorities for 2017
 Commission Action
- C. Next Meeting March 23rd

All meeting materials posted on the Commission website www.nrvrc.org



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MEMORANDUM

To: NRVRC Board Members

From: Janet McNew, Finance Director

Date: February 14, 2017

Re: January 2017 Financial Statements

The January 2017 Agencywide Revenue and Expenditure Report and Balance Sheet are enclosed for your review.

The Agencywide Revenue and Expense report compares actual year to date receipts and expenses to the FY16-17 budget adopted by the Commission at the May 26, 2016 meeting. The financial operations of the agency are somewhat fluid as projects may be added and modified throughout the year.

As of month end January 2017 (58.3% of the fiscal year), overall year to date revenues are 57.98% and expenses are 56.91% of budget. Salary and Fringe, the two largest expense line items, stand at 60.81% and 58.63%, respectively.

Expense lines exceeding adopted budget include *Office Supplies, Training, Insurance* and *Capital Outlay*. As previously reported, the *Insurance* overage (\$264) is due to premium adjustment after Worker Comp payroll audits. The overage in *Office Supplies* (\$7,052) is primarily the result of reimbursable expenses specific to new Commission and Workforce projects added since budget adoption. Additionally, the cost of installation of an access control system (card reader door locks) for the office (\$1,300) will be covered by current year revenue. Overages in *Capital Outlay* (\$7,867) and *Training* (\$2,817) are due to operations related to the New River/Mount Rogers Workforce Development Area and expenses under Rapid Response funds awarded earlier this year and the Department of Labor Pathways grant that was awarded effective January. Workforce expenses are 100% reimbursable and previously authorized by the state.

Strengthening the Region through Collaboration

New River Valley Regional Commission Agencywide Revenue and Expenditures - January 2017 With Indirect Detail

FY16-17 Budget		itti ilidirect Detaii			(58.3% of FY)
Adopted 5/26/16		January 2017	YTD	Under/Over	% Budget
Anticipated Revenues	60.010.50	0.00	24 901 50	24 219 00	50.420/
ARC Prices Forth	69,019.50	0.00	34,801.50	34,218.00	50.42%
ARC-Prices Fork	20,000.00	0.00	0.00	20,000.00	0.00%
LOCAL ASSESSMENT	226,656.87	0.00	217,076.21	9,580.66	95.77%
DHCD	75,971.00	18,993.00 6,250.00	56,978.00 7,567.64	18,993.00	75.00% 30.27%
DHCD-Bldg Coll Communities DHCD-Prices Fork	25,000.00 30,000.00	0.00	0.00	17,432.36	0.00%
EDA	70,000.00	0.00	35.000.00	30,000.00 35,000.00	50.00%
GO Virginia	25,000.00	0.00	0.00	25,000.00	0.00%
WIB Fiscal Agent	60,000.00	0.00	40,000.00	20,000.00	66.67%
WIA Program Funds	536,400.81	63,333.60	313,401.00	222,999.81	58.43%
VDOT	58.000.00	0.00	32,816.81	25,183.19	56.58%
VDOT - Rocky Knob Project	110,000.00	0.00	19,997.93	90,002.07	18.18%
Floyd Co	6,750.00	0.00	0.00	6,750.00	0.00%
Floyd Town	1,250.00	0.00	1,372.52	-122.52	109.80%
Giles County	55,000.00	911.67	22,961.28	32,038.72	41.75%
Narrows Town	11,200.00	0.00	3,088.92	8,111.08	27.58%
Rich Creek Town	9,000.00	453.22	7,514.70	1,485.30	83.50%
Montgomery County	24,000.00	1,245.72	14,377.64	9,622.36	59.91%
Blacksburg Town	13,000.00	1,083.33	7,583.31	5,416.69	58.33%
Pulaski County	23,000.00	0.00	15,419.31	7,580.69	67.04%
Pulaski Town	5,000.00	0.00	4,427.20	572.80	88.54%
Pulaski Co Sewerage Auth.	2,000.00	0.00	1,166.67	833.33	58.33%
Radford University	0.00	5,000.00	5,000.00	-5,000.00	0.00%
Recovered Cost	0.00	0.00	354.41	-354.41	0.00%
Virginia's First	25,000.00	2,083.33	14,583.31	10.416.69	58.33%
NRV MPO	45,000.00	0.00	4,623.26	40,376.74	10.27%
RV-ARC RideSolutions	33,680.00	0.00	16,208.97	17,471.03	48.13%
AFID Prices Fork Local Match	0.00	0.00	10,000.00	-10,000.00	0.00%
Dept of Environmental Quality	6,750.00	0.00	6,652.86	97.14	98.56%
VA Dept of Emergency Management	45,000.00	0.00	0.00	45,000.00	0.00%
VA Early Childhood Foundation	0.00	19,530.83	19,530.83	-19,530.83	0.00%
Southwest Virginia SWMA	2,000.00	0.00	2,000.00	0.00	100.00%
New River Health District	25,000.00	0.00	15,400.48	9,599.52	61.60%
Friends of Southwest Virginia	0.00	0.00	5,126.74	-5,126.74	0.00%
Blacksburg Partnership (BBurg Broadband)	10,000.00	0.00	0.00	10,000.00	0.00%
Beans and Rice, Inc	0.00	0.00	2,190.79	-2,190.79	0.00%
ReNew the New	10,000.00	0.00	12,500.00	-2,500.00	125.00%
Statewide Agtourism Partners	0.00	0.00	12,000.00	-12,000.00	0.00%
Revenues	1,658,678.18	118,884.70	961,722.29	696,955.89	57.98%
Expenses					
Salaries	884,215.00	83,485.82	537,691.26	346,523.74	60.81%
Fringe Benefits	269,382.00	23,683.34	157,945.17	111,436.83	58.63%
Travel	64,800.00	2,999.55	23,531.08	41,268.92	36.31%
Office Space	64,354.00	4,158.09	29,106.63	35,247.37	45.23%
Telephone/Communications	14,175.00	1,371.43	10,988.95	3,186.05	77.52%
Office Supplies	25,715.00	2,787.90	32,767.85	-7,052.85	127.43%
Postage	3,617.00	578.59	1,749.56	1,867.44	48.37%
Printing	10,750.00	387.55	3,973.13	6,776.87	36.96%
Copies & Copier Maintenance	6,400.00	396.96	1,996.00	4,404.00	31.19%
Media Ad	4,500.00	1,124.33	1,124.33	3,375.67	24.99%
Equipment Rent	5,719.00	476.71	3,431.10	2,287.90	59.99%
Vehicle Maintenance	2,000.00	6.29	195.62	1,804.38	9.78%
Vehicle Fuel	3,000.00	74.57	625.31	2,374.69	20.84%
Dues/Publications	12,681.00	174.00	12,007.50	673.50	94.69%
Training	6,025.00	6,988.40	8,842.40	-2,817.40	146.76%
Insurance	4,100.00	0.00	4,364.00	-264.00	106.44%
Meeting Expense	11,800.00	2,186.73	7,899.74	3,900.26	66.95%
Capital Outlay (Vehicle/Equipment)	5,000.00	2,246.93	12,867.50	-7,867.50	257.35%
Contractual Services	170,361.00	15,451.02	57,090.63	113,270.37	33.51%
Audit Fee	8,300.00	0.00	8,240.00	60.00	99.28%
Miscellaneous	78,072.00	7,565.48	25,363.71	52,708.29	32.49%
Expenses	1,654,966.00	156,143.69	941,801.47	713,164.53	56.91%
					
Agency Balance	3,712.18	-37,258.99	19,920.82		

New River Valley Regional Commission Balance Sheet

Period From: 07/01/16 to 1/31/17

A	SS	e	ts	:

Assets:		
	Operating Account	409,442.28
	Reserve Funds - Certificate of Deposit	100,000.00
	Reserve Funds - MMA	84,645.46
	Accounts Receivable	279,011.36
	Total Assets:	873,099.10
Liabilities:		
	Accounts Payable	8,833.61
	Accrued Annual Leave	63,031.88
	Accrued Unemployment	20,672.52
		92,538.01
	Total Liabilities:	
Projects		
	Net Projects	-84,520.33
	Current Year Unrestricted	120,636.61
	Unrestricted Net Assets	738,767.07
	Total Projects	774,883.35
	Total Liabilities and Projects	867,421.36
	Net Difference to be Reconciled	\$5,677.74
	Total Adjustment	\$5,677.74
	Unreconciled Balance	\$0.00



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COMMONWEALTH INTERGOVERNMENTAL REVIEW MEMORANDUM

TO: Regional Commission Board Members

FROM: Kevin R. Byrd, Executive Director

AGENDA ITEM: III. Intergovernmental Review Process, C. Environmental Project Review, Item #1

CIRP Review February 16, 2017

PROJECT: Draft License Application for the Municipal Hydroelectric Project (P-1235)

VA170130-01100400400

SUBMITTED BY: DEQ

PROJECT

DESCRIPTION: The Virginia Department of Environmental is requesting comments on the draft

license application.

PROJECT SENT

FOR REVIEW TO: Commission Board Members

Strengthening the Region through Collaboration

Radford

BEFORE THE FEDERAL ENERGY REGULATORY COMMISSION

MUNICIPAL HYDROELECTRIC PROJECT PROJECT No. 1235

APPLICATION FOR LICENSE FOR MINOR WATER POWER PROJECT, 5 MW OR LESS

INITIAL STATEMENT (Pursuant to 18 CFR 4.61)

- (1) City of Radford (hereinafter Licensee or City) applies to the Federal Energy Regulatory Commission (hereinafter FERC or Commission) for a subsequent license for the Municipal Hydroelectric Project (hereinafter Project), as described in the attached exhibits. The Project is currently licensed to City of Radford as Project No. 1235, by Order dated May 31, 1989.
- (2) The location of the Project is:

State or territory: Virginia

County: Montgomery and Pulaski

Township or nearby towns: City of Radford Stream or other body of water: Little River

(3) The exact name, business address, and telephone number of the applicant are:

City of Radford Electric Utilities

701 17th Street

Radford, Virginia 24141 Phone: 540.731.3641

(4) The exact name, business address, and telephone number of each person authorized to act as agent for the applicant in this application are:

Mr. Tim Logwood
Director of Electric Utilities

City of Radford Electric Utilities

701 17th Street

Radford, Virginia 24141 Phone: 540.731.3641

(5) The City is a municipality and is claiming preference under section 7(a) of the Federal Power Act.

(6) (a) The statutory or regulatory requirements of the State of Virginia, in which the Project is located, which would, assuming jurisdiction and applicability, affect the Project with respect to bed and banks, and to the appropriation, diversion and use of water for power purposes, and with respect to the right to engage in the business of developing, transmitting, and distributing power and in any other business necessary to accomplish the purposes of the license under the Federal Power Act and the steps which the City has taken, or plans to take, to comply with each of the laws cited above are:

The Licensee is a municipality that, under the Code of Virginia Title 15.2 Chapter 54, derives the authority to engage in the development, transmission, and distribution of power, to use water for power purposes and to conduct any other business necessary to accomplish the purposes of the license under the Federal Power Act.

The City anticipates filing an application for water quality certification subject to the requirements of Section 401 of the Clean Water Act with the Virginia Department of Environmental Quality with the Final License Application, but no later than 60 days following the date of issuance of the notice of acceptance and ready for environmental analysis.

(7) Brief Project description:

Project works include a buttress slab concrete dam, reservoir, penstock regulated by a headgate with a trashrack, eight tainter gates, a concrete and brick powerhouse containing one generating unit, a concrete tailrace and transmission line. Additional details are provided in Exhibit A.

- (a) Authorized installed generating capacity: 1,185 kW.
- (b) Existing dam.
- (8) Lands of the United States.

No Federal or Tribal lands are located within the Project boundary.

(9) Construction of the Project.

This is an existing Project and no new construction is planned in association with this relicensing.

ADDITIONAL GENERAL INFORMATION

(Pursuant to 18 C.F.R. § 4.32)

(1) Identify every person, citizen, association of citizens, domestic corporation, municipality, or state that has or intends to obtain and will maintain any proprietary right necessary to construct, operate, or maintain the Project:

The City of Radford has obtained and will maintain any proprietary rights necessary to construct, operate, or maintain the Municipal Hydroelectric Project (FERC No. 1235) (Project).

- (2) Identify (providing names and addresses):
 - (i) Every county in which any part of the Project, and any Federal facilities that would be used by the Project is located:

Montgomery County, Virginia 755 Roanoke Street Christiansburg, Virginia 24073-3181

Pulaski County Administration Suite 1 143 3rd Street Northwest Pulaski, Virginia 24301

- (ii) Every city, town, or similar local political subdivision:
 - (a) In which any part of the Project is or is to be located and any Federal facility that is or is to be used by the Project is located:

City of Radford 10 Robertson Street Radford, Virginia 24141

(b) That has a population of 5,000 or more people and is located within 15 miles of the existing or proposed Project dam:

Blacksburg Municipal Building 300 South Main Street PO Box 90003 Blacksburg, Virginia 24062-9003 City of Radford 10 Robertson Street Radford, Virginia 24141

Town of Christiansburg 100 East Main Street Christiansburg, Virginia 24073

Town of Pulaski 42 1st Street Northwest Pulaski, Virginia 24301

- (iii) Every irrigation district, drainage district, or similar special purpose political subdivision:
 - (A) In which any part of the Project, and any Federal facilities that would be used by the Project is located:

The Licensee knows of no irrigation or drainage districts or similar special purpose political subdivisions associated with or in the general area of the Project.

(B) That owns, operates, maintains, or uses any Project facilities that would be used by the Project:

Not applicable. There are no irrigation districts, drainage districts, or similar special purpose political subdivisions that own, operate or maintain Project facilities.

(iv) Every other political subdivision in the general area of the Project that there is reason to believe would be likely to be interested in, or affected by, the application:

The Licensee knows of no other political districts or subdivisions that are likely to be interested in or affected by the notification except for those included on the Project distribution list.

(v) All Indian Tribes that may be affected by the Project.

Native American tribes listed below may or may not be present in the immediate Project vicinity but may have tribal interests and potential concern for traditional cultural resources, sacred sites and cultural hunting and gathering areas in the Project vicinity:

Eastern Band of Cherokee Indians PO Box 455 Cherokee, North Carolina 28719

- (3) The Applicant has, in accordance with 18 CFR § 5.18 (3)(i), made a good-faith effort to notify, by certified mail, the following entities of the filing of this application:
 - (a) Every property owner of record of any interest within the bounds of the Project;
 - (b) The entities listed in (2) above;
 - (c) Other governmental agencies that would likely be interested in or affected by the application.

A complete listing of appropriate agencies, tribes, local governments, non-governmental organizations, and abutting property owners to which this license application was distributed is provided in Appendix A.

- (4) In accordance with 18 CFR § 4.61 of the Commission's regulations, the following Exhibits are attached to and made a part of this application:
 - Exhibit A Project Description and Description of Operations
 - Exhibit E Environmental Report
 - Exhibit F General Design Drawings (provided under separate cover for security purposes)
 - Exhibit G Project Maps
 - Exhibit H Description of Project Management and Need for Project Power



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February 16, 2017 Executive Director's Report

Economic Development:

- The GO Virginia Regional Council for our region, chaired by Ray Smoot, is in the process of populating the council. Names of candidates were due to VT-Office of Economic Development by February 3rd. Submittal of the Regional Council members, the process used to collect/select membership, and identification of Council leadership is due to the state board Friday, February 17th. The state board will review and take action on certifying the first phase of Regional Councils during their meeting in March.
- Staff coordinated and facilitated a series of six public input meetings in Pearisburg, Rich Creek and Glen Lyn last week to gather ideas for economic restructuring and investment priorities in their communities. Attendance and participation was very good at all six meetings. This CDBG planning grant process may lead to a construction application in March 2018.

Transportation:

• The Commission is under contract with the NRVMPO to prepare a bus stop studies for Radford Transit and Pulaski Area Transit. The process will model a study developed previously for Blacksburg Transit. The Commission is utilizing some VDOT rural transportation funding to assit with project costs in Pulaski since part of the service is outside the MPO.

Regional:

- Staff is wrapping up the Building Collaborative Communities project focused on Regional Tourism Models of Collaboration. Staff is presenting the models to the five Destination Marketing Organizations (DMOs) in the NRV on 2/17 to get their recommendations. A presentation will be made to the NRV Local Government Managers on 3/31 where next steps will be discussed. The Outdoor Expo is a demonstration project for the collaboration study.
- The Virginia Outdoor Lover's Expos is scheduled for April 22nd 10:00am-4:00pm at Bisset Park in Radford. Nearly 80 vendors are confirmed ranging from gear manufacturers, to local retailers, state agencies and community organizations. The event will feature outdoor demonstrations, a kids zone, a 90' zipline and a large pool for water sport demos.
- A New River Watershed Roundtable meeting will be held on February 22nd at 10:00-11:30 am in the New River Room at the NRV Business Center. This meeting will focus on coordinating a regional spring clean-up similar to ReNew the New-Ramps and Roads, and Montgomery County's Blooming and Brooming.
- The NRV Livability Information Exchange is scheduled for 3/2 at 2:30 in Christiansburg at the Event Center. This is a great opportunity to hear about impressive projects across the region and meet the teams leading their efforts. There are over 130 people registered to attend with only a few spots left. Let me know if you would like to register prior to 2/24.

Commission:

• In early February Patrick Burton resigned from the Commission. During his service to the Commission he was involved with transportation planning in his early years and moved into land use planning more recently. We wish him the best in his next steps!



MEMORANDUM NRVRC.ORG

To: Regional Commission Board Members

From: Kevin R. Byrd, Executive Director

Date: February 16, 2017

Re: New River-Highlands Resource Conservation and Development Council Overview/Firewise Program

At the February Commission meeting, there will be a presentation to overview the work of the New River-Highlands Resource Conservation and Development Council (NRHRC&D) as well as one of their key programs, Firewise. Holly Lesko is supporting the work of the NRHRC&D and will share in the presentation by Brad Wright, a forester with the organization. Below is information about the NRHRC&D and the Firewise program.

The NRHRC&D Council is committed to enhances services to each representative jurisdiction in support of its mission: "To promote the management of natural resources within their capability for the enhancement of the quality of life and environment in the New River-Highlands Resource Conservation and Development Area." Over the past several years, the NRHRC&D has provided diverse services in the areas of natural resources protection and enhancement and community education and development. Historically, the NRHRC&D has provided extensive supports to improve agricultural practices, to protect water resources, and to enhance understanding and community engagement to protect as well as effectively develop natural resources in our region. The upcoming year of programming aims to continue this rich tradition and position the NRHRC&D to be a strong asset for sponsors and partners in our region.

A new program we are developing and seeking regional input for is our Firewise education for targeted service groups, citizens and community leaders supported through our membership in the Appalachian Community Coalition for Fire-adapted Communities.



MEMORANDUM NRVRC.ORG

To: Regional Commission Board Members

From: Kevin R. Byrd, Executive Director

Date: February 16, 2017

Re: Setting of 2017 Community Development Block Grant Priorities

The Block Grant Priorities for 2016 are listed in the left column and suggestions for 2017 priorities based on identified projects are listed in the right column (no changes from 2016). Also, the Virginia Department of Housing and Community Development requested a list of grant proposals which may be submitted by localities in the region for 2017. Projects which staff is aware of are listed below; if you know more please let me know at the meeting.

2016 Priorities

Priority #1

Community Service Facility (Utilities)
Economic Devel-Business District Revitalization
Housing – Housing Rehabilitation

Priority #2

Community Facility (Physical Structure)
Comprehensive Community Development
Economic Development- Development Readiness

Priority #3

Economic Development- Job Creation and Retention Housing- Housing Production Assistance Development- Site Redevelopment

Known potential projects are as follows:

2017 Suggested Priorities

Priority #1

Community Service Facility (Utilities) Economic Devel-Business District Revitalization Housing – Housing Rehabilitation

Priority #2

Community Facility (Physical Structure)
Comprehensive Community Development
Economic Development- Development Readiness

Priority #3

Economic Development- Job Creation and Retention Housing- Housing Production Assistance Development- Site Redevelopment

Construction:

Kersey Bottom/Case Knife Housing – Pulaski Twn
Downtown Revitalization – Narrows
Downtown Revitalization – Pulaski Town
Downtown Revitalization – Pembroke
Skyview Subdivision Sewer – Pulaski County
Price's Fork Connection to Rt. 114 – Montgomery Co (water)
Walton Road to Plum Creek from Rt. 114 – Mont Co (water)
Lafayette – Montgomery Co (water)

Belview(Bradford Ln/Walton Rd/Morning Glory Dr) – Mont. Co. (water)

Eggleston Waterline/Connections – Giles Co Prices Fork School Reuse – Montgomery Co

Planning:

Rich Creek Comm. Bldg Revital. –Rich Cree Rt. 99 Utility Service – Pulaski Twn/Co Economic Assessment Planning – Floyd Co Town Park Development – Glen Lyn Rt. 177/Tyler Av. Utilities – Mont. Co. Elliston Revital. (Brake Road) – Mont. Co. Community Center Rehab - Pearisburg Last-mile Fiber – Pulaski Twn

Strengthening the Region through Collaboration

Counties

Floyd | Giles Montgomery | Pulaski **City** Radford

Towns

Blacksburg | Christiansburg Floyd | Narrows | Pearisburg Pulaski | Rich Creek Universities

Virginia Tech Radford University